

# 2023 CATALOG

## Volume I

**2023**

**AU UNIVERSITY PARK** (Main Campus)  
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Miami, Florida 33136

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## Accreditation

Atlantis University is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), and is licensed by the Commission for Independent Education (CIE), Florida Department of Education.

## Licensed by

Commission for Independent Education

Florida Department of Education

Additional information regarding the University, may be obtained by contacting the Commission at:

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## Submitted by

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## Statement of Legal Control

### Board of Trustees:

Omar Palacios, President

Maria Moreno, Director

**ATLANTIS UNIVERSITY:** a DBA of Technology Trade Group, Inc., a Florida Corporation – offers accessible, quality education to its students. Atlantis University is a learning-centered, career-oriented University serving the educational needs of its students and industry through undergraduate and graduate programs with growth potential.

**Disclosure:** ATLANTIS UNIVERSITY reserves the right to change programs, start dates, tuition, or to cancel programs. Any changes will be made in accordance with ACCSC - Accrediting Commission of Career Schools and Colleges standards, and the State Commission for Independent Education rules and regulations and will be attached to this catalog.

**Locations:** Atlantis University has the following facility:

- The Main Campus: AU University Park is located in the heart of Miami's Health District

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## Memberships, approvals and other affiliations

### Institutional Approvals and Association Memberships

- Institutionally accredited by the Accrediting Commission of Career Schools & Colleges (ACCSC)
- US Department of Education to offer Federal Student Aid for those who qualify
- Florida Department of Labor and Employment Security Division of Vocational Rehabilitation
- State Approving Agency (SAA) – Approved for Veterans Training.
- U.S. Department of Homeland Security: Approved for Attendance by Nonimmigrant Students through the Student and Exchange Visitor Information System (SEVIS).
- Florida Association of Postsecondary Schools and Colleges
- South Florida Workforce Investment Board (SFWIB)
- U.S. Department of Defense as an authorized CLEP and DANTES Testing Center
- PROMETRIC Testing Center
- CLEP and DANTES Testing Center
- Pearson Vue Testing Center
- ESL Program Accredited by CEA – The Commission on English Language Accreditation

### Articulation Agreements with Other Schools and Universities

- Keiser University
- City College
- Florida National University
- Everglades University
- For additional information on these and other articulation agreements with national or international institutions, please contact the AU Business Office at 305 377 8817.

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The name ATLANTIS UNIVERSITY is a recognition and reminder of the trajectory and evocation that the word Atlantis has on its own, which identifies itself with an ideal: Personal self-enrichment through knowledge. This human ideal portrays a series of characteristics which make it inclusive, timeless and pertinent, and that has been, is, and will be shared by all the cultures in the world, regardless of their geographic location, race, gender, languages, beliefs or economic status.

Personal Achievement is the educational model transmitted by ATLANTIS UNIVERSITY in accordance with the mission and vision of this ongoing educational venture.

### **Mission**

**ATLANTIS UNIVERSITY's mission is to prepare graduates and career-minded individuals through quality education**, while encouraging student's personal self-enrichment for their personal and professional development.

The mission of ATLANTIS UNIVERSITY through its Schools of Business and the School of Technology - UNITECH College of Technology is:

To provide quality in higher education by imparting knowledge through teaching, fostering creativity, and encouraging personal and professional discovery. Encouraging the development and value of self-identity; fostering in the student an attitude of personal growth, which facilitates the ethical formation.

To offer accessible, affordable degree and diploma career education to its students by focusing on the learner's needs, and by working in partnership with the dynamic and multicultural community. Through educational and formative activities, we seek to promote and strengthen values of social and civic responsibility, which encourages our graduates to become committed decision makers with valuable solutions to community problems.

To prepare students to become career-minded qualified professionals, and responsible and accountable individuals, to enter the workforce with strong educational foundations, developed creativity skills, responsibility, principles of moral values and ethics, while promoting tolerance, acceptance, and respect for today's multicultural professional environment, with its diversity of ideas and beliefs: all these values integrate the Atlantis University Community.

ATLANTIS UNIVERSITY mission statement is made public via our published materials.

### **Educational Philosophy and Objective**

As a higher education institution, with the goal of shaping capable professionals willing and able to participate in today's competitive world, ATLANTIS UNIVERSITY through both its School of Business and its School of Computer Sciences and Technology, is committed to:

Quality Education through the use of modern pedagogic methods that include active class participation in order to foster interaction between faculty and students; enabling learners to manage a variety of business and social issues with creativity, responsibility and commitment.

Integrity, honesty, and principles of equality among its student community. Respect and sensitivity towards cultural differences as well as for groups with special needs. The use of modern technological innovations, critical analysis, creative capacity, and praxis.

### **Vision**

Atlantis University strives to be model for international quality education whose graduates are distinguished for their personal and professional accomplishments.

## History

ATLANTIS UNIVERSITY has carried on its ideal of “self-enrichment through knowledge” since 1975, when Instituto Universitario de Tecnología Readic - UNIR was founded as a higher education institution in Venezuela by Dr. Omar Palacios and created in compliance with the codes of the (Venezuela) Nation’s Department of Education (decree 1129). Since its opening, this educational venture has expanded into an urban, multi-campus college serving the Latin American community.

As the president/founder, Mr. Palacios has remained at the helm of this institution where there are now over 35,000 students in programs designed to educate them in emerging technological, business, and medical and health fields. UNIR first began as an educational and training institute with the objective of preparing the oil industry workforce in the technological and scientific fields. Soon, the school was granted approval to establish itself as a higher education institution, expanding its educational offerings and providing training for all industrial sectors. Students may choose from over 50 programs including Technological Degrees, Associate Degrees, Diploma and Certificate Programs, Continuing Education, and Professional Training Programs.

Throughout the years, this educational institution has become an international model for learning and professional development. It continues to serve a massive student body in Latin America with 1,000 full-time faculty, and 20,000 alumni who benefit from quality education at the different campuses, each with modern educational facilities, recreational centers, gymnasiums, study areas, computer labs with the latest technology (including mobile labs to reach rural zones where technology is not commonly accessible), libraries, and other amenities and services to benefit its students. Its rapidly growing and demanding student population motivated UNIR and its governing body to grow and expand to other countries as well.

Committed to shaping successful professionals and responsible individuals for a global community, and with a great educational legacy built throughout the years with UNIR; with the approval granted by the Commission for Independent Education, the new millennium gave birth to UNITECH College of Technology in the gateway of the Americas and the world; Miami, Florida, to serve a multicultural community by offering academic programs in the fields of Business and Technology.

In 2007, UNITECH College of Technology expanded its scope of career education to include bachelor’s degree Programs to offer its students a more rounded educational opportunity within their field of study. Meanwhile, under a memorandum of understanding with UNITECH College of Technology, UNIR in Venezuela has continued preparing global professionals who have the ability to transfer academic credits to UNITECH in the USA.

In 2009, with the addition of the Graduate School along with new master’s degree Programs, UNITECH College of Technology became Atlantis University under the approval granted by the Florida Department of Education/Commission for Independent Education.

In 2012, the University was granted institutional accreditation through the Accrediting Commission of Career Schools and Colleges (ACCSC), and in 2016 Atlantis University received its accreditation renewal for an additional 6 years of accreditation and was awarded the 2017 School of Excellence award by ACCSC. Atlantis University is recognized by the US Department of Education and approved to award Title IV funds for those who qualify.

Academic program offerings are revised to provide the most up to date information to fulfill the requirements and demands of an ever-changing job-market, to provide its students with a unique education based on the foundation of strong academic principles and a modern perspective on the world.

ATLANTIS UNIVERSITY in Miami, Florida, offers its programs in both English and Spanish, and are designed to meet the needs of its in-campus and online students throughout the world.

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## Academic Programs

There are different levels of programs offered:

### **Degree Programs:**

#### **School of Business**

- **Master of Science in Business Administration (MBA)**
- **Master in Business Administration (MBA)** - with Concentrations in:
  - MBA in Business Intelligence and Analytics
  - MBA in Digital Marketing
  - MBA in International Business (America's MBA)
  - MBA in Information Technology Management
- **Master of Hospitality Management - with Concentrations in:**
  - Luxury Hospitality and Event Management
  - International Real Estate Management
  - Tourism Management
- **Bachelor of Science in Business Administration** - with Majors in:
  - International Business
  - Business Intelligence & Analytics
  - Digital Marketing
  - HealthCare Management
  - Project Management
  - Hospitality Management
- **Associate of Science in Business Administration**
- **Associate of Science in International Business**

#### **School of Computer Science and Technology**

- **Master of Science in Information Technology (MIT)**
- **Master of Science in Cybersecurity**
- **Bachelor of Science in Information Technology**
- **Associate of Science in Information Technology**

#### **School of Engineering**

- **Master of Science in Computer Engineering**
- **Bachelor of Science in Computer Engineering** - with concentrations in:
  - Network Engineering
  - Software Engineering

#### **School of Health**

- **Master of Science in Healthcare Management**
- **Master of Science in Nursing** - with Concentrations in:
  - Health Informatics
  - Nursing Education
  - Leadership & Administration in Healthcare Systems
  - Public Health Nursing
- **Bachelor of Science in Nursing (RN to BSN)**

#### **School of Education**

- **Master of Science in Education** - with Concentrations in:
  - Educational Leadership
  - Educational technologies

*Programs are taught in English or Spanish. Class starts vary depending upon the language of instruction. Evidence of English proficiency is required if a student's primary language is not English and is enrolling in a program taught in English.*

*Completing a course or program in a language other than English may reduce employability where English is required.*

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### **Diploma Programs:**

- **Office Administrator**
- **Network Operations Professional (NOP)**
- **Enterprise Cloud Professional (ECP)**
- **InfoSec Professional (ISP)**
- **Computer Information Technology (CIT)**

*Diploma Programs are taught in English or Spanish. Class starts vary depending upon the language of instruction. Evidence of English proficiency is required if a student's primary language is not English and is enrolling in a program taught in English.*

*Completing a course or program in a language other than English may reduce employability where English is required.*

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## Delivery Methods

The University offers its academic programs (Degree and Non-Degree) in the following delivery methods: campus-based and distance education. Upon enrollment, students select the method of delivery in which they would like to study depending on their personal convenience, physical location, and the availability of programs being offered at a given moment at the University.

**Campus-Based:** The curriculum for all programs is taught in-campus, and students are able to select their schedule of preference. Atlantis University offers flexible classes, during the day, evening and weekends for some programs. Program schedules should be checked out at the Office of the Academic Director. Students choosing to take campus-based courses are given the opportunity to work and interact in person with other students, faculty and staff of the University. In order to better support the development of all courses and incorporate the technological culture of the University, all campus-based courses have their own virtual space to support the classes, where students can download the syllabus, course material, readings and assignments, post homework, quizzes, and interact with fellow classmates and faculty outside the scheduled hours in the classrooms.

**Distance Education:** In addition to the campus-based delivery method, Atlantis University offers a distance delivery option that enables students from across the world to complete their programs of study from their home country using the University's online platform – the AU's World Campus. The distance education courses maintain the same curriculum content, structure, and standards as the campus-based programs. Courses vary only in the method of delivery, and in some cases minimal modifications in assignments are tailored to meet the unique needs of the course. Classes are conducted through the use of the University's own online platform, to which students can access using their assigned username and password. Distance Education or Online program are taught using synchronous and asynchronous communication tools, where activities and assignments are distributed weekly to achieve the objectives of the course.

**Hybrid –** A component of our Distance Delivery Education: For some courses, depending on the characteristics of the course being taught, there is a mix of campus-based and online learning strategies, where each course has its own virtual classroom as support to the course. In the hybrid model, students come to campus to receive intensive classroom instruction and also complete and participate in synchronous and asynchronous online strategies. This model allows students to form a bond and build an educational support network with fellow classmates, while receiving course instruction from the instructor not only in campus but also online.

On occasions, students enrolled in campus-based programs may choose to take courses online if/when available and vice-versa upon approval by the Academic Director.

Each clock or credit hour (regardless of the method of delivery) is 50 minutes (Clock hours are for Diploma Programs and Credit Hours are for Associate of Science, Bachelor of Science and Master's degree Programs).

The course numbers are based on course codes established by the institution and do not relate to state common course numbering systems. The course numbers include letters that use abbreviations or words to indicate the course subject matter. The numbers indicate the level of the course. For example, ACCTG indicates accounting. The 100 and 200 level courses indicate lower-level courses, 300 and 400 level courses are for upper-level courses, 500 and above are for Graduate level courses.

## Prefixes

|       |                                   |      |                                  |
|-------|-----------------------------------|------|----------------------------------|
| ACCTG | Accounting                        | MBA  | Master Business Administration   |
| BAM   | International Business            | MCS  | Master in Cybersecurity          |
| BIA   | Business Intelligence & Analytics | MHM  | Master in Hospitality Management |
| BIT   | Information Technology Management | MIT  | Master of Information Technology |
| BSC   | Biology                           | MRKT | Marketing                        |
| BUS   | General Business                  | MATH | Mathematics                      |
| CIT   | Computer & Info. Tech             | NUR  | Nursing                          |
| ECON  | Economics                         | PSY  | Psychology                       |
| EGN   | Engineering                       | PHIL | Philosophy                       |
| ENGL  | English                           | PHY  | Physics                          |
| EMPL  | Employment Skills                 | SLS  | Student Success                  |
| FIN   | Finances                          | SOC  | Sociology                        |
| HSA   | Healthcare                        | SPC  | Speech                           |
| IB    | International Business            | SPN  | Spanish                          |
| MAN   | Management                        | STAT | Statistics                       |
| MAR   | Digital Marketing                 |      |                                  |

## Definition of clock hour to credit hour conversion

For the purpose of this catalog, the following apply:

- Academic Year: Minimum of two semesters.
- Semester: A period of instruction of 16 weeks in duration
- Type of Credit Hour awarded: Semester credit hours
- Period of Enrollment or Period of Financial Obligation: One semester.
- Semester Credit Hours: Each course equals three (3) credit hours, equivalent to 48 hours of classroom contact.
- A clock Hour: Is defined as a period of 50 minutes of instruction.
- Undergraduate full-time student: A student enrolled for a minimum of 12 semester credit hours.
- Undergraduate part-time student: A student who is enrolled in fewer than 9 semester credit hours.
- Graduate full-time student: A student enrolled for a minimum of 6 semester credit hours.
- Graduate part-time student: A student who is enrolled in fewer than 6 semester credit hours.

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### GENERAL ADMISSIONS REQUIREMENTS

- Must be 18 years or older or have written permission from a parent/legal guardian.
- Complete a recommended interview with Admissions by in-person, telephone, or video conference.
- Complete an enrollment agreement.
- Provide a copy of a high school diploma, or high school transcript, or GED, or the equivalent document if the applicant completed secondary education in another country. Documents from non-English speaking countries must be translated into English and evaluated by an approved educational evaluation service attesting that the degree/or credits earned are equivalent to a degree/credits earned at an accredited institution of higher education or to be a least the equivalent to a US high school diploma in the United States. Applicants will not be required to provide proof of high school graduation when they provide the following:
  - Official Transcripts of college credits or of an earned degree from an accredited institution recognized by the United States Department of Education;
  - If documents are from another country: An evaluation of an official transcript by an approved educational evaluation service attesting the degree/or credits earned are equivalent to a degree/credits earned at a US accredited institution of higher education.
  - If the official transcripts are provided, a copy of the evaluation from an approved evaluation service is acceptable.
  - If the original evaluation is provided, a copy of the transcripts is acceptable.
- Provide official transcript from other approved postsecondary schools if seeking transfer credit. Documents from non-English speaking countries must be translated into English and evaluated by an approved educational evaluation service attesting that the degree/or credits earned are equivalent to a degree/credits earned at an accredited institution of higher education in the United States.
  - Acceptable postsecondary institutions of education include:
    - Institutions accredited by an accrediting agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation, or
    - Institutions recognized by the Department / Ministry of Education of the country where the institution is in operation.
- If official transcripts are not available at the time of enrollment, the student may provide a copy if/when approved by the Director of Admissions only. The student shall provide original official transcripts within thirty (30) days of enrollment or within 30 days of the program start date. The official transcript requirement may only be waived by the Director of Admissions.
- In the instances when no official transcripts are available, but there are verifiable records of high school and/or higher education studies completed, or when applicants are from the following places of origin: Puerto Rico, Cuba, Venezuela, Russia – where official transcripts are difficult/impossible to obtain, the school may accept a copy of such transcripts with an attestation from the student certifying that his/her academic records are truthful. All documents must be translated into English and evaluated by an approved educational evaluation service.
- There is a non-refundable one-time application fee of \$50.00 for Undergraduate Degree Programs, and a one-time application fee of \$100.00 for Graduate Degree Programs.
- Students enrolling in Distance Education Programs need to complete an assessment to evaluate their abilities in computer literacy, self-discipline, motivation, and the requirements for the successful completion of Online courses. The proficiency assessment is provided and must be successfully completed with a passing score prior to enrollment. See Prerequisites for Admission in Distance Education for additional details.

### MASTERS' DEGREE ADMISSIONS REQUIREMENTS

Students pursuing a Master's degree Program at ATLANTIS UNIVERSITY must successfully complete between 30 to 45 semester credit hours (depending on the program of enrollment) beyond the Bachelor's level in specific graduate level curriculum.

In addition to the General Admissions Requirements, Master's Degree Program applicants must:

- Provide a resume indicating education and complete work history.
- Hold a four-year Bachelor's Degree or equivalent credential conferred by an approved institution of postsecondary education and provide official transcripts. Applicants who have earned a three-year bachelor's degree from the following countries will be considered: Canada, Bangladesh, Pakistan, Bhutan, Nepal, South Africa, Sri Lanka, India, Tunisia, Cameroon and European countries that are a part of the Bologna Process.
- An undergraduate degree in a specific field is not a requirement; qualified students from all backgrounds are encouraged to apply, unless otherwise specified in the program requirements. The Admission decision is based on a combination of a student's undergraduate academic performance, relevant professional experience, and letters of recommendation.
- A minimum of 120 Credit Hours minimally at the undergraduate level to include at least 30 Semester hours of General Education Credit. A Bachelor-level, undergraduate degree (or equivalent), or 3+ years of full-time relevant work experience.
- Three (3) years of full-time relevant work experience recommended.

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## BACHELOR OF SCIENCE DEGREES ADMISSIONS REQUIREMENTS

Students pursuing a Bachelor of Science Degree Program at Atlantis University must successfully complete a minimum of 123 semester credit hours. The total credit hours for the Bachelor of Science Degree include: 30 credit hours (mandatory) of prescribed general education courses, and 60 credit hours of prescribed major courses. Credit hours remaining to complete the 123 credit hours shall be drawn from other major courses or major concentration courses.

### GENERAL EDUCATION REQUIREMENTS FOR BACHELOR OF SCIENCE DEGREE PROGRAMS (30 CREDIT HOURS)

#### Lower Division General Education Requirements – 15 Credits Required

##### **Oral Communications** (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

##### **Humanities** (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

##### **Mathematics** (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

##### **English** (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

##### **Behavioral Science / Social Environment** (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

#### Upper Division General Education Requirements – 15 Credits Required

##### **English** (3 Credit hours)

|          |                        |                |
|----------|------------------------|----------------|
| ENGL 302 | English Composition II | 3 credit hours |
|----------|------------------------|----------------|

##### **Foreign Language** (3 Credit hours)

|         |                        |                |
|---------|------------------------|----------------|
| SPN 310 | Conversational Spanish | 3 credit hours |
|---------|------------------------|----------------|

##### **Natural Science** (3 Credit hours)

|         |                 |                |
|---------|-----------------|----------------|
| BSC 310 | General Biology | 3 credit hours |
|---------|-----------------|----------------|

##### **Economics** (6 Credit hours)

|          |  |                |
|----------|--|----------------|
| ECON 302 | Principles of Economics (Microeconomics) | 3 credit hours |
| ECON 303 | Macroeconomics                           | 3 credit hours |



## ASSOCIATE OF SCIENCE DEGREES ADMISSIONS REQUIREMENTS

Students pursuing an Associate of Science Degree Program at Atlantis University must successfully complete a minimum of 60 semester credit hours. The total credit hours for the Associate of Science Degree include: 15 credit hours (mandatory) of prescribed general education courses, and 45 credit hours of prescribed major courses (including 12 credits of Elective Courses).

### GENERAL EDUCATION REQUIREMENTS FOR ASSOCIATE OF SCIENCE DEGREE PROGRAMS (15 CREDIT HOURS)

#### General Education Requirements – *15 Credits Required*

##### **Oral Communications** (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

##### **Humanities** (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

##### **Mathematics** (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

##### **English** (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

##### **Behavioral Science / Social Environment** (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

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## Additional Admissions' Requirements for Bachelor of Science in Nursing (RN to BSN) Degree

In addition to the General Admissions' Requirements, students must meet the program-specific admissions' requirements indicated below:

### BSN Admissions Requirements

- Associates degree in nursing from an accredited university.
- Applicants seeking to transfer credits must provide official transcript from approved post-secondary schools.
- Documents from non-English speaking countries must be translated into English and evaluated by an approved educational evaluation service attesting that the degree/or credits earned are equivalent to a degree/credits earned at an accredited institution of higher education in the United States.

### BSN Admissions Requirements for International Students

In addition to the General Admissions Requirements, International students must meet the criteria outlined below:

- Transcripts from all accredited foreign schools attended, which include evidence of academic proficiency.
- Evidence that a diploma was received from an accredited foreign nursing school. Transcripts with date of completion will be used as documentation.
- Documents from non-English speaking countries must be translated into English and evaluated by an approved educational evaluation service attesting that the degree/or credits earned are equivalent to a degree/credits earned at an accredited institution of higher education in the United States.

Foreign students who hold international nursing licenses and have an Associate of Science in Nursing degree (or equivalent) can be enrolled in the Bachelor of Science in Nursing (RN to BSN). Note that foreign students who graduate from a nursing program and hold an international nursing license are unable to work in the USA unless they sit for and pass the NCLEX exam in the state of their choice. In order to sit for the NCLEX exam, students will be required to present a translation and equivalency of their academic credentials in English from an authorized evaluation agency and or any other requirements requested by the Board of Nursing.

The University offers a BS Nursing (RN to BSN) program that does not lead to a Nursing license. Preparation for the NCLEX exam is the sole responsibility of the student.

Students pursuing the BS in Nursing (RN to BSN) must successfully complete a minimum of 123 semester credit hours to graduate. The total credit hours for the program include at a minimum 63 transferred credits from an Associate of Science degree in Nursing completed in prior studies. Credit hours remaining to complete the 123 credit hours shall be drawn from the major courses for the BSN degree program. The BS Nursing (RN to BSN) program requires students to have completed an Associate's degree in Nursing and transfer in their general education requirements.

## Additional Requirements for all Degree Programs

### To be eligible for a Degree at Atlantis University students must:

- Successfully complete a program of study of a minimum of 30 or 45 graduate level semester credit hours for Master's degrees (depending on the Graduate program), 123 semester credit hours for Bachelor of Science Degrees, and 60 semester credit hours for Associate of Science Degrees.
- Complete undergraduate degree requirements with a cumulative G.P.A of 2.0 or higher, or for graduate degree programs, complete requirements with a cumulative G.P.A of 3.0.
- For undergraduate degrees: Complete at a minimum 25% of an undergraduate program at Atlantis University. For graduate degrees: Complete 90% of the program at Atlantis University.
- Complete all financial obligations with Atlantis University and all required exit paperwork.

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## Admissions Processes for Degree Programs

Students desiring to enter a Degree Program at Atlantis University should contact the Admissions Office or log onto our website at [www.atlantisuniversity.edu](http://www.atlantisuniversity.edu) to submit an application. Students should submit their applications well in advance of the date they desire to enter the University to permit proper scheduling and assure availability.

Local applicants are encouraged to visit the University in person. International and Distance Education applicants may apply online. The University uses a rolling admissions policy.

Applicants will be notified of their acceptance or rejection by the University after the application is submitted. All admissions services are conducted on equal opportunity/equal access basis.

Our Admissions Offices are open throughout the week during the following hours: Monday through Friday, 9:00am to 8:00pm, and Saturday by appointment.

## Program Descriptions

Atlantis University offers academic programs leading to the attainment of degrees in a variety of areas related to Business and Technology.

The Academic Board of the school is formed by professionals and experts in different fields who develop, review, and update the academic programs. All this, under Atlantis University's academic structure of its two major schools:

- [School of Business](#)
- [School of Computer Sciences and Technology](#)
- [School of Engineering](#)
- [School of Health](#)
- [School of Education](#)

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### MISSION

The Atlantis University School of Business is committed to offering high-quality academic programs to assist our students in becoming ethical business professionals and leaders who are productive and prepared to succeed in a global, multi-cultural business environment.

### VISION

To continue the development and transformation into a business school recognized for delivering quality education. Our graduates will possess the multidisciplinary knowledge, critical-thinking skills and ethical standards to make a positive impact on economies and societies.

We will be a center for global business education and technology, serving as a link between the business arenas of South Florida, Latin America, and the rest of the world.

### DEGREE PROGRAMS

The School of Business offers academic programs leading to the following Degrees:

- **Master of Science in Business Administration (MS)**
- **Master in Business Administration (MBA)** - with Concentrations in:
  - MBA in Business Intelligence and Analytics
  - MBA in Digital Marketing
  - MBA in International Business (America's MBA)
  - MBA in Information Technology Management
- **Master of Hospitality Management** - with Concentrations in:
  - Luxury Hospitality and Event Management
  - International Real Estate Management
  - Tourism Management
- **Bachelor of Science in Business Administration** - with Majors in:
  - International Business
  - Business Intelligence & Analytics
  - Digital Marketing
  - HealthCare Management
  - Project Management
  - Hospitality Management
- **Associate of Science in Business Administration**
- **Associate of Science in International Business**

### Master's degree programs co-requisite before attempting capstone courses

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program. Students enrolled in a co-requisite will not have a financial obligation towards the co-requisite course. Co-requisite classes should be started during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700.

The progress of the co-requisite courses is as follows:

- **Course: LIS 400 Information Resources for Academic and Professional Success** (takes place during the first class of the program)

**Competences:** Develop researching skills, process and analyze information from academic and scholarly sources. Produce appropriate citations and references with APA format for master degree level papers and other documents. **Duration:** 4 weeks

- **Course: LIS 500 Scholarly Writing and Research Strategies** (must be completed before the end of the first semester of the program)

**Competences:** Articulate specific and necessary information. Access information using the appropriate search tools. Evaluate the quality, usefulness, and relevance of information. Effectively communicate both synthesized and new knowledge. **Duration:** 8 weeks

- **Course: LIS 700 Research Methodology** (Students must take this course before the end of the third semester)

**Competences:** Methodological strategies and techniques used to define an applied project in a specific area. **Duration:** 12 weeks

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**Master of Science in Business Administration (MS)**

*(30 Graduate Level Semester Credit Hours – Estimated Completion Time: 20 months)*

**Program Description**

The Master of Science in Business Administration (MS) at Atlantis University is an intensive graduate degree program designed to instruct students in the theories and practices of the modern business world. The program is designed to prepare students for positions of leadership, and to provide students with a broad comprehensive view of the total business organization.

The program provides knowledge, skills and abilities related to the theories and practices of the modern leadership, management and decision-making environment. It offers a functional business foundation, projected towards modern business administration, research, analytical, communicative and technological skills, allowing students to contribute intellectually to the profession of business administration.

The Atlantis University Master of Business Administration prepares future, competent, cutting-edge executives for managerial and leadership positions dedicated to transforming and innovating organizations in diverse contexts.

The Master of Business Administration program articulates the expected competencies of program graduates, linked to the content of each course where participants are required to demonstrate that they can integrate the knowledge and skills related to the central management disciplines, distributed in a common, technical and specialist ensuring the following structure:

- Core Courses (15 credits)
- Technical Courses (12 Credits)
  - Business Analytics
  - E- Business & Operations Management
  - International Strategic Management
- Research and Evidence Courses (3 credits)
- Degree requirements (3 co-requisite course)

**Program Objective**

Upon completion of the Master of Science in Business Administration (MBA) Degree Program, students may seek executive employment in business, government, or a variety of industries where a range of professional business skills are needed.

The objectives of Atlantis University's MBA program are to:

- Integrate managerial competencies, which are essential for effective leadership – by applying business strategies, international business concepts, marketing tools, and critical analysis to manage and solve situations in unpredictable environments.
- Provide students the tools and practical experiences essential to an executive or top management career in business.
- Further develop student's knowledge of central functions of management, marketing, finance, and information technology in a global economy.
- Enhance student's appreciation of the ethical and legal environment of business as the context for their own contributions to the economic and social well-being of their communities.
  - Enhance student's understanding of and sensitivity to cultural differences in the workplace as they impact management effectiveness.

**Master of Science in Business Administration (MS)**  
*(30 Graduate Level Semester Credit Hours – Estimated Completion Time: 20 months)*

**Program Breakdown**

**Courses (30 credits)**

| <b>Course Number</b> | <b>Course Name</b> | <b>Credit Hours</b> |
|----------------------|--------------------|---------------------|
|----------------------|--------------------|---------------------|

**Core Courses (15 credits)**

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MAN 510 | Leadership & Organizational Behavior | 3 credit hours |
| MAN 520 | Quantitative Business Management     | 3 credit hours |
| MAN 530 | Accounting, Planning & Control       | 3 credit hours |
| MAN 540 | Financial & Decision Making          | 3 credit hours |
| MAN 550 | Marketing and Consumers Management   | 3 credit hours |

**Technical Courses - 12 Credits**

**Business Analytics (3 Credits Required)**

These courses are about computer models that can support managerial decision making. Models can be invaluable tools in managing and understanding the complexity and risk inherent in business problems. Chose one course from the below list.

|         |   |                |
|---------|---|----------------|
| BIA 708 | Artificial Intelligence and Data Mining Apps<br>for Business Intelligence | 3 credit hours |
| BIA 706 | Predictive Analytics  | 3 credit hours |
| MBA 501 | Managerial Economics  | 3 credit hours |
| MBA 550 | Economic Analysis and Business Decisions                                  | 3 credit hours |
| MBA 621 | Business Analytics (Data Mining)  | 3 credit hours |

**E- Business & Operations Management (6 Credits Required)**

These courses provide skills in management, creating management structures that apply and transmit information (from human and technological sources) facilitating organizational decision making. Chose two courses from the below list.

|         |  |                |
|---------|--|----------------|
| MAR 600 | Social Media Marketing: Google, Facebook,<br>Instagram & Youtube | 3 credit hours |
| MBA 671 | Information and Technology Systems                               | 3 credit hours |
| MBA 675 | IT & Business Transformation                                     | 3 credit hours |
| MBA 705 | Entrepreneurship Business Project                                | 3 credit hours |
| MBA 702 | Operations and Project Management                                | 3 credit hours |
| MHM 664 | Hospitality Operations Management<br>(Project Management)        | 3 credit hours |
| MIT 501 | E-Business Technology and Management                             | 3 credit hours |

**International Strategic Management (3 Credits Required)**

These courses explore a new range of strategy tools and frameworks and apply them to a variety of competitive business situations at a global level. Chose one course from the below list.

|         |  |                |
|---------|--|----------------|
| BAM 600 | International Business                         | 3 credit hours |
| BIT 620 | Global Information Technology Management       | 3 credit hours |
| MBA 521 | International Strategic Management             | 3 credit hours |
| MSN 683 | International Perspectives in Community Health | 3 credit hours |



### **Final Research Project - 3 Credits**

MBA 710

Final project (Capstone)

3 credit hours

### **Degree requirements (3 co-requisite course)**

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

MS Business Administration students are normally scheduled for one course at a time. Students are required to successfully complete 30 graduate credit hours.

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## **Master in Business Administration (MBA) With Concentrations** *(45 Graduate Level Semester Credit Hours – Estimated Completion Time 24 months)*

### **Program Description**

The Master in Business Administration is a graduate degree program designed to prepare students in the theories and practices of the modern business world through leadership positions. This program allows the students to master managerial skills necessary to be effective in an environment with continuous evolution. It helps them become effective decision makers and managers in a world increasingly affected by globalization, technology and ethical challenges. With a broad comprehensive view of the total business, the program allows the students to choose a concentration to adapt degrees to their learning objectives and master the skills they need to acquire the competencies required in the Business field. It is also designed for professionals exposed to a wide range of backgrounds who wish to advance or improve their business careers.

The curriculum encompasses critical managerial competencies and includes a research component required for program completion. Students taking the MBA program of 45 semester credit hours may have the possibility to combine core courses of Business Administration (15 semester credit hours), Techniques and specific Courses (18 semester credit hours), Capstone Project (3 Credit hours) and prescribed major courses of a specific business concentration (9 semester credit hours), allowing the opportunity to opt for the following majors of concentration:

- Business Intelligence and Analytics,
- Digital Marketing,
- Information Technology Management, and
- International Business (America's MBA)

The structure of the Master in Business Administration complete the 45 credit course requirements, ensuring the following structure:

- Core Courses (15 credits)
- Technical Courses (18 Credits)
  - Business Analytics (3 credits required)
  - E- Business & Operations Management (9 credits required)
  - Strategy Management (6 credits required)
- Specializing Courses (Concentrations) (9 credits required)
  - Business Intelligence and Analytics,
  - Digital Marketing,
  - Information Technology Management, and
  - International Business (America's MBA) Business Intelligence and Analytics
- Research and Evidence Courses (3 credits)
- Degree requirements (3 co-requisite course)

### **Program Objective**

To support the University Mission goals, the MBA with concentrations conducts learning opportunities in which the students experience, practice, and acquire skills and knowledge on:

- Managerial competencies, business strategies, international business concepts, marketing tools, and critical analysis
- Central functions of management, marketing, finance, and information technology in a global economy.
- Ethical and legal environment of business

- Cultural differences in the workplace as they affect management effectiveness.
- Statistical data and economic models related to an organization's operations.
- Community responsibilities in organizations and society.
- Innovative solutions to complex ethical issues.
- Analysis and decision-making techniques, case study and consulting methods.
- Social, multicultural issues and trends affecting business.

### Program Outcomes

Upon completion of this program, students will be able to:

- Apply managerial competencies, international business concepts, marketing tools, and critical analysis to manage and solve situations in unpredictable environments.
- Deliver practicality and effectiveness as a top management executive in business.
- Demonstrate full appreciation of the ethical and legal environment of business as the context for their own contributions to the economic and social well-being of their communities
- Deliver effective management with adequate sensitivity to cultural differences in a multicultural workplace
- Demonstrate adequate interpretation of statistical data and economic models related to an organization's operations.
- Evaluate community responsibilities in organizations and society
- Propose innovative solutions to complex ethical issues faced by organizations.
- Solve business problems with proper management of decision-making techniques, case studies and consulting methods.
- Demonstrate full awareness of social, ethical, multicultural issues and trends affecting business.

### Selecting a Concentration

Students taking the MBA program of 45 semester credit hours may have the possibility to combine core courses of Business Administration (30 semester credit hours), elective courses (6 semester credit hours), and prescribed major courses of a specific business concentration (9 semester credit hours), allowing the opportunity to opt for the following majors of concentration:

- Business Intelligence and Analytics,
- Digital Marketing,
- Information Technology Management, and
- International Business (America's MBA).

The option of selecting a concentration allows students to develop specialized skills in a particular field and allowing them to obtain an MBA with a Concentration as follows:

### **MBA in Business Intelligence and Data Analytics**

Upon successful completion of all program and concentration requirements students will be able to:

1. Produce financial and market intelligence by querying data repositories and generating periodic reports.
2. Devise methods for identifying data patterns and trends in available information sources.
3. Analyze competitive market strategies through analysis of related product, market, or share trends.
4. Synthesize current business intelligence or trend data to support recommendations for actions.
5. Communicate with customers, competitors, suppliers, professional organizations, or others to stay abreast of industry or business trends.
6. Manage timely flow of business intelligence information to users.

7. Collect business intelligence data from available industry reports, public information, field reports, or purchased sources.
8. Collaborate with representatives from government and intelligence organizations to share information or coordinate intelligence activities.
9. Prepare comprehensive written reports, presentations, maps, or charts based on research, collection, and analysis of intelligence data.

**Graduates' Placement Opportunities. Occupations Available:** Business Intelligence Analyst; Business Intelligence Manager, Commercial Intelligence Manager; Competitive Intelligence Analyst; Director of Enterprise Strategy; Consultant, Strategic Business and Technology Intelligence; Director of Market Intelligence; Director, Global Intelligence; Intelligence analyst; Manager, Market Intelligence.

### **MBA in Digital Marketing**

Upon successful completion of all program and concentration requirements students will be able to:

1. Plan, direct, or coordinate marketing policies and programs
2. Determine the demand of products and services offered by a firm and its competitors and identify potential customers.
3. Develop pricing strategies with the goal of maximizing the firm's profits or share of the market while ensuring the firm's customers are satisfied.
4. Monitor trends that indicate need for new products and services.
5. Identify, develop, or evaluate marketing strategy, based on knowledge of establishment objectives, market characteristics, and cost and markup factors.
6. Formulate, direct, or coordinate marketing activities or policies to promote products or services, working with advertising or promotion managers.
7. Evaluate financial aspects of product development, such as budgets, expenditures, research and development appropriations, or return-on-investment and profit-loss projections.
8. Develop pricing strategies, balancing firm objectives and customer satisfaction.
9. Compile lists describing product or service offerings.

**Graduates' Placement Opportunities. Occupations Available:** Account Supervisor, Brand Manager, Business Development Director, Business Development Manager, Commercial Lines Manager, Market Development Executive, Marketing Coordinator, Marketing Director, Product Manager, Social Media Manager.

### **MBA in Information Technology Management**

Upon successful completion of all program and concentration requirements students will be able to:

1. Plan, initiate, manage and lead information technology (IT) projects.
2. Serve as liaison between business and technical aspects of projects.
3. Plan project stages and assess business implications for each stage.
4. Monitor progress to assure deadlines, standards, and cost targets are met.
5. Manage project execution to ensure adherence to budget, schedule, and scope.
6. Develop project plans for information technology projects such as project objectives, technologies, systems, information specifications, schedules, funding, and staffing.
7. Monitor or track project milestones and deliverables.
8. Confer with project personnel to identify and resolve problems.
9. Develop and manage work breakdown structure (WBS) of information technology projects.

**Graduates' Placement Opportunities. Occupations Available:** IT Manager, IT Project Manager, Manager of IT, Program Manager, Project Manager, Project Manager/Team Coach, Senior Lead Project Manager, Senior Project Leader/Team Lead, Technical Project Lead, Project Manager.

## **MBA in International Business (Americas MBA)**

Upon successful completion of all program and concentration requirements students will be able to:

1. Plan, direct, or coordinate purchasing, warehousing, distribution, forecasting, customer service, or planning services.
2. Manage logistics personnel, logistics systems, and direct daily operations.  
Determine and formulate policies and provide overall direction of companies or private and public sector organizations within guidelines set up by a board of directors or similar governing body.
3. Plan, direct, or coordinate operational activities at the highest level of management with the help of subordinate executives and staff managers.
4. Collaborate with cross-country and abroad departments to integrate logistics with business systems and processes, such as customer sales, order management, accounting, or shipping.
5. Supervise the work of logistics specialists, managers, and staff in global corporate matters.
6. Create policies or procedures for corporate international activities.
7. Direct distribution center operation to ensure achievement of cost, productivity, accuracy, or timeliness objectives.
8. Resolve problems on transportation, logistics systems, imports/exports, and customer issues.
9. Conceive and run organization's financial or budget activities to fund operations, maximize investments, or increase efficiency.
10. Appoint department heads or managers, assign or delegate responsibilities.
11. Analyze operations to evaluate performance of a company or its staff, determine areas of potential cost reduction, program improvement, or policy change.
12. Plan and implement policies, objectives, or activities of organizations or businesses to ensure continuing operations to maximize returns on investments, or to increase productivity.
13. Prepare budgets for approval, including those for funding or implementation of programs.

**Graduates' Placement Opportunities. Occupations Available:** Global Logistics Manager, Integrated Logistics Programs Director, Logistics Analytics Manager, Logistics Director, Operations Manager, Solution Manager, Team Leader, Supply Chain Logistics Manager. Chief Diversity Officer (CDO), Chief Executive Officer (CEO), Chief Financial Officer (CFO), Chief Operating Officer (COO), Executive Director, Vice President, Operations Vice President, President.

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**Master in Business Administration (MBA) With Concentrations**  
(45 Graduate Level Semester Credit Hours – Estimated Completion Time 24 months)

**Program Breakdown**

**Courses (45 credits)**

| <b>Course Number</b> | <b>Course Name</b> | <b>Credit Hours</b> |
|----------------------|--------------------|---------------------|
|----------------------|--------------------|---------------------|

**Core Courses (15 credits)**

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MAN 510 | Leadership & Organizational Behavior | 3 credit hours |
| MAN 520 | Quantitative Business Management     | 3 credit hours |
| MAN 530 | Accounting, Planning & Control       | 3 credit hours |
| MAN 540 | Financial & Decision Making          | 3 credit hours |
| MAN 550 | Marketing and Consumers Management   | 3 credit hours |

**Technical Courses - 18 Credits Business Analytics (3 Credits Required)**

These courses are about computer models that can support managerial decision making. Models can be invaluable tools in managing and understanding the complexity and risk inherent in business problems. Chose one course from the below list.

|         |  |                |
|---------|--|----------------|
| MBA 501 | Managerial Economics                     | 3 credit hours |
| MBA 550 | Economic Analysis and Business Decisions | 3 credit hours |
| MBA 621 | Business Analytics (Data Mining)         | 3 credit hours |
| MIT 522 | Cloud Computing and Data Analytics       | 3 credit hours |

**E- Business & Operations Management (9 Credits Required)**

These courses provide skills in management, creating management structures that apply and transmit information (from human and technological sources) facilitating organizational decision making. Chose three courses from the below list.

|         |  |                |
|---------|--|----------------|
| MAR 600 | Social Media Marketing: Google, Facebook,<br>Instagram & Youtube | 3 credit hours |
| MBA 671 | Information and Technology Systems                               | 3 credit hours |
| MBA 675 | IT & Business Transformation                                     | 3 credit hours |
| MBA 702 | Operations and Project Management                                | 3 credit hours |
| MBA 705 | Entrepreneurship Business Project                                | 3 credit hours |
| MHM 664 | Hospitality Operations Management<br>(Project Management)        | 3 credit hours |
| MIT501  | E-Business Technology and Management                             | 3 credit hours |

**Strategy Management (6 Credits Required)**

These courses explore a new range of strategy tools and frameworks and apply them to a variety of competitive business situations at a global level. Chose two courses from the below list.

|         |  |                |
|---------|--|----------------|
| MBA 521 | International Strategic Management                             | 3 credit hours |
| MBA 531 | Human Capital Management                                       | 3 credit hours |
| MBA 533 | HR Fundamentals & Organizational Dynamics                      | 3 credit hours |
| MBA 561 | Innovative Business Law  | 3 credit hours |
| MHM 538 | Organizational Behavior, Cross Cultural and<br>Team Management | 3 credit hours |

## **Specializing Courses (9 Credits Required)**

### **Concentration: Business Intelligence and Analytics**

|         |   |                |
|---------|---|----------------|
| BIA 704 | Applications for Business Analytics                                       | 3 credit hours |
| BIA 706 | Predictive Analytics  | 3 credit hours |
| BIA 708 | Artificial Intelligence and<br>Data Mining Apps for Business Intelligence | 3 credit hours |

### **Concentration: Digital Marketing**

|         |  |                |
|---------|--|----------------|
| MAR 600 | Social Media Marketing: Google, Facebook,<br>Instagram and YouTube | 3 credit hours |
| MAR 620 | The Value of Content: Monetizing your Content                      | 3 credit hours |
| MAR 640 | Measuring your Performance: ROI for Social Media                   |                |

### **Concentration: Information Technology Management**

|         |  |                |
|---------|--|----------------|
| BIT 600 | E-Business Technology and Management       | 3 credit hours |
| BIT 620 | Global Information Technology Management   | 3 credit hours |
| BIT 640 | Strategic Management of Tech. & Innovation | 3 credit hours |

### **Concentration: International Business (America's MBA)**

|         |   |                |
|---------|---|----------------|
| BAM 600 | International Business                    | 3 credit hours |
| BAM 620 | Latin American Regulatory Environment     | 3 credit hours |
| BAM 640 | Latin American Company, State and Society | 3 credit hours |

### **Final Research Project – 3 credits**

|        |                          |                |
|--------|--------------------------|----------------|
| MBA710 | Final project (Capstone) | 3 credit hours |
|--------|--------------------------|----------------|

### **Degree requirements (3 co-requisite course – No Credit)**

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

## **Master of Hospitality Management (with Concentrations)**

*(36 Graduate Level Semester Credit Hours – Estimated Completion Time 16 months)*

### **Program Description**

The Master in Hospitality Management at Atlantis University is a graduate degree program that will refine the professional and academic skills of its graduates, giving them a competitive edge to lead and excel in the demanding arena of hospitality management.

The program provides students with a wealth of advanced knowledge of the travel and tourism, hotel, entertainment, and event management industry, and expands their management skills and professional leadership abilities, promoting effective decision-making, team management skills, understanding of cultures and their impact in hospitality, and the necessary acumen expected in the hospitality management industry. Graduates of this program will go on to play a vital role in addressing the changes and challenges of the hospitality industry within the region, the state, the nation and the world.

With a wide range of careers in the field, and a bright occupational outlook, the hospitality industry is one of the largest sectors in the service industry and provides a vast number of opportunities for those in the field. Graduates from the MS in Hospitality Management attain a wide range of strategic and conceptual skills, which will help them become accomplished managers, with a clear grasp of management of customer service skills, and the knowledge of how to apply them through different cultures and environments, and the capability of working across public and private enterprises including leisure facilities, condominiums and residences, luxury hotels, theme parks, casinos and gambling facilities, cruise ships, conferences, events, and exhibition centers, museums and concert halls, and managing of governmental campaigns.

The program is designed to foster strong analytical and personal skills, technological abilities, effective communication, and logical ethical approaches to the hospitality industry. The curriculum encompasses critical managerial competencies and includes a culminating experience and research component required for program completion.

Students taking the Master in Hospitality Management program of 36 semester credit hours may have the possibility to combine core courses of Business Administration (12 semester credit hours), Technical and specific Courses (12 semester credit hours), Capstone Project (3 Credit hours) and prescribed major courses of a specific hospitality concentration (9 semester credit hours), allowing the opportunity to opt for the following majors of concentration:

- MS Hospitality Management with Concentration in Luxury Hospitality and Event Management
- MS Hospitality Management with Concentration in International Real Estate Management
- MS Hospitality Management with Concentration in Tourism Management

The Master in Hospitality Management program articulates the expected competencies of program graduates, linked to the content of each course where participants are required to demonstrate that they can integrate the knowledge and skills related to the central management disciplines, distributed in a common, technical and specializing Competencies ensuring the following structure:

- Core Courses (12 credits)
- Technical Courses (12 Credits)
  - Hospitality Analytics (3 credits required)
  - Hospitality Operations (6 credits required)
  - Hospitality Marketing (3 credits required)
- Specializing Competences (Concentrations) (9 credits required)
  - Luxury Hospitality and Event Management
  - International Real Estate Management



- Tourism Management
  - Research and evidence Competences (3 credits)
  - Degree requirements (3 co-requisite course)

### Program Objective

Atlantis University features a Master of Hospitality Management degree program designed to develop students' careers as future leaders in the hospitality industry. The program is well crafted with both academic foundations in general management and the particular content unique to the industry of hospitality, preparing students in a wide variety of aspirations whether corporate or boutique, startup or expansion, domestic or global. The program's objective is to deepen students' knowledge and expertise, develop their professional skills, and enable them to compete for a rewarding career in the hospitality industry. In support of the University Mission, the Master of Hospitality Management with its Concentrations, provides learning opportunities for students to experience, practice, and enhance competencies to become accomplished leaders capable of working across a range of public and private enterprises within the hospitality industry.

### Program Outcomes

Upon completion of this program, students will be able to:

- Apply managerial competencies, business strategies, international business concepts, marketing tools, and critical analysis
- Master competencies of management, marketing, finance, and information technology for the Hospitality Management field
- Understand ethical and legal environment matters in the industry of Hospitality
- Understand Cultural differences and their effect in Hospitality and Tourism
- Maneuver statistical data and economic models for performing hospitality business operations.
- Utilize analysis and decision-making techniques.

To be eligible for the Master of Hospitality offered at Atlantis University, students must complete the graduation requirements as prescribed by the University. In addition, students must meet the following requirements:

- Students must successfully complete a minimum of 36 semester credit hours beyond the bachelor's level in specific graduate level curriculum.
- Complete all degree requirements with a cumulative G.P.A of 3.0 or higher.
- Complete at a minimum 90% of the graduate program at Atlantis University.
- Satisfy all financial obligations with the University and all required exit paperwork.

### Selecting a Concentration

Students enrolled in the Master of Hospitality Management program may have the possibility to combine the core courses of the program (27 semester credit hours) and the prescribed major courses of a specific concentration (9 semester credit hours), allowing the opportunity to opt for a major of concentration. After the successful completion of all program requirements, students will be awarded a Master Degree as follows:

- MS Hospitality Management with Concentration in Luxury Hospitality and Event Management
- MS Hospitality Management with Concentration in International Real Estate Management
- MS Hospitality Management with Concentration in Tourism Management

Selecting a concentration allows students to develop specialized skills in a particular field as follows:

**Concentration: Luxury Hospitality and Event Management:** The concentration emphasizes in the mastering of leadership, marketing, commercial, and strategic specificities of luxury hospitality management. It provides students with the necessary knowledge to enter in the luxury service industry with strong academic foundations, in-depth insights into the cultural dimensions of luxury, hands-on

practical knowledge in different industry segments, and an analysis of existing and emerging consumers and markets. Courses within the concentration are designed to address common needs of a fast-evolving luxury hospitality industry: the study of new trends, new concepts and services, and the upbringing of new players that represent the ultimate expression of personalized customer service in hospitality.

**Graduates' Placement Opportunities - Occupations Available:** Project Managers, Business Developers, Hotel Managers, Resort Managers, Front Office Managers, Luxury gastronomy and tourism managers.

**Concentration: International Real Estate Management:** Students get immersed into the world of hospitality real estate development, planning, investment analysis, financing techniques and asset management. They will also attain knowledge and skills pivotal to succeed in the developing field of Real Estate. Students gain an awareness and understanding about the pattern of causality between foreign real estate investment and tourism, as there is an empirical link between foreign direct investment, real estate sector and international tourism.

**Graduates' Placement Opportunities - Occupations Available:** International real estate agent, Real estate manager, coordinator, luxury real estate management, International Property Specialist, Real Estate Broker, Real Estate Consultant.

**Concentration: Tourism Management:** Students gain specific knowledge in project management, business development, and customer relations. The tourism and event planning industry looks for leaders endowed with a good balance between creativity, managerial skills, innovative thinking, and planning and organization competencies; the concentration will drive students in developing a resourceful and original thinking around tourism and special events planning strategies. Skills gained through the concentration include marketing and management specific to tourism and the key factors for addressing various stakeholders in the business of event planning.

**Graduates' Placement Opportunities - Occupations Available:** Product manager within travel agencies or tour operators, event managers, professional event planners, operations manager in the hospitality industry, project manager, business tourism advisor.

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**Master of Science in Hospitality Management (with Concentrations)**  
*(36 Graduate Level Semester Credit Hours – Estimated Completion Time 16 months)*

**Program Breakdown**

**Courses (36 credits)**

| <b>Course Number</b> | <b>Course Name</b> | <b>Credit Hours</b> |
|----------------------|--------------------|---------------------|
|----------------------|--------------------|---------------------|

**Core Courses (12 credits)**

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MAN 510 | Leadership & Organizational Behavior | 3 credit hours |
| MAN 520 | Quantitative Business Management     | 3 credit hours |
| MAN 540 | Financial & Decision Making          | 3 credit hours |
| MAN 550 | Marketing and Consumers Management   | 3 credit hours |

**Technical Courses - 12 Credits**

**Hospitality Operations (6 Credits Required)**

This courses provide skills in management, creating management structures that apply and transmit information (from human and technological sources) facilitating organizational decision making. Chose two courses from the below list.

|         |  |                |
|---------|--|----------------|
| MBA 521 | International Strategic Management   | 3 credit hours |
| MBA 675 | IT & Business Transformation   | 3 credit hours |
| MHM 527 | Management of the Hospitality Industry   | 3 credit hours |
| MHM 664 | Hospitality Operations Management<br>(Project Management)  | 3 credit hours |
| MHM 671 | Business Plan and Hospitality: Financial Analysis,<br>Strategic Forecasting & Budgeting in Hospitality | 3 credit hours |
| MHM 687 | Hospitality Data Analytics   | 3 credit hours |

**Hospitality Marketing (6 Credits Required)**

These courses provide the professional skills in markets and marketing strategies, and achieving organizational objectives. Chose two courses from the below list.

|        |  |                |
|--------|--|----------------|
| MHM559 | Consumer Psychology, Persuasion Strategies and<br>Customer Relationship Management | 3 credit hours |
| MHM645 | Hospitality Marketing Strategy   | 3 credit hours |
| MHM689 | Hospitality Enterprise Technology & e-Tourism                                      | 3 credit hours |
| MIT501 | E-Business Technology and Management   | 3 credit hours |

**Specializing Courses (9 Credits Required)**

**Concentration: Luxury Hospitality and Event Management**

|         |  |                |
|---------|--|----------------|
| MHM 801 | Luxury Industry & Event Management<br>Competitive Analysis | 3 credit hours |
| MHM 814 | Human Factors in the Luxury Industry                       | 3 credit hours |
| MHM 827 | Luxury Services, Communications and Media Planning         | 3 credit hours |

**Concentration: International Real Estate Management**

|         |   |                |
|---------|---|----------------|
| MHM 802 | Hospitality Asset Management                    | 3 credit hours |
| MHM 815 | Real Estate Markets, Institutions and Practices | 3 credit hours |
| MHM 828 | Real Estate Development and Market Analysis     | 3 credit hours |

### **Concentration: Tourism Management**

|         |   |                |
|---------|---|----------------|
| MHM 803 | Contemporary Global Issues in Hospitality & Tourism | 3 credit hours |
| MHM 816 | Tourism, Marketing and Sales                        | 3 credit hours |
| MHM 839 | Travel, Casino, & Cruise Operations Management      | 3 credit hours |

### **Final Research Project – 3 credits**

|         |                          |                |
|---------|--------------------------|----------------|
| MHM 710 | Final project (Capstone) | 3 credit hours |
|---------|--------------------------|----------------|

### **Degree requirements (3 co-requisite course)**

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

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**Bachelor of Science Degree in Business Administration***(123 Credit Hours – Estimated Completion Time: 41 months)***Program Description**

The Atlantis University Bachelor of Science in Business Administration program prepares qualified professionals to perform in management and within the global marketplace, with the necessary competencies to be an agent of change in organizations, with a key entrepreneurial spirit for personal, business and social success of organizational management. Students are instructed by a distinguished faculty and learn to integrate changing human and information resources with continually developing technology, while nurturing the entrepreneurial spirit that has always been the key to successful business and management.

The School of Business offers a Bachelor of Science in Business Administration Degree program that can be obtained by: transferring credits earned in a Business Associate's Degree (60 credit hours) and completing the remaining prescribed major courses (additional 63 credit hours) for a total of 123 semester credit hours.

Students may complete the total course of 123 semester credit hours in Business Administration, by combining: core courses of Business Administration (105 semester credit hours) and prescribed major courses of a specific business concentration (18 semester credit hours), giving students the opportunity to opt for the following majors of concentration: International Business, Marketing & Public Relations, Economics, HealthCare Management, Project Management, Hospitality Management, and Entrepreneurship.

Students enrolled in the Bachelor of Science in Business Administration Program, after the successful completion of all general education courses (30 credits) and all major courses (lower and upper division), may opt for one of the following majors:

1. International Business
2. Business Intelligence & Analytics
3. Digital Marketing
4. HealthCare Management
5. Project Management
6. Hospitality Management

Develop the skills you need to thrive in the fast-paced world of business. Atlantis University variety of career-building programs are guided by supportive faculty with industry experience. From project management to Artificial Intelligence you will learn what it takes to be successful at every stage of your business career.

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## **Bachelor of Science Degree in Business Administration**

*(123 Credit Hours – Estimated Completion Time: 41 months)*

### **Program Objective**

Upon completion of the Business Administration Bachelor Degree Program, students may seek employment in business, government, or a variety of industries where a range of general business skills are needed. The graduate of this program will have the skills to:

- Design and implement strategies and business plans that allow organizations to identify opportunities and create sustainable competitive advantages.
- Be a transformational leader in business, government or industry organizations, generating a vision of global reach in companies.
- Constantly optimize the use of resources and capacities of organizations for the fulfillment of objectives and goals.
- Undertake business plans that respond to personal, social and business needs.

### **Business Major Concentrations:**

The Atlantis University School of Business also offers a Certificate after successful completion of 12 credits of a major concentration. Therefore, concentrations can be individually taken by students wishing to complete a certificate in a particular area. The following concentrations are available:

**The International Business Concentration:** Provides a solid foundation in the theory and practice of modern business organizations in relation to current economic, political, and socio-cultural environments. It prepares students to enter the workplace directly or to go on to graduate study. After the successful completion of 12 credits of this concentration, students will receive a Certificate.

**The Business Intelligence & Analytics Concentration:** The Bachelor in Business Administration Business Analytics is designed to provide students with the technical, analytical and interpretive skills required for the applications of business analytics in real-world business situations, apply various analytics techniques database systems to support business analytics applications and apply the primary statistical, quantitative and business analytics tools and techniques to support common business decision-making applications.

**The Marketing Digital Concentration:** The Bachelor in Business Administration Marketing Digital is designed to provide students with competencies to understand the key concepts of digital, how it has changed customer behavior and the implications for your role and the wider business, devise, implement and measure digital campaigns and use SEO, paid search, content, advertising and email to drive customer engagement

**The HealthCare Management Concentration** is designed to integrate a framework of business and general education courses with a health care curriculum that provides graduates with foundational knowledge to enter the health industry. The HealthCare Management concentration develops solid management knowledge and skills combined with a broad overview of issues and challenges specific to the complex field of health care delivery. Emphasis of instruction will be on developing the managerial skills required to work in today's regulated, complex health care field. Upon completion of the program, graduates will be prepared for supervisory or middle management positions in hospitals, managed care organizations, healthcare facilities, or to advance to a graduate program of study. After the successful completion of 12 credits of this concentration, students will receive a Certificate.

**The Project Management Concentration:** The Bachelor in Business Administration Project Management is designed to provide students competencies to create and manage company assignments by building budgets, assigning tasks, and scheduling workflow. After the successful completion of 12

credits of this concentration, students will receive a Project Management Undergraduate Certificate, and will also be ready for taking the Project Management Certification industry credential exam (CAPM). PMI's Certified Associate in Project Management (CAPM) ® is a valuable entry-level certification for project practitioners. Designed for those with little or no project experience, the CAPM® demonstrates your understanding of the fundamental knowledge, terminology and processes of effective project management.

The **Hospitality Management Concentration** covers the core competencies required for success as hospitality professional. After the successful completion of 12 credits of this concentration, students will receive a Hospitality Management Undergraduate Certificate.

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## Bachelor of Science Degree in Business Administration

(123 Credit Hours – Estimated Completion Time: 41 months)

### Program Outline

To receive a Bachelor of Science degree in Business Administration, students must earn 123.0 credit hours. Program requirements are indicated below. Credit hours in parentheses indicate the required number of credit hours in each discipline:

#### GENERAL EDUCATION REQUIREMENTS FOR BACHELOR OF SCIENCE DEGREE PROGRAMS (30 CREDIT HOURS)

##### Lower Division General Education Requirements – 15 Credits Required

###### Oral Communications (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

###### Humanities (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

###### Mathematics (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

###### English (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

###### Behavioral Science / Social Environment (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

##### Upper Division General Education Requirements – 15 Credits Required

###### English (3 Credit hours)

|          |                        |                |
|----------|------------------------|----------------|
| ENGL 302 | English Composition II | 3 credit hours |
|----------|------------------------|----------------|

###### Foreign Language (3 Credit hours)

|         |                        |                |
|---------|------------------------|----------------|
| SPN 310 | Conversational Spanish | 3 credit hours |
|---------|------------------------|----------------|

###### Natural Science (3 Credit hours)

|         |                 |                |
|---------|-----------------|----------------|
| BSC 310 | General Biology | 3 credit hours |
|---------|-----------------|----------------|

###### Economics (6 Credit hours)

|          |  |                |
|----------|--|----------------|
| ECON 302 | Principles of Economics (Microeconomics) | 3 credit hours |
| ECON 303 | Macroeconomics                           | 3 credit hours |



## Bachelor of Science Degree in Business Administration

(123 Credit Hours – Estimated Completion Time: 41 months)

### Business Administration Core Courses (93 Credits Required)

#### Lower Division Major Courses (45 credits required)

|           |   |                |
|-----------|---|----------------|
| ACCTG 101 | Accounting I                            | 3 credit hours |
| ACCTG 220 | Accounting Information Systems          | 3 credit hours |
| BUS 101   | Introduction to Business                | 3 credit hours |
| BUS 102   | Business Administration and Management  | 3 credit hours |
| BUS 200   | Business Law                            | 3 credit hours |
| BUS 201   | Strategy Management and Decision Making | 3 credit hours |
| BUS 203   | Operations Management                   | 3 credit hours |
| BUS 204   | Introduction to Project Management      | 3 credit hours |
| CIT 121   | Technology Applications for Business    | 3 credit hours |
| IB 100    | Introduction to International Business  | 3 credit hours |
| IB 102    | International Management                | 3 credit hours |
| MRKT 101  | Principles of Marketing                 | 3 credit hours |
| MRKT 202  | Marketing Strategies                    | 3 credit hours |
| SCM 204   | Supply Chain Fundamentals               | 3 credit hours |
| STAT 200  | Statistics                              | 3 credit hours |

#### Upper Division Major Courses (30 Credits Required)

|          |  |                |
|----------|--|----------------|
| BUS 223  | Leadership and Human Resources                 | 3 credit hours |
| BUS 224  | Organizational Behavior                        | 3 credit hours |
| BUS 227  | Management and Budget                          | 3 credit hours |
| BUS 228  | Project Management                             | 3 credit hours |
| FIN 300  | Financial Management Negotiations              | 3 credit hours |
| IB 203   | Fundamentals of Foreign Trade                  | 3 credit hours |
| IB 205   | International Trade Export/Import              | 3 credit hours |
| IB 207   | International Banking and Finance              | 3 credit hours |
| MRKT 205 | Consumer Behavior                              | 3 credit hours |
| MRKT 210 | Principles of Advertising and Public Relations | 3 credit hours |

#### Major Concentration Courses (18 Credits Required)

Select 18 credit hours in upper division major courses as indicated below:

#### Upper Division Courses

| Course Number | Course Title | Credits |
|---------------|--------------|---------|
|---------------|--------------|---------|

#### Major Concentration: International Business

|          |  |                |
|----------|--|----------------|
| BUS 330  | Cultural Environment of International Bus. | 3 credit hours |
| BUS 333  | International Negotiations & Transactions  | 3 credit hours |
| BUS 423  | E-Commerce Management                      | 3 credit hours |
| IB 400   | International Entrepreneurship             | 3 credit hours |
| IB 402   | Strategic Mgmt. in the Multicultural Corp. | 3 credit hours |
| MRKT 405 | International Marketing                    | 3 credit hours |

## Bachelor of Science Degree in Business Administration

(123 Credit Hours – Estimated Completion Time: 41 months)

### Major Concentrations Courses

#### Upper Division Courses

##### Course Number Course Title

##### Credits

#### Major Concentration: Digital Marketing

(18 credits required)

|          |   |                |
|----------|---|----------------|
| MRKT 310 | Data Analytics for Digital Marketing      | 3 credit hours |
| MRKT 320 | (SEO) and Web Design                      | 3 credit hours |
| MRKT 330 | Marketing and the Virtual Marketplace     | 3 credit hours |
| MRKT 340 | Digital Advertising                       | 3 credit hours |
| MRKT 350 | Social Media and marketing Communications | 3 credit hours |
| MRKT 360 | Strategic Marketing Planning Projects     | 3 credit hours |

#### Major Concentration: Business Intelligence & Analytics

(18 credits required)

|          |                                     |                |
|----------|-------------------------------------|----------------|
| BIAN 310 | Business Intelligence and Analytics | 3 credit hours |
| BIAN 320 | Modeling for Decision-Making        | 3 credit hours |
| BIAN 330 | Data Warehousing                    | 3 credit hours |
| BIAN 340 | Web Analytics Strategies            | 3 credit hours |
| BIAN 350 | Predictive Analytics                | 3 credit hours |
| BIAN 360 | Applications of Business            | 3 credit hours |

#### Major Concentration: HealthCare Management

(18 credits required)

|         |   |                |
|---------|---|----------------|
| BUS 308 | Ethics and Social Responsibility            | 3 credit hours |
| HSA 315 | International Health Legislation            | 3 credit hours |
| HSA 320 | Introduction to HealthCare Management       | 3 credit hours |
| HSA 337 | Management of Health Services Organizations | 3 credit hours |
| HSA 399 | Primary HealthCare Management               | 3 credit hours |
| HSA 401 | Hospital Management                         | 3 credit hours |

#### Major Concentration: Project Management

(18 credits required)

|          |  |                |
|----------|--|----------------|
| BUS 440  | Project Risk Management  | 3 credit hours |
| BUS 442  | Managing Quality in the Project Environment  | 3 credit hours |
| BUS 450  | Enterprise Project Management  | 3 credit hours |
| BUS 455  | Mgmt. Leadership & Team Building in the<br>Project Environment                     | 3 credit hours |
| BUS 463  | Certified Associate in Project Management<br>(CAPM) Certification Exam Preparation | 3 credit hours |
| MRKT 451 | International Marketing  | 3 credit hours |

#### Major Concentration: Hospitality Management

(18 credits required)

|         |   |                |
|---------|---|----------------|
| BUS 360 | Fundamentals of Hospitality & Tourism Mgmt. | 3 credit hours |
| BUS 362 | Traveling Info. Tech. /Reservation Systems  | 3 credit hours |
| BUS 365 | Hospitality and Tourism Management          | 3 credit hours |
| BUS 401 | Hotel and Facility Management               | 3 credit hours |
| BUS 405 | Food and Beverage Operations                | 3 credit hours |
| BUS 407 | International Travel and Tourism            | 3 credit hours |

**Associate of Science Degree in Business Administration***(60 Credit Hours – Estimated Completion Time: 20 months)***Program Description**

The Business Administration Program is designed to train students for employment in various industries that utilize business skills and knowledge. Students who successfully complete this program will have knowledge and skills in such areas as marketing, accounting, computer applications, human resources, leadership, management and administration. Elective classes may be selected from a list of business or computer electives or from a list of courses from marketing or international business. The program consists of courses that require readings, exams, projects and other learning strategies and assessments determined by each instructor to meet course objectives.

**Program Objective**

Upon completion of the Business Administration Program, students may seek entry-level employment in business, government, or a variety of industries where a range of business skills are needed.

**Program Outline**

To receive an Associate of Science degree in Business Administration, students must earn 60.0 credit hours. Program requirements are indicated in the following page. Credit hours in parentheses indicate the required number of credit hours in each discipline.

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## Associate of Science Degree in Business Administration

(60 Credit Hours – Estimated Completion Time: 20 months)

### General Education Courses (15 Credits Required)

#### Oral Communications (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

#### Humanities (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

#### Mathematics (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

#### English (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

#### Behavioral Science / Social Environment (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

### Business Administration Major Courses (45 Credits Required)

|           |   |                |
|-----------|---|----------------|
| ACCTG 101 | Accounting I                            | 3 credit hours |
| ACCTG 220 | Accounting Information systems          | 3 credit hours |
| BUS 101   | Introduction to Business                | 3 credit hours |
| BUS 102   | Business Administration and Management  | 3 credit hours |
| BUS 200   | Business Law                            | 3 credit hours |
| BUS 201   | Strategy Management and Decision Making | 3 credit hours |
| BUS 203   | Operations Management                   | 3 credit hours |
| BUS 204   | Introduction to Project Management      | 3 credit hours |
| CIT 121   | Technology Applications for Business    | 3 credit hours |
| IB 100    | Introduction to International Business  | 3 credit hours |
| IB 102    | International Management                | 3 credit hours |
| MRKT 101  | Principles of Marketing                 | 3 credit hours |
| MRKT 202  | Marketing Strategies                    | 3 credit hours |
| SCM 204   | Supply Chain Fundamentals               | 3 credit hours |
| STAT 200  | Statistics                              | 3 credit hours |

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## **Associate of Science Degree in International Business**

*(60 Credit Hours – Estimated Completion Time: 20 months)*

### **Program Description**

The International Business Program is designed to train students for employment in various industries that utilize international business skills and knowledge. Students who successfully complete this program will have knowledge and skills in several areas of international business plus accounting, computer applications, human resources, leadership, management and administration. The program consists of courses that require readings, exams, projects and other learning strategies and outcomes assessments determined by each instructor to meet course objectives.

### **Program Objective**

Upon completion of the International Business Administration Program, students may seek entry-level employment in business, government, or a variety of industries where a range of general and international business skills are needed.

### **Program Outline**

To receive an Associate of Science degree in International Business, students must earn 60.0 credit hours. Program requirements are indicated in the following page. Credit hours in parentheses indicate the required number of credit hours in each discipline.

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## Associate of Science Degree in International Business

(60 Credit Hours – Estimated Completion Time: 20 months)

### General Education Courses (15 Credits Required)

#### Oral Communications (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

#### Humanities (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

#### Mathematics (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

#### English (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

#### Behavioral Science/Social Environment (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

### International Business Major Courses (33 Credits Required)

|           |  |                |
|-----------|--|----------------|
| ACCTG 101 | Accounting I                             | 3 credit hours |
| BUS 101   | Introduction to Business                 | 3 credit hours |
| BUS 200   | Business Law                             | 3 credit hours |
| CIT 100   | Introduction to Computers                | 3 credit hours |
| ECON 302  | Principles of Economics (Microeconomics) | 3 credit hours |
| IB 100    | Introduction to International Business   | 3 credit hours |
| IB 102    | International Management                 | 3 credit hours |
| IB 202    | Customs Legislation                      | 3 credit hours |
| IB 203    | Fundamentals of Foreign Trade            | 3 credit hours |
| IB 204    | International Law and Economics          | 3 credit hours |
| STAT 200  | Statistics                               | 3 credit hours |

#### Elective Courses (12 Credits Required) Select from the following courses:

|          |  |                |
|----------|--|----------------|
| BUS 102  | Business Administration and Management | 3 credit hours |
| BUS 203  | Operations Management                  | 3 credit hours |
| BUS 204  | Introduction to Project Management     | 3 credit hours |
| CIT 111  | Introduction to Information Technology | 3 credit hours |
| EMPL 101 | Employment Skills                      | 3 credit hours |
| IB 207   | International Banking and Finance      | 3 credit hours |
| MRKT 101 | Principles of Marketing                | 3 credit hours |
| MRKT 200 | Marketing II                           | 3 credit hours |

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### MISSION

ATLANTIS University's School of Computer Sciences and Technology is committed to provide educational value for its students, professors, and the community in general, by preparing students using the latest technology and computer innovations to succeed in a rapidly changing and technology-driven environment.

### VISION

To build a School of Computer Sciences and Technology recognized for delivering quality education, implementing technology and innovations, for the development of our students who are well versed in the impact information technology has in the world today.

### DEGREE PROGRAMS

Atlantis University offers academic programs leading to the following degrees:

#### MASTER DEGREES:

- Master of Science in Information Technology
- Master of Science in Cybersecurity

#### BACHELOR OF SCIENCE DEGREE in:

- Information Technology

#### ASSOCIATE OF SCIENCE DEGREE in:

- Information Technology

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### Master of Information Technology (MIT) Degree

*(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)*

#### Program Description

The Master of Information Technology at Atlantis University is an intensive graduate degree program designed to challenge graduates to be innovators and become top performers in this new millennium of technology. Our degree program aligns with what the global I.T. industry seeks to fuel our digital age. Students learn and prepare themselves for careers in technical or managerial sectors in Cloud Computing, Computer Science, Big Data Analytics, Network/Systems Engineering, Mobile Web Development, IoT Research, etc.

Students will have the ability and confidence to put their skills to the test by working with professors in real world scenarios with corporations at internships, hand-on class projects, and peer review. Our program is supplemented by technical and managerial workshops on a bi-weekly base that focus on the latest technological trends. The Masters of Information Technology at Atlantis University brings tremendous value to graduates as AU's support and curriculum is second to none!

Students taking the MIT program of 30 semester credit hours may have the possibility to combine core courses of Information Technology (12 semester credit hours), Techniques and specific Courses (15 semester credit hours), and Capstone Project (3 Credit hours)

To earn a Master of Information Technology, Cybersecurity and Computer Engineering from Atlantis University degree, students must complete 10 courses, four core courses and 5 elective courses, adding the final project for a total of 30 credit hours. By choosing the appropriate courses, master's students can also earn up to two graduate Degrees by taking 5 additional classes of the technical core of the program.

The four required core courses (12 semester credit hours), are designed to ensure that all students study the four information systems perspectives of networks and web design, human perception, application implementation, and organizational systems.

The structure of the Master of Information Technology complete the 30 credit course requirements, ensuring the following structure:

- Core Courses (12 credits)
- Technical Courses (15 Credits)
  - Information Technology Management (6 Credits Required)
  - Information Security (3 Credits Required)
  - Web Development Technologies (6 Credits Required)
- Research and evidence Courses (3 credits)
- Degree requirements (3 co-requisite course)

#### Program Objective

Upon completion of the Atlantis University Master of Information Technology degree program, students will be prepared and have the hands on I.T. experience to operate efficiently and effectively utilizing industry best practices. Through our unique mentored learning approach and challenging hands-on real-world labs created by real world industry experts, students graduate with in demand skills that major global corporations are desperately seeking. Our modern curriculum covers critical subjects such as but not limited to cyber security, data analytics, cloud computing, big data, data center design, IoT, and IT governance, and modern web and mobile programming.



Upon graduation, students will be able to:

- Compete at a global scale for high paying stable I.T. Careers
- Be able to confidently design, deploy, and maintain critical I.T. infrastructures in the cloud or onsite
- Be able to effectively and efficiently work with next generation technologies such as cyber security UTMs, Cisco Nexus & UCS platforms, Amazon Web Services cloud appliances, Software Defined WAN's, and so forth.
- Design dynamic websites using HTML5/CSS3/JavaScript
- Implement automation in the Enterprise through Python programming
- Bring insight to the Enterprise with data analytics with Tableau
- Have the confidence to lead technical projects that align with business initiative
- Bring technological innovation to the enterprise and be a major contributor to society.

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**Master of Information Technology (MIT) Degree**  
(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)

**Program Breakdown by Course**

**Courses (30 credits)**

|                      |                    |                     |
|----------------------|--------------------|---------------------|
| <b>Course Number</b> | <b>Course Name</b> | <b>Credit Hours</b> |
|----------------------|--------------------|---------------------|

**Core Courses (15 credits)**

|         |   |                |
|---------|---|----------------|
| MET 510 | Network Systems and Technologies          | 3 credit hours |
| MET 520 | Cloud Computing and Data Analytics        | 3 credit hours |
| MET 530 | Information Technology Project Management | 3 credit hours |
| MET 540 | Systems Integration and Architecture      | 3 credit hours |

**Technical Courses - 15 Credits**

**Information Technology Management (6 Credits Required)**

This courses provide skills in management of information technology management-its structure, standards, security requirements, including the broad range of skills necessary for successful management of information technology at the enterprise level. Chose two courses from the below list.

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MBA 671 | Information and Technology Systems   | 3 credit hours |
| MCS 626 | IT Operations                        | 3 credit hours |
| MIT 501 | E-Business Technology and Management | 3 credit hours |
| MIT 534 | Governance and Compliance            | 3 credit hours |
| MIT 622 | High Performance Databases           | 3 credit hours |

**Information Security (3 Credits Required)**

This courses provide skills in protection and verification procedures needed for all systems and applications and controls needed for information technology systems to ensure confidentiality, integrity and non-repudiation of an organization’s sensitive information. Chose one course from the below list.

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MCS 516 | Principles of Information Security   | 3 credit hours |
| MIT 537 | Risk and Information Systems Control | 3 credit hours |
| MIT 547 | Information Security Management      | 3 credit hours |
| MIT 548 | Information Security and Penetration | 3 credit hours |

**Web Development Technologies (6 Credits Required)**

These courses provide an in-depth look into the principles, protocols and practices associated with the development of modern Web applications, as well as the principles of application performance engineering, security evaluation and usability. Chose two courses from the below list.

|         |   |                |
|---------|---|----------------|
| EGN512  | High Performance Programming with Multicore<br>And GPUs | 3 credit hours |
| MIT 562 | Programming and Application Development                 | 3 credit hours |
| MIT 588 | Software Development and Management                     | 3 credit hours |
| MIT 602 | ITIL Service Oriented Architecture                      |                |

**Final Research Project – 3 credits**

|         |                          |                |
|---------|--------------------------|----------------|
| MIT 710 | Final project (Capstone) | 3 credit hours |
|---------|--------------------------|----------------|

**Degree requirements (3 co-requisite course – No Credit)**

The co-requisite research courses at the master’s level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

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## Master of Science in Cybersecurity

(30 Graduate Level Semester Credit Hours – Estimated Completion Time 15 months)

### Program Description

The Master of Science in Cybersecurity program is designed to prepare students for leadership in information technology security. The program is focused on providing students the knowledge and skills to apply the principles and concepts related to the development and management of secure information systems and technologies at the enterprise and individual levels, locally and globally.

The program is designed for IT professionals, who realize the necessity of delivering value to customers through secure information technology systems. The degree provides students with theoretical, practical, and applied skills in computer-based information systems and the technologies that support them, as well as a broad perspective of the business and management environments in which information system technologies play a strategic role.

Students develop core competencies in operating systems and networks. They focus on the technical aspects of information security, examining ways to provide secure information processing systems by utilizing operating systems security; distributed secure system architectures; database security; software applications security; security policies; applications security; network and distributed systems security; cryptography; and security protocols.

The MS Cybersecurity prepares graduates for career-track jobs in the emerging cybersecurity, information assurance/security fields. Students will be educated in the technical aspects of cyber security systems and will be prepared to assume responsibility for the management, operation and oversight of these systems. With a wide range of careers in the field, and a bright occupational outlook, the Cybersecurity industry is one of the largest sectors in the IT industry and provides a vast number of opportunities for those in the field.

The structure of the Master in Cybersecurity complete the 30 credit course requirements, ensuring the following structure:

- Core Courses (12 semester credit hours)
- Technical Courses (15 Credits)
  - Network Security (6 credits required)
  - Information Systems (3 credits required)
  - Advanced Security (6 credits required)
- Research and evidence Courses (3 credits)
  - Degree requirements (3 co-requisite course)

### Program Objectives

The MS Cybersecurity program objective is to deepen students' knowledge, develop their skills, and enable them to compete for a rewarding career in the Cybersecurity and information management and security industry. In support of the University mission, the MS in Cybersecurity provides learning opportunities for students to experience, practice, and enhance competencies to become accomplished leaders in information security capable of working across a range of public and private enterprises within the Cybersecurity field.

The program will broaden graduates:

- Understanding about cybersecurity and IT privacy considering policy, economic, human, legal, organizational and socio-political factors
- Understanding security and privacy implications of emerging technologies: IOTs, Social Networks, Mobile Computing, Big Data, and Cloud Computing.

- Proficiency in implementing best practices and developing frameworks to protect organizations against cyber threats.

Graduates will attain the skills to maintain digital information assets safe and support IT infrastructures. They will also be prepared to manage data and information security and will have the knowledge and skills in cybersecurity to detect, anticipate, and mitigate risks, develop security solutions, identify opportunities for effective change, and recommend best practices in security governance, risk management, and compliance.

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## Master of Science in Cybersecurity

(30 Graduate Level Semester Credit Hours – Estimated Completion Time 15 months)

### Program Breakdown

#### Courses (30 credits)

| Course Number | Course Name | Credit Hours |
|---------------|-------------|--------------|
|---------------|-------------|--------------|

#### Common Core Courses (12 credits)

|         |   |                |
|---------|---|----------------|
| MET 510 | Network Systems and Technologies          | 3 credit hours |
| MET 520 | Cloud Computing and Data Analytics        | 3 credit hours |
| MET 530 | Information Technology Project Management | 3 credit hours |
| MET 540 | Systems Integration and Architecture      | 3 credit hours |

#### Technical Courses - 15 Credits

##### Network Security (6 Credits Required)

This courses focuses on understanding security issues with technology configuration and management, operating system security, network security, secure software and cloud Security. Choose two courses from the list below.

|         |                                    |                |
|---------|------------------------------------|----------------|
| MCS 516 | Principles of Information Security | 3 credit hours |
| MCS 524 | Network, Protocols and Security    | 3 credit hours |
| MCS 563 | Cloud Security                     | 3 credit hours |
| MCS 592 | Computer Forensics                 | 3 credit hours |

##### Information Systems (3 Credits Required)

This courses provide skills in protection and verification procedures needed for all systems and applications and controls needed for information technology systems to ensure confidentiality, integrity and non-repudiation of an organization's sensitive information. Choose one course from the list below.

|         |                                      |                |
|---------|--------------------------------------|----------------|
| MBA 671 | Information and Technology Systems   | 3 credit hours |
| MCS 616 | IT Operations                        | 3 credit hours |
| MCS 672 | IT Auditing and Secure Operations    | 3 credit hours |
| MIT 537 | Risk and Information Systems Control | 3 credit hours |

##### Advanced Security (6 Credits Required)

This area provides technical skills in security architecture and senior security engineering in traditional, cloud, and hybrid environments, governance, risk, and compliance skills, assessing an enterprise's cybersecurity readiness, and leading technical teams to implement enterprise-wide cybersecurity solutions. Choose two courses from the list below.

|         |  |                |
|---------|--|----------------|
| MCS 539 | Advanced Cryptography                        | 3 credit hours |
| MCS 655 | Information Security and Penetration Testing | 3 credit hours |
| MCS 687 | Ethical Hacking and Response                 | 3 credit hours |
| MIT 547 | Information Security Management              | 3 credit hours |

#### Final Research Project – 3 credits

|         |                          |                |
|---------|--------------------------|----------------|
| MCS 710 | Final project (Capstone) | 3 credit hours |
|---------|--------------------------|----------------|

**Degree requirements (3 co-requisite course)**

The co-requisite research courses at the master’s level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

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**Bachelor of Science in Information Technology**  
*(123 Credit Hours – Estimated Completion Time: 41 months)*

### Program Description

The Bachelor of Science in Information Technology program provides students with a solid foundation in business and technology, developing skills that prepare them to effectively apply information technology to improve business processes across a broad spectrum of disciplines. Through this program, students will be able to effectively demonstrate advanced skills in business application software, current programming languages, and recognize various phases of the software development cycle, and the appropriate management of that developmental cycle in a business environment.

The Information Technology degree program gives students an understanding of the importance of information systems as a management tool in the planning, control and decision-making activities of the organization.

The program of study introduces students to the concepts and methods of analyzing, designing, planning, and managing simple or complex information systems. It emphasizes the managerial aspects of information systems by providing a solid base of business courses and computer science courses common to the School of Business and Computer Sciences and Technologies.

Atlantis University offers a Bachelor of Science in Information Technology Degree program that can be obtained by: transferring credits earned in an Information Technology Associate's Degree (60 credit hours) or equivalent and completing the remaining prescribed major courses (additional 63 credit hours) for a total of 123 semester credit hours.

### Program Objectives

Upon completion of the Information Technology Bachelor Degree Program, students may seek employment in business, government, or a variety of industries where a combination of general business and information technology skills are needed. In addition to the outcomes listed for the School of Business bachelor-level degree program, upon graduation, Information Technology students will be able to:

- Use information technology to revitalize business and achieve strategic goals
- Identify the basic elements of business opportunities in electronic commerce

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**Bachelor of Science in Information Technology**  
*(123 Credit Hours – Estimated Completion Time: 41 months)*

**Program Outline**

To receive a Bachelor of Science degree in Information Technology, students must earn 123 credit hours. Program requirements are indicated below. Credit hours in parentheses indicate the required number of credit hours in each discipline:

**GENERAL EDUCATION REQUIREMENTS FOR BACHELOR OF SCIENCE DEGREE PROGRAMS**  
(30 CREDIT HOURS)

**Lower Division General Education Requirements – 15 Credits Required**

**Oral Communications** (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

**Humanities** (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

**Mathematics** (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

**English** (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

**Behavioral Science / Social Environment** (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

**Upper Division General Education Requirements – 15 Credits Required**

**English** (3 Credit hours)

|          |                        |                |
|----------|------------------------|----------------|
| ENGL 302 | English Composition II | 3 credit hours |
|----------|------------------------|----------------|

**Foreign Language** (3 Credit hours)

|         |                        |                |
|---------|------------------------|----------------|
| SPN 310 | Conversational Spanish | 3 credit hours |
|---------|------------------------|----------------|

**Natural Science** (3 Credit hours)

|         |                 |                |
|---------|-----------------|----------------|
| BSC 310 | General Biology | 3 credit hours |
|---------|-----------------|----------------|

**Economics** (6 Credit hours)

|          |  |                |
|----------|--|----------------|
| ECON 302 | Principles of Economics (Microeconomics) | 3 credit hours |
| ECON 303 | Macroeconomics                           | 3 credit hours |

**Bachelor of Science in Information Technology**  
(123 Credit Hours – Estimated Completion Time: 41 months)

**Information Technology Core Courses (93 Credits Required)**

**Lower Division Major Courses (Required: 45 Credits)**

|         |  |                |
|---------|--|----------------|
| CIT 102 | Introduction to Computer Programming         | 3 credit hours |
| CIT 105 | Programming Practice                         | 3 credit hours |
| CIT 110 | Computer Operating Systems                   | 3 credit hours |
| CIT 225 | Management Information Systems               | 3 credit hours |
| CIT 280 | Network Design                               | 3 credit hours |
| CIT 281 | Network Administration and Technical Support | 3 credit hours |
| CIT 282 | Advanced Network Administration              | 3 credit hours |
| CIT 283 | Networking on Azure and AWS                  | 3 credit hours |
| CIT 381 | Linux Technology                             | 3 credit hours |
| CIT 382 | Cloud Technology Developer                   | 3 credit hours |
| CIT 383 | Advanced Cloud Technology Architect          | 3 credit hours |
| CIT 384 | Manage Cloud Technology Identities           | 3 credit hours |
| CIT 385 | Cloud Technology Compute Services            | 3 credit hours |
| CIT 386 | Cloud Network Design                         | 3 credit hours |
| CIT 387 | IaaS: Cloud Virtualization                   | 3 credit hours |

**Upper Division Major Courses (Required: 30 Credits)**

|         |   |                |
|---------|---|----------------|
| CIT 406 | Database Design                               | 3 credit hours |
| CIT 407 | T-SQL: Queries Design and Tuning              | 3 credit hours |
| CIT 408 | Database Management Operations & Optimization | 3 credit hours |
| CIT 410 | Non-SQL Databases                             | 3 credit hours |
| CIT 411 | Programming with Python                       | 3 credit hours |
| CIT 480 | Security Technology                           | 3 credit hours |
| CIT 481 | Security Ethical Hacking                      | 3 credit hours |
| CIT 482 | Security Analyst                              | 3 credit hours |
| CIT 483 | Information Systems Security                  | 3 credit hours |
| CIT 484 | Advanced Information Systems Security         | 3 credit hours |

**Six (6) Elective Courses (Required: 18 credits)**

|          |                |
|----------|----------------|
| Elective | 3 credit hours |
| Elective | 3 credit hours |
| Elective | 3 credit hours |
| Elective | 3 credit hours |
| Elective | 3 credit hours |
| Elective | 3 credit hours |

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**Associate of Science in Information Technology**  
(60 Credit Hours – Estimated Completion Time: 20 months)

### Program Description

The Information Technology program focuses on computing, computer science, and information science and systems. The program is designed to prepare students for employment in various industries that utilize Computer skills and knowledge. Students who successfully complete this program will have knowledge and skills in such areas as programming, database management, networking, enterprise cloud technology, and security. Courses include theory and skill building. Students have access to the computer lab to complete projects.

### Program Objective

Upon completion of the Information Technology Program, students may seek entry-level employment in business, government, or a variety of industries where computer science skills are needed. Graduates may also seek employment in the technology industry as: computer repair technicians help desk support, networking technicians, Cisco networking technicians, Server administrators, Microsoft specialists, data analysts, internet security, software applications and configurations.

Program objectives are:

- To equip students with the knowledge to evaluate the needs of an Information Technology infrastructure for an organization.
- To empower students to design, implement, and evaluate a computer-based system, process, component, or program to meet industry needs.
- To prepare students with the technical knowledge and critical-thinking skills needed for a career in information technology.
- Through a conceptual understanding, students are able to apply technological skills in hardware, networking, security, cloud computing, database, web development, IT project management and research to critically analyze and solve problems in unpredictable environments.

### Program Outline

To receive an Associate of Science degree in Information Technology, students must earn 60 credit hours. Program requirements are indicated in the following page. Credit hours in parentheses indicate the required number of credit hours in each discipline.

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**Associate of Science in Information Technology**  
(60 Credit Hours – Estimated Completion Time: 20 months)

**General Education Courses (15 Credits Required)**

**Oral Communications** (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

**Humanities** (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

**Mathematics** (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

**English** (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

**Behavioral Science / Social Environment** (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

**Information Technology Major Courses (45 Credits Required)**

|         |   |                |
|---------|---|----------------|
| CIT 102 | Introduction to Computer Programming              | 3 credit hours |
| CIT 105 | Programming Practice                              | 3 credit hours |
| CIT 110 | Computer Operating Systems                        | 3 credit hours |
| CIT 225 | Management Information Systems                    | 3 credit hours |
| CIT 280 | Network Design                                    | 3 credit hours |
| CIT 281 | Network Administration & Technical Support        | 3 credit hours |
| CIT 282 | Advanced Network Administration                   | 3 credit hours |
| CIT 283 | Networking on Azure and AWS                       | 3 credit hours |
| CIT 381 | Linux Technology                                  | 3 credit hours |
| CIT 382 | Cloud Technology Developer                        | 3 credit hours |
| CIT 383 | Advanced Cloud Technology Architect               | 3 credit hours |
| CIT 384 | Manage Cloud Technology Identities & Requirements | 3 credit hours |
| CIT 385 | Cloud Technology Compute Services                 | 3 credit hours |
| CIT 386 | Cloud Network Design                              | 3 credit hours |
| CIT 387 | IaaS: Cloud Virtualization                        | 3 credit hours |

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**MISSION**

ATLANTIS University's School of Engineering is oriented to the formation of engineers that can integrate solid knowledge and practical skills of the technical specialty studied with an ethical behavior that will allow them to make a positive transformation of their professional environment and the communities where they live by using the latest technology.

**VISION**

A School of Engineering that delivers quality education in a friendly learning environment where the students and their professors are actively engaged in the advance of the professional fields to which they are related and in the development of technical solutions for the benefit of the communities in which we act.

**DEGREE PROGRAMS**

Atlantis University offers academic programs leading to the following degrees:

**MASTER DEGREE:**

- ❑ Master of Science in Computer Engineering

**BACHELOR OF SCIENCE DEGREE in:**

- ❑ Computer Engineering
  - Major Concentrations:
    - Software and Systems Programming
    - Networks

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## Master of Science in Computer Engineering

(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)

### Program Description

Computer Engineering is the application of technology in the synthesis of systems for control, computation and communication. Computer Engineering focuses on the design, analysis, and application of computers and on their applications as components of systems. Atlantis University provides students with inspiration and quality education in the theory and practice of computer engineering. The Master of Science in Computer Engineering presents an in-depth study in computer engineering which focuses on networking and software engineering. As technology rapidly advances this degree prepares graduates with the knowledge necessary to compete in the ever-changing technological landscape.

The School of Information Technology and Engineering Sciences offers the Master of Science in Computer Engineering to prepare graduates for careers in telecommunications, industry, government, education, networking and software development. Focusing on principles and concepts underlying the design and integration of hardware and software components and systems, the Master of Science in Computer Engineering degree gives the graduates the tools to become competitive professionals, confident in electronically controlled systems and devices.

The structure of the Master in Computer Engineering to the complete the 30 credit course requirements, using the following structure:

- Core Courses (12 credit hours)
- Technical Courses (15 Credits)
  - Computer Systems (6 credits required)
  - Computing Theory (3 credits required)
  - Project Management (6 credits required)
- Research and evidence Courses (3 credits)
- Degree requirements (3 co-requisite course)

### Program Objective

Graduates who choose to pursue a career in telecommunications, industry, government, education, networking and software development will become successful engineers, scientists, or educators who demonstrate strong leadership, technical, and team skills; and a commitment to continuing professional development.

Graduates of the Master in Computer Engineering from AU, program will be prepared to:

- be successful professionals in a specialized area of computer engineering
- maintain a desire for research, innovation and lifelong learning
- uphold the responsibilities of the engineering profession

Upon graduation, an AU graduate should demonstrate the ability to:

- apply advanced engineering knowledge in identifying, formulating and solving engineering problems
- select and use techniques, skills and modern tools necessary for research or professional practice
- communicate effectively
- recognize the need for, and engage in, lifelong learning
- attend to professional and ethical responsibilities

### Combined Bachelor and Master's Degree Program Description

The School of Information Technology and Engineering Sciences offers a combined bachelor and Master of Science Degree program in Computer Engineering. Undergraduate students in Computer Engineering and Management Information Systems can apply to the program in order to earn a B.S. Degree in their own major together with an M.S. Degree in Computer Engineering. Depending on the student's progress, the B.S./M.S. program can be complete in five (5) years.

The combined B.S./M.S. program offers a competitive edge to students who are completing their undergraduate degree at AU, by enabling those with advanced preparation to move directly from the undergraduate to the graduate program. The program assists qualified enrolled students with a simplified graduate application process that makes it possible to complete a Master of Science degree with just seven courses beyond the B.S. programs from the School of Business and Engineering Sciences.

The Master of Science in Computer Engineering prepares students for leadership positions in industry, and for students planning to pursue a Ph.D. degree in Engineering, other careers or academia.

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**Master of Science in Computer Engineering**  
(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)

**Program Breakdown**

**Courses (30 credits)**

| <b>Course Number</b>                    | <b>Course Name</b>                   | <b>Credit Hours</b> |
|---|--------------------------------------|---------------------|
| <b><u>Core Courses (12 credits)</u></b> |                                      |                     |
| MET 510                                 | Network Systems and Technologies     | 3 credit hours      |
| MET 520                                 | Cloud Computing and Data Analytics   | 3 credit hours      |
| MET 530                                 | Information Security                 | 3 credit hours      |
| MET 540                                 | Systems Integration and Architecture | 3 credit hours      |

**Technical Courses - 15 Credits**

**Computer Systems (6 Credits Required)**

These courses provide ability to model, design, define the architecture, implement, manage, operate, administer and maintain applications, networks, systems, services and computer content. Chose two courses from the below.

|         |  |                |
|---------|--|----------------|
| EGN 508 | Enterprise Client-server Software        | 3 credit hours |
| EGN 514 | Wireless Communications                  | 3 credit hours |
| EGN 545 | Introduction to Embedded Systems         | 3 credit hours |
| MIT 588 | Software Development and Management      | 3 credit hours |
| MIT 562 | Programming and Applications Development | 3 credit hours |
| MIT 602 | ITIL Service Oriented Architecture       | 3 credit hours |

**Computer Theory (3 Credits Required)**

This courses provide knowledge of computational theories for the integration of technologies, applications, services and systems of Computer Engineering in multidisciplinary contexts. Chose one course from the below.

|         |  |                |
|---------|--|----------------|
| EGN 512 | High-Performance Programming with Multicore and GPUs | 3 credit hours |
| MIT 534 | Governance and Compliance                            | 3 credit hours |
| MIT 622 | High Performance Databases                           | 3 credit hours |

**Project Management (6 Credits Required)**

This area provide capacity for strategic planning, preparation, direction, coordination, and technical management in the fields of computer engineering related to: systems, applications, services, networks, infrastructures or computer installations and software in multidisciplinary work environments. Chose two courses from the below

|         |                                       |                |
|---------|---------------------------------------|----------------|
| MBA 675 | IT and Business Transformation (IBIT) | 3 credit hours |
| MBA 702 | Operations and Project Management     | 3 credit hours |
| EGN 649 | Research Project                      | 3 credit hours |
| MCS 626 | IT Operations                         | 3 credit hours |
| MIT 501 | E-Business Technology and Management  | 3 credit hours |

**Final Research Project – 3 credits**

|         |                          |                |
|---------|--------------------------|----------------|
| EGN 699 | Final project (Capstone) | 3 credit hours |
|---------|--------------------------|----------------|



**Degree requirements (3 co-requisite course)**

The co-requisite research courses at the master’s level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

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## **Bachelor of Science in Computer Engineering**

*(123 Credit Hours – Estimated Completion Time: 41 months)*

### **Program Description**

Computer Engineering is the application of technology in the synthesis of systems for control, computation and communication. It focuses on the design, analysis, and application of computers and on their applications as components of systems. Atlantis University provides students with inspiration and quality education in the theory and practice of computer engineering. The program emphasizes on problem solving providing both excellent training for future engineers and a strong background for graduate study. The School of Information Technology and Engineering Sciences at AU offers a M.S. degree as well as two undergraduate majors within Computer Engineering. A combined B.S. /M.S. program allows students to complete both degrees in five (5) years.

The School of Information Technology and Engineering Sciences offers a Bachelor of Science in Computer Engineering Degree program that can be obtained by: transferring credits earned in an Information Technology Associate's Degree (60 credit hours) and completing the remaining prescribed major courses (additional 63 credit hours) for a total of 123 semester credit hours. Students may complete the total course of 123 semester credit hours in Computer Engineering, by combining: core courses of Computer Engineering (105 semester credit hours) and prescribed major courses of a specific engineering concentration (18 semester credit hours), giving students the opportunity to opt for the following majors of concentration: Software Engineering and Network Engineering.

Students enrolled in the Bachelor of Science in Computer Engineering Program, after the successful completion of all general education courses (30 credits) and all major courses (lower and upper division), may opt for the majors in Software and Network Engineering. Many computer engineering students continue their education through the Masters in Engineering degree. Atlantis University offers a combined B.S./M.S. program in computer engineering that enables eligible undergraduates to move without interruption to the graduate program.

### **Program Objective**

Graduates who choose to pursue a career in industry, government, or academia will become successful engineers, scientists, or educators who demonstrate strong leadership, technical, and team skills; and a commitment to continuing professional development.

The Bachelor of Science in Computer Engineering Degree program prepares graduates for a rewarding career in engineering. Atlantis University engineering graduates will have a thorough grounding in the principles and practices of computer engineering and the scientific and mathematical principles upon which they are built; they will also be prepared for further education and for productive employment in the industry. Upon completion of the Computer Engineering Bachelor Degree Program, students may seek employment in business, government, or a variety of industries where a range of engineering skills are needed.

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**Bachelor of Science in Computer Engineering**  
*(123 Credit Hours – Estimated Completion Time: 41 months)*

**Computer Engineering Major Concentrations:**

The Atlantis University School of Information Technology and Engineering Sciences also offers a Certificate after the successful completion of 18 credits of a major concentration. Therefore, courses within concentrations can be individually taken by students wishing to complete a certificate in a particular area. The following concentrations are available:

**The Software and Systems Programming Concentration** focuses on software systems including courses in networks, operating systems, software engineering, and advanced programming. Students pursuing this concentration are prepared for building large software systems of all types. After the successful completion of 18 credits of this concentration, students will receive a Certificate.

**The Networks Concentration** offers students with in-depth knowledge of the underlying structure and function of network and computer technology and the design processes that make those technologies function. The networks concentration focuses on communication between computers, covering network hardware, communication protocols, and algorithms. Students pursuing this concentration are prepared for the design and analysis of wired and wireless network systems. After the successful completion of 18 credits of this concentration, students will receive a Certificate.

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**Bachelor of Science in Computer Engineering**  
(123 Credit Hours – Estimated Completion Time: 41 months)

**Program Outline**

To receive a Bachelor of Science degree in Computer Engineering, students must earn 123.0 credit hours. Program requirements are indicated below.

**GENERAL EDUCATION REQUIREMENTS FOR BACHELOR OF SCIENCE DEGREE PROGRAMS**

(30 CREDIT HOURS)

**Lower Division General Education Requirements – 15 Credits Required**

**Oral Communications** (3 Credit hours)

|          |                                    |                |
|----------|------------------------------------|----------------|
| ENGL 100 | Language and Speech Communications | 3 credit hours |
| ENGL 115 | Fundamentals of Public Speaking    | 3 credit hours |
| SPC 200  | Speech and Public Speaking         | 3 credit hours |

**Humanities** (3 Credit hours)

|          |                            |                |
|----------|----------------------------|----------------|
| PHIL 102 | Legal and Ethical Issues   | 3 credit hours |
| PHIL 200 | Introduction to Philosophy | 3 credit hours |

**Mathematics** (3 Credit hours)

|          |                 |                |
|----------|-----------------|----------------|
| MATH 102 | College Algebra | 3 credit hours |
|----------|-----------------|----------------|

**English** (3 Credit hours)

|          |                       |                |
|----------|-----------------------|----------------|
| ENGL 200 | English Composition I | 3 credit hours |
|----------|-----------------------|----------------|

**Behavioral Science / Social Environment** (3 Credit hours)

|         |            |                |
|---------|------------|----------------|
| PSY 201 | Psychology | 3 credit hours |
| SOC 210 | Sociology  | 3 credit hours |

**Upper Division General Education Requirements – 15 Credits Required**

**English** (3 Credit hours)

|          |                        |                |
|----------|------------------------|----------------|
| ENGL 302 | English Composition II | 3 credit hours |
|----------|------------------------|----------------|

**Foreign Language** (3 Credit hours)

|         |                        |                |
|---------|------------------------|----------------|
| SPN 310 | Conversational Spanish | 3 credit hours |
|---------|------------------------|----------------|

**Natural Science** (3 Credit hours)

|         |                 |                |
|---------|-----------------|----------------|
| BSC 310 | General Biology | 3 credit hours |
|---------|-----------------|----------------|

**Economics** (6 Credit hours)

|          |  |                |
|----------|--|----------------|
| ECON 302 | Principles of Economics (Microeconomics) | 3 credit hours |
| ECON 303 | Macroeconomics                           | 3 credit hours |

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**Bachelor of Science in Computer Engineering**  
(123 Credit Hours – Estimated Completion Time: 41 months)

**Computer Engineering Core Courses (93.0 Credits Required)**

**Lower Division Major Courses (45 credits required)**

|         |   |                |
|---------|---|----------------|
| CIT 102 | Introduction to Computer Programming              | 3 credit hours |
| CIT 105 | Programming Practice                              | 3 credit hours |
| CIT 110 | Computer Operating Systems                        | 3 credit hours |
| CIT 280 | Network Design                                    | 3 credit hours |
| CIT 281 | Network Administration & Technical Support        | 3 credit hours |
| CIT 282 | Advanced Network Administration                   | 3 credit hours |
| CIT 283 | Networking for Azure and AWS                      | 3 credit hours |
| CIT 381 | Linux Technology                                  | 3 credit hours |
| CIT 382 | Cloud Technology Developer                        | 3 credit hours |
| CIT 383 | Advanced Cloud Technology Architect               | 3 credit hours |
| CIT 384 | Manage Cloud Technology Identities & Requirements | 3 credit hours |
| CIT 385 | Cloud Technology Compute Services                 | 3 credit hours |
| EGN 101 | Introduction to Computer Engineering              | 3 credit hours |
| EGN 201 | Engineering Drawing                               | 3 credit hours |
| PHY 101 | Introduction to Physics                           | 3 credit hours |

**Upper Division Major Courses (30 Credits Required)**

|         |                                       |                |
|---------|---------------------------------------|----------------|
| CIT 480 | Security Technology                   | 3 credit hours |
| CIT 481 | Security Ethical Hacking              | 3 credit hours |
| CIT 482 | Security Analyst                      | 3 credit hours |
| CIT 483 | Information Systems Security          | 3 credit hours |
| CIT 484 | Advanced Information Systems Security | 3 credit hours |
| EGN 310 | Data Structures                       | 3 credit hours |
| EGN 321 | Engineering Software Technology       | 3 credit hours |
| EGN 325 | Computer Architecture                 | 3 credit hours |
| EGN 410 | Product Design                        | 3 credit hours |
| PHY 440 | Solid State Physics                   | 3 credit hours |

**Network Engineering Concentration Courses (18 Credits Hours)**

|         |  |                |
|---------|--|----------------|
| CIT 403 | Designing & Supporting Computer Networks | 3 credit hours |
| CIT 405 | Routing Protocols and Concepts Services  | 3 credit hours |
| EGN 330 | Network Design and Management            | 3 credit hours |
| EGN 420 | Networking and the Cloud                 | 3 credit hours |
| EGN 430 | Industrial Networking                    | 3 credit hours |
| EGN 450 | Network Security                         | 3 credit hours |

**Software Engineering Concentration Courses (18 Credits Hours)**

|         |                                   |                |
|---------|-----------------------------------|----------------|
| EGN 312 | Software Industry Foundations     | 3 credit hours |
| EGN 340 | Object-Oriented Programming       | 3 credit hours |
| EGN 460 | Software Engineering and Design   | 3 credit hours |
| EGN 465 | Data Structures and System Design | 3 credit hours |
| EGN 470 | Wearable Computing                | 3 credit hours |
| EGN 475 | Software Prototyping              | 3 credit hours |

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## MISSION

ATLANTIS University's School of Health is committed to educating and preparing healthcare professionals through innovative teaching methodology to become future managers and leaders within healthcare organizations and who will work to advance the delivery of health services throughout the community.

## VISION

To build a School of Health recognized for delivering quality healthcare education and in preparing healthcare professionals with the highest values and standards of their profession.

## DEGREE PROGRAMS

Atlantis University offers academic programs leading to the following degrees:

### MASTER DEGREES:

Master of Science in Healthcare Management

Master of Science in Nursing

Major Concentrations:

- Health Informatics
- Nursing Education
- Leadership & Administration in Healthcare Systems
- Public Health Nursing

### BACHELOR OF SCIENCE DEGREE in:

BS Nursing (RN to BSN)

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## Master of Science in Healthcare Management

*(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)*

### Program Description

The Master of Science in Healthcare Management at Atlantis University is an intensive graduate degree program designed to instruct students in the theories and practices of the modern healthcare management environment. The program is designed to prepare students with knowledge, skills and abilities, through a program that incorporates health science, technology applied in health management, education projected towards research, projection and community service, using basic management principles in organizational performance.

Program content presents strategic and current models of healthcare management, provides the evolutionary content and critical analysis of the leading healthcare models.

The structure of the Master in Healthcare Management program articulates the expected competencies of program graduates, linked to the content of each course where participants are required to demonstrate that they can integrate the knowledge and skills related to the central management disciplines, distributed in a common, technical and specializing Competencies using the following structure:

- Common Core Courses (15 credit hours)
  - Management, Strategy and Leadership
- Technical and Specific Courses (12 Credits)
  - Public Health Procedures and Methods
  - Health Operations
- Research and evidence Competences (3 credits)
  - Degree requirements (3 co-requisite course)

### Program Objective

Graduates who choose to pursue a career in Healthcare Management will be prepared to plan, organize, lead, control, and evaluate quality improvement initiatives in healthcare organizations. The program is designed for working adults who want to expand their careers and strengthen their credentials as healthcare managers, administrators, and consultants.

Students will acquire current skills in key healthcare management domains including; finance, leadership, human capital management, technology, quality improvement, and strategy that are critical variables in establishing, managing and leading a successful healthcare organization.

Students will develop and demonstrate critical reasoning, data-driven decision-making, and process improvement that will enable them to contribute to the growth, quality, and evolution of the rapidly growing healthcare industry.

## Master of Science in Healthcare Management

(30 Graduate Level Semester Credit Hours – Estimated Completion Time 20 months)

### Program Breakdown

#### Courses (30 credits)

| Course Number                         | Course Name  | Credit Hours   |
|---------------------------------------|--|----------------|
| <b>Core competencies (12 credits)</b> |  |                |
| MHS 510                               | Leadership and Organizational Behavior             | 3 credit hours |
| MHS 520                               | Human Resources Management                         | 3 credit hours |
| MHS 530                               | Principles of Healthcare Financial Management      | 3 credit hours |
| MHS 540                               | Legal & Ethical Consideration in Care Coordination | 3 credit hours |
| MHS 550                               | Community Health                                   | 3 credit hours |

#### Technical and Specific Competencies - 12 Credits

##### Public Health Procedures and Methods (6 Credits Required)

These courses provide the ability to distinguish the health system in the US, its federal, state, local and context regulations that involve the provision of medical care, to use technology for data management, procedure execution and ensure conditions, incorporates diverse stakeholders working in different ways to advance society's health. Chose two courses from below.

|         |  |                |
|---------|--|----------------|
| HSA 520 | Special Topics in US Healthcare System               | 3 credit hours |
| HSA 581 | Public Health Administration                         | 3 credit hours |
| MBA 621 | Business Analytics (Data Mining)                     | 3 credit hours |
| MSN 630 | Healthcare Data Management and Analytics             | 3 credit hours |
| PHN 619 | Application and interpretation of Public Health Data | 3 credit hours |

##### Health Operations (6 Credits Required)

Skills in knowledge management, creating management structures that apply and transmit information (from human and technological sources) facilitating organizational decision making. Chose two from the below.

|         |   |                |
|---------|---|----------------|
| HCL 620 | Leadership & Decision Making in Healthcare:<br>Leading the future of Healthcare | 3 credit hours |
| HSA 565 | MIS for Healthcare Management   | 3 credit hours |
| HSA 630 | Long-Term and Geriatric Administration  | 3 credit hours |
| HSA 635 | Methods of Health Care Negotiations & Conflict<br>Resolution                    | 3 credit hours |
| MAN 531 | HR Fundamentals and Organizational Dynamics                                     | 3 credit hours |
| MSN 683 | International Perspectives in Community Health                                  | 3 credit hours |

##### Final Research Project – 3 credits

|         |                          |                |
|---------|--------------------------|----------------|
| HSA 699 | Final project (Capstone) | 3 credit hours |
|---------|--------------------------|----------------|

##### Degree requirements (3 co-requisite course)

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).



Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

- LIS 400 Information Resources for Academic and Professional Success
- LIS 500 Scholarly Writing and Research Strategies
- LIS 700 Research Methodology

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## **Master of Science in Nursing**

*(36 Graduate Level Semester Credit Hours – Estimated Completion Time 12 months)*

### **Program Description**

The Master of Science in Nursing at Atlantis University is an intensive graduate degree program designed to offer students an opportunity to become prepared as advanced practitioners in selected health care specialties so that they may assume roles as leaders, healthcare managers, clinicians, and ultimately improve health care for all people. The program is designed to prepare students for positions of leadership, and to provide students with a broad comprehensive view of advanced studies in Nursing.

The MS Nursing curriculum is organized by specialty or concentration. The program is 36 credit hours where the first 27 credits are the core courses, and the remaining 9 credits prepare students in the concentration of their choice. Required courses for each specialty are listed in the description of each concentration.

For students who do not wish to pursue a concentration, they may complete the 36 credits of the program by taking the 27 credits of the core courses and the additional 9 credits from any of the concentration courses.

Curriculum requires participants to demonstrate that they can integrate knowledge and skills from the central disciplines of nursing practices, including the following structure of the program based on common, technical and specialized core, as reflected below:

- Common Core Competencies (Manager 15 credits)
  - Management, Strategy and Leadership
- Technical and Specific Competences (12 Credits)
  - Evidence-Based Practice
  - Health Analytics
- Specializing Competencies (6 Credits)
  - Health Informatics
  - Nursing Education
  - Public Health Nursing
- Research and Evidence Competences (3 credits)
  - Degree requirements (3 co-requisite course)

### **Program Objective**

Graduates who pursue a career in Nursing will be prepared to plan, organize, lead, control, and evaluate quality improvement initiatives in healthcare organizations. They are also prepared to integrate knowledge, management, leadership, and consultation into their roles and function in collaboration with other members of the health care team. The program is designed for working Nurses and seasoned Healthcare professionals who want to expand their careers and strengthen their credentials as leaders, healthcare managers, and administrators.

### **Concentrations:**

The MS Nursing curriculum is organized by specialty or concentration. The program is 36 credit hours where the first 30 credits are the core courses, and the remaining 6 credits prepare students in the concentration of their choice. Required courses for each specialty are listed in the description of each concentration. For students who do not wish to pursue a concentration, they may complete the 36 credits of the program by taking the 30 credits of the core courses and the additional 6 credits from any of the concentration courses.

## Master of Science in Nursing

(36 Graduate Level Semester Credit Hours – Estimated Completion Time 12 months)

### Program Breakdown

#### Courses (36 credits)

| Course Number                         | Course Name  | Credit Hours   |
|---------------------------------------|--|----------------|
| <b>Core competencies (12 credits)</b> |  |                |
| MHS 510                               | Leadership and Organizational Behavior             | 3 credit hours |
| MHS 520                               | Human Resources Management                         | 3 credit hours |
| MHS 530                               | Principles of Healthcare Financial Management      | 3 credit hours |
| MHS 540                               | Legal & Ethical Consideration in Care Coordination | 3 credit hours |
| MHS 550                               | Community Health                                   | 3 credit hours |

#### **Technical and Specific Competencies - 12 Credits**

##### **Evidence—Based Practice (6 Credits Required)**

This competence provides the ability to involves making clinical decisions informed by the most relevant and valid evidence available, the integration of clinical expertise and patient values with the best available research evidence. Please chose two courses from the below list.

|         |   |                |
|---------|---|----------------|
| HSA 635 | Methods of Health Care Negotiations & Conflict Resolution | 3 credit hours |
| HSA 649 | Research Project – Community Health                       | 3 credit hours |
| HSA 581 | Public Health Administration                              | 3 credit hours |
| MSN 503 | Professional Nursing Practice                             | 3 credit hours |
| MSN 590 | Evidenced-based Practice Project                          | 3 credit hours |

##### **Health Analytics (6 Credits Required)**

This competence provides the ability to use information systems and apply data and evidence to inform practice. Please chose two courses from the below list.

|         |  |                |
|---------|--|----------------|
| HSA 581 | Public Health Administration             | 3 credit hours |
| HSA 520 | Special Topics in US Healthcare System   | 3 credit hours |
| MSN 630 | Healthcare Data Management and Analytics | 3 credit hours |
| MSN 645 | Performance Improvement and Quality      | 3 credit hours |
| HSA 565 | MIS for Healthcare                       | 3 credit hours |

#### **Specializing Competencies (6 Credits Required)**

##### **Concentration in Health Informatics**

This Health Informatics concentration is designed to provide nurses and healthcare professionals with a unique leadership and management perspective while preparing them with the knowledge and competencies they need to leverage technology and data analytics tools to improve quality, safety, outcomes and cost-effectiveness of healthcare delivery.

|         |   |                |
|---------|---|----------------|
| HCI 604 | Healthcare Informatics and Technology   | 3 credit hours |
| HCI 617 | Electronic Health Records: Analysis of Clinical Information Systems & Application to Nursing Practice | 3 credit hours |

##### **Concentration in Nursing Education**

The Nursing Education concentration is designed to provide students the knowledge and competencies to be academic nurse educators in various educational and practice settings.

Upon completion, graduates will possess the knowledge and skills that enable educators to teach effectively in clinical and lab, online, hybrid, virtual and classroom learning environments.

|         |  |                |
|---------|--|----------------|
| NUE 605 | The Role of the Nurse Educator   | 3 credit hours |
| NUE 618 | Curriculum design, development, assessment and evaluation in Nursing Education | 3 credit hours |

### **Concentration in Public Health Nursing**

The Public Health Nursing concentration is designed to prepare students to integrate advanced nursing practice with population-based public health perspectives. Students will learn to work with and guide teams in the development of innovative, evidence-based, culturally appropriate health care services for identified high-risk populations locally and internationally.

|         |  |                |
|---------|--|----------------|
| PHN 606 | Foundations of Public Health Nursing                 | 3 credit hours |
| PHN 619 | Application and Interpretation of Public Health Data | 3 credit hours |

### **Concentration in Leadership & Administration in Healthcare Systems**

The Leadership & Administration in Healthcare Systems concentration is designed to provide students with the knowledge and competences to lead, shape policies, influence patient outcomes, and deliver the best care possible. Upon completion, the graduate will possess a well-rounded nurse executive set of skills to have an impact in any healthcare setting from the waiting room to the boardroom.

|         |   |                |
|---------|---|----------------|
| HCL 607 | Healthcare Quality and Safety Management  | 3 credit hours |
| HCL 620 | Leadership & Decision Making in Healthcare:<br>Leading the future of Healthcare | 3 credit hours |

### **Final Research Project – 3 credits**

|         |                  |                |
|---------|------------------|----------------|
| MSN 710 | Capstone Project | 3 credit hours |
|---------|------------------|----------------|

### **Degree requirements (3 co-requisite course)**

The co-requisite research courses at the master's level represent an essential body of knowledge and skills necessary for students to be successful in the final project of the program (Capstone).

Co-requisite courses support the successful completion of certain courses and are taken in parallel with other courses in the program.

Students enrolled in core-requisite will not have a financial obligation towards the co-requisite course. Co-requisite Classes are determined during the first semester and before the end of the third semester of the program. These classes are identified by the codes LIS 400, LIS 500 and LIS 700

|         |   |
|---------|---|
| LIS 400 | Information Resources for Academic and Professional Success |
| LIS 500 | Scholarly Writing and Research Strategies                   |
| LIS 700 | Research Methodology  |

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## **Bachelor of Science in Nursing (RN to BSN)**

*(123 Credit Hours – 63 semester credits will be awarded for the student entering with the Associate's degree in Nursing. The upper division major courses will be taken at AU to total 60 semester credit hours. Estimated Completion Time: 20 months)*

### **Program Description**

The BS in Nursing is a program for current, active registered nurses with an Associate's degree in nursing. This program emphasizes the skills needed to be successful in healthcare settings. The curriculum emphasizes issues that affect patients and how healthcare is delivered.

### **Program Objective**

Graduates who choose to pursue a career in nursing and healthcare management or academia will become successful managers, supervisors, or educators who demonstrate strong leadership, technical, and team skills; and a commitment to continuing professional development.

The BS Nursing program prepares graduates for a rewarding career in nursing and nursing management. Atlantis University BSN graduates will have a thorough grounding in the principles and practices of nursing and management as well as the scientific and leadership principles upon which they are built; they will also be prepared for further education and for productive employment in the industry.

Graduates of the Bachelor of Science in Nursing Degree program will be able to:

1. Assess a healthcare situation and think critically and ethically to resolve the situation
2. Work with others to manage patient care
3. Communicate effectively in complex healthcare situations
4. Enhance technology skills used in healthcare

Upon completion of the Bachelor of Science in Nursing Degree program, students may seek employment in healthcare facilities where nursing and management skills are needed.

### **Program Breakdown by Course**

| <b>Course Number</b> | <b>Course Name</b>                            | <b>Credit Hours</b> |
|----------------------|---|---------------------|
| NUR 301              | Introduction to the Role and Scope of Nursing | 3 credit hours      |
| IDS 310              | Critical Thinking and Conflict Resolution     | 3 credit hours      |
| NUR 320              | Pathophysiology                               | 3 credit hours      |
| NUR 330              | Health Assessment                             | 3 credit hours      |
| NUR 340              | Pharmacology                                  | 3 credit hours      |
| COM 350              | Interpersonal Communications                  | 3 credit hours      |
| NUR 360              | Public Health                                 | 3 credit hours      |
| NUR 370              | Ethical and Legal Practices in Nursing        | 3 credit hours      |
| NUR 380              | Nursing Leadership and Management             | 3 credit hours      |
| NUR 390              | Nursing Informatics                           | 3 credit hours      |
| NUR 401              | Healthcare Assessment and Practices           | 3 credit hours      |
| NUR 410              | Nursing in Diverse Communities                | 3 credit hours      |
| NUR 420              | Crisis Intervention in Healthcare             | 3 credit hours      |
| NUR 430              | Global Aspects of Healthcare                  | 3 credit hours      |
| HAS 440              | Risk Management in Healthcare                 | 3 credit hours      |
| PSY 450              | Psychiatry                                    | 3 credit hours      |
| NUR 460              | Advanced Nursing and Health Assessment        | 3 credit hours      |
| NUR 470              | Nursing Practicum 1                           | 3 credit hours      |
| NUR 480              | Nursing Practicum 2                           | 3 credit hours      |
| NUR 499              | Nursing Capstone                              | 3 credit hours      |

## MISSION

ATLANTIS University's School of Education mission is to prepare and educate professionals for leadership or service roles in schools and/or communities by developing their skills through the utilization of innovative teaching methodologies.

## VISION

To build a premier School of Education that will be recognized for delivering quality education and in preparing professionals to lead and inspire others.

## DEGREE PROGRAMS

Atlantis University offers academic programs leading to the following degrees:

### MASTER DEGREES:

Master of Science in Education

Major Concentrations:

- Educational Leadership
- Educational Technology

## **Master of Science in Education**

*(36 Graduate Level Semester Credit Hours – Estimated Completion Time 12 months)*

### **Program Description**

The Atlantis University Master of Science in Education program is designed for professionals interested in acquiring skills and/or teaching practice, through access to current theories, methodologies, and pedagogical techniques applicable to different educational levels.

The program curriculum is competency-based, flexible, and oriented by Projects that enables the student to experience what has been learned, apply critical thinking, socialized, and constructive participative learning, as well as providing a permanent reflection on the educational practice that allows learning in a comprehensive and articulated way.

The program is administered using a model that integrates information technologies strategies as a study modality, as well as a transversal axis in all classes, thereby facilitating learning using the tools available in digital environments in a flexible way without time constraints and space.

The program is designed to foster strong analytical and personal skills, technological abilities, effective communication, and logical ethical approaches to the education industry. The curriculum encompasses teaching competencies and includes a culminating experience and research component required for program completion.

### **Program Objective**

The program's objective is to deepen students' knowledge and expertise, develop their professional skills, and enable them to compete for a rewarding career in the education field. The Atlantis University Master of Science in Education degree is designed to prepare educators for career advancement.

### **Concentrations:**

The MS Education curriculum is organized by specialty or concentration. The program is 36 credit hours where the first 27 credits are the core courses, and the remaining 9 credits prepare students in the concentration of their choice. Required courses for each specialty are listed in the description of each concentration.

For students who do not wish to pursue a concentration, they may complete the 36 credits of the program by taking the 27 credits of the core courses and the additional 9 credits from any of the concentration courses.

## Master of Science in Education

(36 Graduate Level Semester Credit Hours – Estimated Completion Time: 12 months)

### Program Breakdown by Course

#### Core Courses (27 credits)

| Course Number | Course Name  | Credits        |
|---------------|--|----------------|
| MED 500       | Psychology of Learning                                   | 3 credit hours |
| MED 510       | Pedagogical Perspectives of Education, Trends & Develop. | 3 credit hours |
| MED 520       | Adult Learning   | 3 credit hours |
| MED 541       | Emerging Technologies in Education                       | 3 credit hours |
| MED 533       | Learning Process and Creativity                          | 3 credit hours |
| MED 612       | Curriculum, Instruction, and Assessment                  | 3 credit hours |
| MED 625       | Designing Learning Environments                          | 3 credit hours |
| MED 645       | Scholarly Writing and Research Strategies                | 3 credit hours |
| MED 699       | Capstone Project   | 3 credit hours |

#### Concentration: (9 credits)

| Course Number | Course Name | Credits |
|---------------|-------------|---------|
|---------------|-------------|---------|

##### Concentration in Educational Leadership (9 credits)

The Educational Leadership concentration is designed to provide leadership skills and tools to assist the student to reach their full potential. Students will learn to interpret leadership models, teacher evaluation, and motivation, and use it to develop professional learning opportunities that promote continuous improvement

|          |  |                |
|----------|--|----------------|
| MEDL 682 | Teacher Leadership                             | 3 credit hours |
| MEDL 683 | Methods of Negotiation and Conflict Resolution | 3 credit hours |
| MEDL 684 | Strategic Operations Planning and Innovation   | 3 credit hours |

##### Concentration in Educational Technology (9 credits)

The Educational Technology concentration is designed to prepares educators and other professionals to serve as technology leaders by teaching them to track trends and leverage technology as an effective tool to support learning and meet the needs of staff, teachers, and students.

|          |  |                |
|----------|--|----------------|
| MEDT 685 | Digital Educator                                   | 3 credit hours |
| MEDT 686 | Technology Curriculum and Planning with Technology | 3 credit hours |
| MEDT 687 | Instructional Models for Digital Learning          | 3 credit hours |

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## **DIPLOMA PROGRAMS** Admissions Requirements

- Must be 18 years or older or have written permission from a parent or legal guardian.
- Complete a recommended in-person interview.
- Complete an enrollment agreement.
- Provide a copy of an associate degree (or higher-level academic program completed) or equivalent document if education was completed in another country. Documents from non-English speaking countries must be translated into English.
- Provide official transcript from completed degree. All documents submitted must be in English. Guideline for submission of official transcripts:
  - Verification (official transcripts) of college credits or an earned degree from an accredited institution recognized by the United States Department of Education,
  - If documents are from another country: An evaluation of an official transcript by an approved educational evaluation service attesting that the degree/or credits earned are equivalent to a degree/credits earned at an accredited institution of higher education in the United States.

To enroll in a Diploma Program, students must already have earned a previous degree (undergraduate previous degree required). Credits/courses completed within Diploma programs transfer entirely into Atlantis University's degree programs.

Courses in IT Diploma Programs: Computer Information Technology, InfoSec, Network Operations, and Enterprise Cloud Professional diploma programs transfer 100% into the BS Information Technology and the BS Computer Engineering degree programs.

Courses in the Business Diploma program: Office Administrator transfer 100% into the BS Business Administration degree program.

## **Admissions Processes for Diploma Programs**

Students desiring to enter a Diploma Program at Atlantis University should contact the Admissions Office or log onto our website at [www.atlantisuniversity.edu](http://www.atlantisuniversity.edu) to submit an application. Students should submit their applications well in advance of the date they desire to enter the University to permit proper scheduling and assure availability.

Local applicants are encouraged to visit the University in person. International applicants may apply online. The University uses a rolling admissions policy.

Applicants will be notified of their acceptance or rejection by the University within ten days after the application is submitted. All admissions services are conducted on equal opportunity/equal access basis. The institution complies with all Equal Opportunity Laws.

## Office Administrator Diploma

*(336 Clock Hours / 21 Credit Hours – Estimated Completion Time 8 months)*

### Program Description

The Office Administrator diploma program is designed to train students for employment in various industries that utilize office administrator skills and knowledge. Students who successfully complete this program will have knowledge and skills in such areas as Bookkeeping, Business Math, Administrative Support, Business Software Applications, Business Writing and Leadership. There are readings, projects, and exams as determined by each instructor to meet course and program objectives.

### Program Objective

Upon completion of the Office Administrator Program, students may seek entry-level employment in business, government, or a variety of industries where basic administrative assisting skills are needed.

### Program Outline

To receive an Office Administrator Diploma, students must complete 336 Clock hours or 21 Credit hours for the program. Program requirements are indicated below:

### Program Breakdown by Course

| Course Number                 | Course Title   | Clock Hours |
|-------------------------------|--|-------------|
| CIT 100                       | Introduction to Computers                                  | 48          |
| CIT 110                       | Computer Operating Systems                                 | 48          |
| CIT 125                       | Introduction to Keyboarding                                | 48          |
| ACCTG 101                     | Accounting I   | 48          |
| ENGL 203 or<br>ENGL 200       | Effective Business Writing or<br>English Composition I     | 48          |
| BUS 223 or<br>BUS Upper Level | Leadership and Human Resources or<br>Business Major Course | 48          |
| BUS 200 or<br>IB 400          | Business Law or<br>International Entrepreneurship          | 48          |

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## **Network Operations Diploma (NOP)**

*(192 Clock Hours / 12 Credit Hours – Estimated Completion Time 4 months)*

### **Program Description**

The overwhelming majority of today's internet traffic travels over network pathways built by cutting edge equipment. As corporations embrace the new era of enterprise automation, transformation, and software defined infrastructures, more than ever IT professionals must have the necessary know-how to bring value to an organization.

The program has been designed to prepare students to operate, install, diagnose, configure, troubleshoot, upgrade, and maintain microcomputers, all while getting an overall understanding of computer networks.

The program introduces and prepares students to pursue a career in networking, network operations, network analysis, and network engineering. Through an innovated hands-on curriculum, students learn how to design, configure, troubleshoot, and maintain enterprise network infrastructures.

### **Program Objective**

The Network Operations Program is designed to enable graduates to acquire the necessary knowledge, skills and preparedness to take the CompTIA N+ and Cisco Certification Exams.

Students get real hands on learning experience directly related to the real-world working environment in professional classrooms settings with adequate and current technology lead by highly qualified experienced professors.

Upon completion of the Program, students may seek entry-level employment in business, government, or a variety of industries where general computer networking and basic technical skills are needed.

### **Program Outline**

To receive this Diploma, students must complete 192 Clock hours or 12 Credit hours for the program. Program requirements are indicated below:

### **Program Breakdown by Course**

| <b>Course Number</b> | <b>Course Title</b>  | <b>Clock Hours</b> |
|----------------------|--|--------------------|
| CIT 280              | Network Design (Prep for Network + Certification)                  | 48                 |
| CIT 281              | Network Administration and Technical Support (Prep for CISCO CCNA) | 48                 |
| CIT 282              | Advanced Network Administration (Prep for CISCO CCNA)              | 48                 |
| CIT 283              | Networking on Azure and AWS  | 48                 |

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## Enterprise Cloud Professional Diploma (ECP)

(288 Clock Hours / 18 Credit Hours \* – Estimated Completion Time 6 months)

### Program Description

Over the last 5 years, global corporations of all sizes have been witnessing the efficiency and cost effectiveness of operating an IT infrastructure in the cloud. This program focuses on the latest cloud standards according to top industry authorities such as but not limited to Microsoft, NIST, Amazon Web Services, Google, IBM and others. According to CompTIA's 4th Annual Trends in Cloud Computing, one (1) out of ten (10) companies use some form of cloud technology. Therefore, IT professionals must be up to date on cloud-based platforms.

This Program has been designed for the attainment of the necessary skills for students to be able to analyze IT business requirements, design, and implement the infrastructure for business solutions based on Microsoft and other platforms, and server systems, and be able to demonstrate their in-depth knowledge and technical skills of key technologies like Cloud Computing, Active Directory Configuration, Network Infrastructure Configuration, and/or Applications Infrastructure Configuration.

### Program Objective

The program provides the necessary skills to design, configure, and maintain a cloud infrastructure. Students will learn to work with public, private, and hybrid clouds within any size corporation. Students class work is based upon a competency model where the completion of assigned hands on labs dictates the pass or fail in the class. This in turn provides a more comprehensive assessment of field readiness. After the completion of this program, students are equipped with the skills and knowledge to take industry sought-after certifications such as Microsoft Office 365 Solutions associate, CompTIA Network+/Linux+, Amazon AWS Associate/Professional.

Upon completion of the Program, students may seek entry-level employment in business, government, or a variety of industries where a combination of basic computer technology solutions, installing, configuring, and troubleshooting skills are needed.

### Program Outline

To graduate from this program, students must complete 288 Clock hours or 18 Credit hours for the program, as follows: 12 Credit hours in prescribed curriculum, and an additional 6 credit hours in related/elective IT courses among: Linux, Computer Forensics, Cisco, CNT, Oracle, other. Program requirements are indicated below.

### Program Breakdown by Course

| Course Number | Course Title   | Clock Hours |
|---------------|--|-------------|
| CIT 280       | Network Design (Prep for Network + Certification)  | 48          |
| CIT 381       | Linux Technology (Prep for Linux+ Certification)   | 48          |
| CIT 382       | Cloud Technology Developer (Prep for AWS Solutions Associate Certification)  | 48          |
| CIT 383       | Advanced Cloud Technology Architect (Prep for AWS Solutions Professional Certification)                                  | 48          |
| CIT 384       | Manage Cloud Technology Identities & Requirements (Prep for Managing Office 365 Identities & Requirements Certification) | 48          |
| CIT 385       | Cloud Technology Compute Services  | 48          |

## InfoSec Professional (ISP)

(240 Clock Hours / 15 Credit Hours – Estimated Completion Time 4 months)

### Program Description

The InfoSec Professional (ISP) Diploma Program offers a hands-on approach to learning and uses interactive tools and easy-to-follow labs to help students learn the general theory needed to efficiently implement security in networks. The InfoSec Professional (ISP) Diploma Program allows for quick application of learned concepts to encourage students to consider additional education in IT, and/or a profession in IT. It uses easy-to-follow, step-by-step labs that provide detailed instructions and feedback to help students reach the final solution. The Program entails highly interactive activities that stimulate learning and improve knowledge retention.

### Program Objective

The InfoSec Professional (ISP) Diploma Program provides foundational networking and security technology knowledge, practical experience, opportunities for career exploration, and soft-skills development to help students prepare for entry-level careers in IT and networking. Students who enroll in the ISP Program are not expected to have any previous technical skills or knowledge, aside from basic PC usage skills. The Program teaches networking based on application covering the types of practical networks students may encounter, from simple home or small office networks to more complex enterprise models.

Students learn the technical skills needed to succeed in entry-level networking professions such as a network installer, network security specialist, security technician, help desk technician, pre-sales support technician, or network technician.

### Program Breakdown by Course

| Course Number | Course Title  | Clock Hours |
|---------------|---|-------------|
| CIT 480       | Security Technology (Prep for Security+ Certification)                    | 48          |
| CIT 481       | Security Ethical Hacking (Prep for EC Council CEH Certification)          | 48          |
| CIT 482       | Security Analyst (Prep for EC Council ECSA Certification)                 | 48          |
| CIT 483       | Information Systems Security (Prep for ISC2 CISSP Certification)          | 48          |
| CIT 484       | Advanced Information Systems Security (Prep for ISC2 CISSP Certification) | 48          |

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## **Computer Information Technology Diploma (CIT)**

*(672 Clock Hours / 42 Credit Hours – Estimated Completion Time 14 months)*

### **Program Description**

The Computer Information Technology (CIT) Diploma program at Atlantis University combines the training for the Network Operations, the Enterprise Cloud Professional, and the InfoSec Professional diploma programs into one complete IT Professional Program. Therefore, the CIT Program prepares graduates for employment in the computer networking industry with a broad knowledge in Information Technology. The skills developed in the course work may lead to successful careers as a network administrator, data communication manager, communication specialist, and similar positions. Atlantis University laboratories allow for students to attain hands-on experiences in the design, deployment and management of intra/internet client/server networks. Courses within this program may transfer towards the AS and BS Degree Programs.

### **Program Objective**

The Computer Information Technology (CIT) Diploma Program prepares students to become IT Professionals using the latest IT technologies of Industry Leaders such as, CompTIA, Cisco and Microsoft. Students are trained to gain the necessary skills and proven job-role capabilities to effectively work with Microsoft, CompTIA and Cisco technologies, analyze the business requirements, design and implement solutions for clients to be qualified for job opportunities in the IT industry.

### **Program Outline**

To receive a Computer Information Technology Diploma, students must complete 672 Clock hours or 42 Credit hours for the program, that can be attained from the following short IT Diploma Programs as follows: 12 Credit hours in prescribed NOP curriculum, at least 15 Credits hours in prescribed ECP curriculum, 15 Credit hours in prescribed ISP curriculum, or include 15 credit hours in IT related elective curriculum (Linux, Computer Forensics, Cisco, CNT, Oracle, other).

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**Computer Information Technology (CIT) Diploma**  
*(672 Clock Hours / 42 Credit Hours – Estimated Completion Time 14 months)*

| Course Number    | Course Title  | Clock Hours |
|------------------|---|-------------|
| CIT 280          | Network Design (Prep for Network + Certification)   | 48          |
| CIT 281          | Network Administration and Technical Support (Prep for CISCO CCNA)  | 48          |
| CIT 282          | Advanced Network Administration (Prep for CISCO CCNA)   | 48          |
| CIT 283          | Networking on Azure and AWS   | 48          |
|                  |   |             |
| CIT 381          | Linux Technology (Prep for Linux+ Certification)  | 48          |
| CIT 382          | Cloud Technology Developer (Prep for AWS Solutions Associate Certification)   | 48          |
| CIT 383          | Advanced Cloud Technology Architect<br>(Prep for AWS Solutions Professional Certification)                                  | 48          |
| CIT 384          | Manage Cloud Technology Identities & Requirements<br>(Prep for Managing Office 365 Identities & Requirements Certification) | 48          |
| CIT 385          | Cloud Technology Compute Services   | 48          |
|                  |   |             |
| CIT 480          | Security Technology (Prep for Security+ Certification)  | 48          |
| CIT 481          | Security Ethical Hacking (Prep for EC Council CEH Certification)  | 48          |
| CIT 482          | Security Analyst (Prep for EC Council ECSA Certification)   | 48          |
| CIT 483          | Information Systems Security (Prep for ISC2 CISSP Certification)  | 48          |
| CIT 484          | Advanced Information Systems Security (Prep for ISC2 CISSP Certification)   | 48          |
| <b>Electives</b> |   |             |
| CIT 101          | Basic Linux   | 48          |
| CIT 107          | Introduction to Computer Forensics  | 48          |
| CIT 108          | Advanced Computer Forensics   | 48          |
| CIT 109          | Introduction to Database  | 48          |
| CIT 202          | Advanced Linux  | 48          |

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## Enrollment Procedures

### Language of Programs

Programs are taught in English or Spanish. Class starts vary depending upon the language of instruction. Evidence of English proficiency is required if a student's primary language is not English and is applying for a Degree Program taught in English. The applicant may take the following English proficiency examinations: (1) the Test of English as a Foreign Language (TOEFL) and achieve a minimum TOEFL score of 70; (2) Duolingo and achieve a score of 100; (3) IELTS and achieve a score of 6.0, (4) Pearson Test of English Academic and achieve a score of between 50 to 63. In lieu of an English Language Proficiency Test, proof of completion of an English course at a language institute/school. The applicant must provide a copy of the Certificate of Completion showing the equivalency of an advanced level completed. Please see the admissions requirements for more information.

TOEFL is not required for applicants who:

Have graduated from a college or university in the US accredited in a manner accepted by Atlantis University.

Are from one of the following countries: Australia, Bahamas, Barbados, Belize, Canada, Dominica, Ghana, Guyana, Ireland, Jamaica, Liberia, New Zealand, Sierra Leone, South Africa, Tobago, Trinidad, UK, USA, or Zimbabwe.

TOEFL Waivers: AU will consider, on a case-by-case basis, waiver requests from applicants who fall into at least one of the following categories:

The applicant has completed, with a minimum 2.0 GPA, at least one-year full-time study at a recognized secondary school, college or university whose primary language of instruction is English,

The applicant has completed a high level of English study at an accredited language school, and has proof of earning a passing score on an English Proficiency Exam,

The applicant has 3 years' residency in the US, working in an establishment where all activities are conducted in English

In addition, all applicants must complete the English Placement Test provided by AU with a grade of A or B. Otherwise, applicants will have to complete an English course to improve their English proficiency prior to being admitted to an academic program.

*Completing a course or program in a language other than English may reduce employability where English is required.*

### International Students

Atlantis University is proud of the international character and cultural diversity of its student body and welcomes students from other nations. The University accepts F-1 and M Visas based upon a student's program of study. In addition to the General Admissions Requirements, international student applicants must meet the following requirements:

1. Certification of financial ability to meet tuition, and other necessary expenses.
2. International Student Visa requirements

### Personal Interview

A personal interview with an admission representative is recommended prior to acceptance into their program. During this interview, the admissions representative evaluates an applicant's career goals and potential for academic success.



## Enrollment Agreement and Registration

Prospective students must complete an AU Application which includes an Enrollment Agreement specifying the program, language and delivery method of choice before receiving an acceptance by the institution.

To register for classes, students must have met the academic and administrative clearance, which includes the requirement that all tuition and fees are or will be paid by the required dates.

Upon review of the application and enrollment documents, the University will determine if the prospective student is accepted into the selected program and is eligible to register for classes.

### *Late Enrollment*

A student who wishes to enroll after the registration deadline (which is the Class Start Date of every Term) may do so with the approval of their academic advisor or Registrar and up to the Add/Drop Period, which is the first two weeks of a new student semester.

A late registration fee of \$100 may apply if a student enrolls in new courses after the add/drop period.

### *Continuous Registration*

Upon application to the University, all applicants sign an Enrollment Agreement in which they attest to understanding the Program of Study requirements. This document acknowledges that most programs follow a course sequence and the student will be continuously enrolled and scheduled through the duration of their program unless they formally request to change their enrollment status. With the submission of this signed document, applicants are then registered into their chosen Program of Study.

## Acceptance by Institution

The Atlantis University catalog is available online at the University's website [www.atlantisuniversity.edu](http://www.atlantisuniversity.edu) for all applicants to review. Applicants receive catalogs prior to their interview. The catalog is reviewed during the interview with the applicant. The applicant is encouraged to ask questions and is given additional clarification. The applicant signs the enrollment agreement and attests to the fact that s/he understands the terms and conditions of attending Atlantis University. Upon review of the application and enrollment documents, the University will determine if the prospective student is accepted into the selected program and is eligible to register for classes. The applicant will be informed of the admissions decision by letter within ten (10) business days of the interview and submission and review of all required documents.

## Policies on Transferring Credit from Other Institutions

Atlantis University accepts transfer credits applicable to an applicant's program of study from other approved institutions. To apply for transfer credit, students **must** send an official copy of their transcript from all schools for which they would like transfer credits applied to the Academic Department for review and complete the corresponding paperwork for each transfer course, **prior to** the start of the program that they desire.

A transfer student's transcript(s) becomes part of the official student permanent record. Atlantis University, upon evaluation, will determine how many credits, if any, will apply toward a degree.

Transfer of Credits for Undergraduate Programs:

- Credit may be granted only for courses in which grades of "C" or better have been earned (2.00 GPA or higher).
- Students must complete at a minimum 25% of an undergraduate program at AU to be eligible for graduation.
- Students who have earned an Associate's Degree (60 credits) at an eligible institution have the possibility to have their degree recognized and made equivalent to an Associate's Degree at Atlantis University upon review and acceptance.
- Students who do not yet possess an Associate's Degree or who have earned less than 60 credits

have the possibility to transfer the credits earned to Atlantis University after a course-by-course evaluation is performed and accepted.

#### Transfer of Credits for Graduate Programs:

- Credit may be granted only for courses in which grades of "B" or better have been earned (3.00 GPA or higher).
- Students must complete a minimum of 90% of a graduate program at AU in order to be eligible for graduation.
- Transfer credits for Graduate programs will be considered on a case-by-case basis.

Note: In order for transcripts from another institution to be evaluated for transfer credits, the institution must be accredited by a US Department of Education recognized accreditation agency, or in the case of foreign transcripts by the equivalent in that country, i.e., Ministry Education. Foreign transcripts must be translated and/or evaluated.

#### **Policies on Awarding Credit for IT/Business (or Industry) Certifications earned**

If applicable, students may receive credit for already earned IT/Business certifications equivalent to Atlantis University courses. Credit for certifications will only apply for degree programs. To apply for credit, students must send an official copy of their certification to the Registrar Office for review and complete the corresponding paperwork for each transfer certification. A transfer student's transcript(s) becomes part of the official student permanent record. Atlantis University will determine how many credits, if any, will apply toward a degree. Credit may be granted only for certifications earned within the last six (6) years. Students must complete a minimum of 25% of a program at Atlantis University.

#### **Veteran's Credit for Previous Education or Training**

A Veterans Administration benefit recipient is responsible to report all education and training. The University evaluates and grants credit, if appropriate, which can shorten training time, and proportionally reduce tuition. If the credit is granted the VA and student will be notified.

Atlantis University recognizes and utilizes the American Council of Education (ACE) Guide for the evaluation of educational experiences in the Armed Services. Atlantis University, if appropriate, will award college credit for appropriate learning acquired in military service at levels consistent with the ACE Guide recommendations and/or those transcribed by the Community College of the Air Force when applicable to a service member's program.

#### **Policies on Transferring Credit to Other Institutions**

Atlantis University is an accredited institution. The acceptance of transfer credits by another institution is at the sole discretion of the receiving institution. Atlantis University cannot assure transfer of credit; however, Atlantis University has entered into articulation agreements with various regionally and nationally accredited colleges and universities.

#### **Policies on Course or Program Cancellation**

Atlantis University offers courses based on the students' needs. However, if a course or program cancellation arises, due notice will be given to students. A decision to cancel a course is at the discretion of the Academic Department of Atlantis University. Upon making such decisions, the University will notify the potential and enrolled students by way of email, hard copy mail, and if appropriate, via telephone. This decision would be based on an enrollment substantially below the expected level, and the pattern of levels of past enrollment and/or the unavailability of an appropriate instructor. The Atlantis University refund policy will apply.

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## Description of Institution

### Atlantis University Main Campus

Atlantis University's Main Campus is the beautiful University Park, located at 1011 Sunnybrook Road, Miami, Florida 33136. The custom-made campus facility occupies three entire floors in 30,000 square feet building making it a unique and modern vertical campus in the City of Miami. The Main Campus is fully equipped with large reception areas, lecture rooms, computer laboratories, administrative offices, library, restrooms, student lounges areas and a Student Rec Center for the enjoyment of all students, faculty and staff. The campus holds 7 classrooms, 4 laboratories, 2 auxiliary rooms, library and learning resource system area, academic offices for the supervision of faculty and for academic advising, restrooms, study areas, office of student and placement services, testing room, case study rooms, and recreational areas. Atlantis University has offices for student services and career assistant services.

The campus is located in the City's Health District, close to the Miami International Airport, the UM Health System, and a short walking distance from the famous Miami Marlins Stadium, a venue for major concerts, sports and cultural events. Access to the building is available from two of the City's major expressways (I-95 and the 836). Parking inside the building is available for all students; in addition, the metro station is within walking distance to the building. Disabled parking spaces and paved ramps allow access to the physically disabled. Restrooms are also equipped with railings.

For further information, please visit our website at [www.atlantisuniversity.edu](http://www.atlantisuniversity.edu)

### Institution Library and Information Center

The Atlantis University Library and Information Center has a mission to facilitate and train the Atlantis university community in accessing information resources for the successful development of its academic programs and future professional life. Additionally, its function is to prepare students in literacy core competencies that allow successful use of these resources. The information resources are varied and 95% of them are available 24/7 through the university's platforms. This means that we offer the Atlantis community sources such as dictionaries, encyclopedias, textbooks, reference books, audiovisual materials, magazines, journals, thesis papers and dissertations, among many others. It is important to emphasize that the textbooks and other specific resources that students might need for their classes are also found as a direct link access on the university platform.

Furthermore, students and professors can access additional resources through LIRN (Library & Information Resources Network, INC), LinkedIn Learning, the university's reservoirs, and other sites. These resources showcase diverse types of sources, topics, and/or subjects in various languages with the intent to have adequate coverage of information at the undergraduate and graduate level to satisfy our Anglo-Saxon and Spanish-speaking student population.

The Library has a solid physical and virtual presence, both on-campus and online. In addition, we pride ourselves on having a live person available for students at any time with our "Ask the Librarian" service. Our library includes the following services: Onboarding Conference and Onboarding Course for new students, Resources Onboarding for faculty, Talks and Conferences about APA, Research, LinkedIn learning among others. Writing and public speaking tutoring, and the Information Resources Services which includes:

The Information Resources for each program includes textbooks, online journals, government documents, research institute reports, Internet-based technical documents, surveys, statistics, and software simulation among others.

The online book collection includes more than 30,000 titles. Students and faculty can search the collection, view essential resources, highlight and print relevant sections. They can also annotate for research purposes and create bookshelves with book titles as needed for projects.

The Online articles collection includes more than 20 million documents from ProQuest and Gale databases; all of them in full text and a 50% from peer reviewed sources.

The Audiovisual collection includes more than 10,000 courses with the strongest section focused on soft skills, business, and technological abilities.

Key subject areas in the collection are the following: Business and Economics, Computing, Technology and Mathematics, Education, Hospitality, Psychology and Family, History, Literary Criticism, Fiction, Linguistics, and Foreign Language Studies, Health, Nursing, Medicine, Performing Arts, Music, Art and Architecture, Science Politics, Philosophy and Law, Science and Nature, and Social Sciences and Religion.

An additional learning resources we provide:

Government Resources: These include 150,000 full-text government documents

Resources for professional and career development

General Reference Materials: These include almanacs, dictionaries, maps, encyclopedias, and other reference works for quick and easy access to reference resources.

Resources for Life and Leisure: These include additional information resources for topics outside of the classroom, art, sports, genealogy, travel, consumer information, food and cooking, health-related topics, and more.

Staffed with a professional librarian, the Atlantis University Library is an essential part of our institution's educational success. It establishes a strong bond with students and instructors strengthening the academic process and its transcendence well beyond graduation, allowing students to keep contact with their alma mater. The Library is an integral part of a continuous education, helping transform students throughout their academic, personal, and professional lives.

### **Equipment**

Atlantis University offers each student individual computer workstations to use while in class and on campus and makes other office equipment such as copiers and printers available in order to meet academic requirements.

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### Housing

Atlantis University does not maintain housing for students but does provide resources to find nearby housing and shared accommodations.

### Student Records and Transcripts

Student records are retained perpetually at the institution site in Florida in a fireproof cabinet. Computer records are backed up weekly and stored at Atlantis University. Requests for copies of transcripts for personal use may be made by contacting the Registrar and paying the appropriate fee. The college will issue official copies to another college, employer, institution, or agency, only at the student's request. Students and alumni may request copies of their academic records, which will be stamped 'Student Copy.' There is a \$15 charge for each transcript after the issuance of one upon graduation.

### Records and Information

AU maintains accurate academic transcripts for each student including each course in which the student is enrolled, the semester, grade, and credit value. These transcripts are available to students upon request. Atlantis University maintains the following: accurate records of academic advisement and a copy of all decisions made in each academic advisement conference, records of personal counseling referrals made to students (which are kept confidential unless released by the student), a policy of non-discrimination based on disability, and other federal requirements for non-discrimination, and records of placement interviews arranged for the student as well as a record of employment decisions.

### Family Educational Rights and Privacy Act

Atlantis University complies with the Family Educational Rights and Privacy Act of the 1974 Buckley Amendment, Public Laws 93-380, and Section 438. All students' records are confidential.

### Career and Placement Services

Placement services are available at no charge to the student. Atlantis University assists students in identifying career advancement opportunities in the field of study upon graduation, but does not guarantee employment. Graduates of the Spanish speaking programs may encounter employment limitations due to the fact that most businesses in the United States require fluency in the English language.

Students are made aware of the Services available to them and may access Placement services by visiting the Office of Students & Career Services, participating in all career-readiness coordinated events throughout the year, reading email communication sent to their AU email account on a weekly basis, and scheduling one-on-one sessions with placement staff. Students are highly encouraged to seek career guidance since early in their enrollment, and benefit from the Career Services team visit to the classroom (whether in-campus or online) on a monthly (term) basis.

### Support Services – Academic Advising

Atlantis University is committed to helping students achieve their academic and professional goals through academic advising. Academic Advising services provide students with information, guidance, and access to resources in order to obtain the maximum benefit from their educational experience at Atlantis University. Academic advisement is available from the Academic Department upon request from the student. Students with issues of a personal nature will be referred to local public or private agencies for professional assistance.

During the process of orientation, and before classes start, all students are made available of the services available to them. In addition, students are made aware of all Student Services available to them via the daily, weekly, and monthly communications sent to their AU email account, publications made in conspicuous places within the University platform (which is the one place every student must access – whether studying in-campus or online), publications made on the University website and on the school's campus facilities.

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### Maximum Number of Students per Class

The maximum number of students per course is established at 35 students to guarantee sufficient time for student/faculty interactions, adequate tutorships and feedback.

### Syllabi

On the first day of class, students receive a copy of the course syllabus and course outlines and objectives.

### Registration

Students will be admitted to receive a grade or credit only for classes for which they are registered. All students are expected to register for courses by the registration date listed in the academic calendar. Students may pre-register for courses. Only students in good standing, both academically and financially, are eligible to register for classes. Students must receive clearance from both departments in order to register for classes. Alternative arrangements for payment must be made with the Financial Services Department prior to registration. The student must confirm that written notice of tuition payment arrangements is forwarded by the Financial Services Department to the Registrar. Students who fail to follow this procedure will not be considered registered and are not entitled to the student services of the university.

#### *Continuous Registration*

Upon application to the University, all applicants sign an Enrollment Agreement in which they attest to understanding the Program of Study requirements. This document acknowledges that most programs follow a course sequence and the student will be continuously enrolled and scheduled through the duration of their program unless they formally request to change their enrollment status. With the submission of this signed document, applicants are then registered into their chosen Program of Study.

#### *Failure to Register*

A student who leaves the university without obtaining a leave of absence, or who fails to register and pay the required tuition or fees for more than one term, must apply for readmission to the University.

### Dropping/Withdrawing from Classes and the University

#### Dropping/Withdrawing from a Class

Dropping a class can affect your grades and your financial aid awards and may affect your graduation date and the school will notify you. If you drop a class **before** the add/drop deadline, there are no consequences

#### Add/Drop Period & Deadlines

a. The add/drop period is two weeks after the student begins a new semester. During the Add/Drop period, which for Atlantis University are the second weeks after the start of student's semester, students can add or drop courses without incurring financial liability and without it appearing on their permanent academic record. If students drop and add courses there may be additional tuition charges depending on the timing of the drop/add action, and the length of the instructional period of the course that is being dropped or added.

b. Students may add courses after the add/drop period of their current semester only if the course has not yet begun and will be responsible for the additional tuition and fees charges. Students may need to complete the Change of Status form requesting the dropping/withdrawing from a course or courses. Student advisors will be able to assist students with this process.

c. Students who drop a course prior to the allowable deadline will earn a grade of W for the course. A "W" will be counted as attempted credit hours but will not count as earned credit hours. Nonattendance does not reduce or alter a student's financial obligation to the university. Atlantis University refund policy will apply.

d. The allowable deadline for students to drop a course is prior to the last two weeks of the end of the course. If students discontinue their course enrollment beyond the allowable timelines, they will receive zeroes for all missing assignment, and will earn a final course grade of A through F that is commensurate with the accumulated total for all course work.

### **Official Start of Classes**

A new student who has no attendance marked during the add/drop period of the student semester will be considered a "No-Start". They may need to complete a new enrollment agreement and related documents identifying the new class start date. The official start of classes is the marked as the first day of the semester.

### ***Failure to Withdraw from a Course/Class***

Students who discontinue attendance in a course and who fail to withdraw beyond the allowable timelines, they will receive zeroes for all missing assignment, and will earn a final course grade of A through F that is commensurate with the accumulated total for all course work.

### **Withdrawals from the University**

Students withdrawing from the university and seeking tuition refunds shall notify the Academic Department of their intention to withdraw in writing by using the Change of Status form requesting the dropping/withdrawing from the University. Nonattendance does not reduce or alter a student's financial obligation to the university. Atlantis University refund policy will apply. The last day of actual attendance will be used for refund purposes. A student who withdraws within the allowable deadline for students to drop is prior to the last two weeks of the end of the course, will earn a grade of "WU", Withdrawn from the University which will be reflected on the students' transcripts. If students discontinue their course enrollment beyond the allowable timelines, they will receive zeroes for all missing assignment, and will earn a final course grade of A through F that is commensurate with the accumulated total for all course work.

### **Leave of Absence (LOA)**

Students in good standing, who have a family or personal emergency, or who have military orders for active service, can take a leave of absence from Atlantis University and will not be required to apply for readmission. The student must make a written request for a leave of absence. The written request must state the nature of the emergency, and when the student is planning to resume classes. The leave may not exceed 180 days within any 12-month period. The leave of absence must be approved by the Registrar. Once approved the student is considered to be on an approved leave of absence (LOA). Courses that have commenced prior to the date of the approved Leave of Absence will be assigned a grade of Early Drop (ED) or Late Drop (LD). Early Drop (ED) grades assigned to these courses are not used in the calculation of the GPA and completion percentage. Late Drop (LD) grades will be used in the calculation of the completion percentage. If a student does not return when scheduled, he or she will be terminated. The last day of actual attendance will be used for refund purposes. Note: a Leave of Absence may affect your grades, your financial aid awards and your graduation date and the school will notify you.

### **Class Administration**

#### ***Attendance Policies***

In the learning process of any student, attendance is a significant factor. A student's academic progress can be severely compromised if he or she is not in continuous contact with the program's educational structure. Students are expected to attend classes on the assigned day and time. In the event that a



student is forced to be absent for any reason, it is recommended that the student inform the instructor, in advance, if possible, to determine how and when the coursework will be made up. There are no charges to make up work.

A. Attendance Policy for Campus Programs:

- Eight (8) Week Courses: Students will be automatically withdrawn from the course after 4 unexcused absences, which is 25% of the course length, 14 consecutive days of non-attendance.
- Four (4) Week Courses: Students will be automatically withdrawn from the course after 3 unexcused absences, which is 25% of the course length.
- Students will receive a "W" (Withdraw) as a grade for the class, which will not affect the students GPA. A "W" will be counted as attempted credit hours but will not count as earned credit hours. Nonattendance does not reduce or alter a student's financial obligation to the university. Atlantis University refund policy will apply. International students on an F-1 student visa are subject to SEVIS attendance requirements.

B. Attendance Policy for Online Programs:

Weekly academic engagement is required for students in all online courses, and failure to demonstrate regular academic engagement may place a student at risk of being withdrawn. Attendance is marked each day in which a student participates in an academic engagement activity. Academic Engagement in an online course includes but is not limited to the following academic activities:

- Attending a synchronous class session online, where there is an opportunity for interaction between the instructor and students
- Submitting an academic assignment
- Taking an assessment or an exam
- Participating in an interactive tutorial, webinar, archived lecture, or other interactive computer-assisted instruction
- Participating in a study group, group project, or an online discussion that is assigned by the instructor
- Interacting with an instructor about academic matters

C. Assignment Submissions: All assignments must be submitted through the university Online Campus.

D. Late Submission Policy: Assignments posted after the indicated due dates will be subject to a deduction of 10% of the available points for each day late. No assignment can be accepted for grading after midnight on the final day of class. Technical issues are not valid excuses for late work unless the problem stems from the university servers. Exceptions to this policy are at the discretion of the instructor.

E. Excused Absences: The University defines an excused absence as a University sponsored activity that requires students to miss class. Students requiring excused absences will be afforded a reasonable opportunity to make up the affected assignment(s) within two weeks of the due date. Any pending classwork must be submitted by the student 5 days before the last day of the class. Faculty will provide students with discussion questions to complete to address missed participation. Students must complete exams and group assignments on time. Arrangements for proctoring assignments must be made by the academic department in conjunction with the faculty of the course.

### **Veteran's Attendance Policy**

Veteran's Attendance Policy applies only for Veteran students enrolled in Diploma Programs (clock hour programs), and it does not apply for Veteran students enrolled in degree programs.

Early departures, class cuts, tardies, etc., for any portion of a class period, will be counted as 1 (one) absence.

Students exceeding 20% total absences in a calendar month will be terminated from their VA benefits for unsatisfactory attendance.

In order to show that the cause of unsatisfactory attendance has been removed, students must show good attendance for one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be recertified for VA education benefits.

The student's attendance record will be retained in the veteran's file for USDVA and SAA audit purposes.

### Grading Scale

Atlantis University's grading scale and academic standards are based on the following grade-point equivalents:

| Letter Grade | Numeric Grade | Grade Points |
|--------------|---------------|--------------|
| A            | 90-100        | 4.0          |
| B            | 80-89         | 3.0          |
| C            | 70-79         | 2.0          |
| D            | 60-69         | 1.0          |
| F            | Below 59      | 0.0          |

| Letter Grade | Description                  | Grade Points |
|--------------|------------------------------|--------------|
| I            | Incomplete                   | N/A          |
| W            | Withdrew from course         | N/A          |
| WU           | Withdrew from the University | N/A          |

### Incomplete Grades (Make-up)

Students become eligible to request an incomplete grade if the following requirements have been met during the last week of the course:

- They are experiencing a physical and/or extreme circumstance that prevent them from completing the assignments by the scheduled end of the course. Documentation must be provided to confirm the circumstance(s);
- They are passing the course at the last week of the class;
- They have no outstanding Incompletes; and
- Their course fees and tuition are paid in full.
- Incompletes are not intended for students who have fallen behind in their studies and request an extension past the last day of class solely to submit materials.
- Even if the student is eligible for an Incomplete, the decision to grant the Incomplete contract lies solely with the instructor. If the instructor grants an incomplete, the following must happen:
  - By the end of the course, the instructor and the student must complete the Incomplete Contract Form, which is created by the instructor and lists all eligible assignments to be completed by the student and the deadline date(s).
  - When submitting final grades for the course, the instructor must enter a grade of "I" and send a copy of the Incomplete Contract Form to the Office of Academic Records.
  - The student must submit all assignments within three weeks of the last day of the course.
  - Within four weeks of the last day of the course, the instructor must submit a final grade for the student, or the grade of "I" will be changed to a failing grade.
- A course failure may affect your grades, your financial aid awards, your graduation date, and the school will notify you.

## **Standards of Academic Progress Policy (SAP Policy)**

Students are expected to meet specific standards of satisfactory academic progress while working toward a diploma or degree at Atlantis University. Students will be evaluated for academic progress at the end of each semester– which is a period of 16 weeks (4 terms) calculated from the student’s Start Date.

There are three criteria a student must satisfy in order to be viewed as making Satisfactory Academic Progress. The satisfactory academic progress policy measures the following:

- **Qualitative Measure (Cumulative GPA):** Undergraduate students must maintain a cumulative grade point average of 2.0 or higher, Graduate students must maintain a cumulative grade point average of 3.0 for all credit hours attempted to remain compliant with SAP Policy. This amounts to a “C” average. The grade of “W” has no effect on the student’s cumulative grade point average.
- **Quantitative Measure (Credit Hour Progression):** Students must complete at least 67% of credit hours attempted each semester to remain compliant with SAP Policy. Credit hour progression will be based on a cumulative total of attempted hours to earned hours. For example, a student enrolls for 12 semester credit hours the student is required to successfully complete a minimum of 8 semester credit hours ( $12 \times 67\% = 8$ ) for the term.
- **Timeframe (Attempted Credit Thresholds) or Maximum Timeframe to Complete (150%)**

The maximum allowable timeframe for receiving aid is equal to 150% of the length of the program. For a credit hour program, the credit hours attempted cannot exceed 1.5 times the credit hours required to complete the program. The student will be withdrawn once it is determined that he/she has exceeded the allowable maximum time frame.

For transfer students, accepted transfer coursework will be counted in the maximum timeframe. Students can repeat a course, but the credits will also be applied toward the maximum timeframe.

Remedial coursework, if required, will not be counted toward the student’s maximum timeframe (up to 30 credits).

Students will become ineligible for aid due to violation of the maximum timeframe criteria if they have an attempted credit total in their current level which exceeds their maximum timeframe, or if they are unable to meet SAP standards within their maximum timeframe.

### **SAP Terminology**

“Attempted” means all credit hours for which a student is enrolled and has attended after the drop/add date for class enrollment.

Successful completion of a course is defined as a passing grade. Grades of “W” (withdrawn) and “F” (failing) are not considered successful completion. A grade of “I” (incomplete) is not considered to be successful completion until the course has been completed and the new grade has been officially received and recorded within a maximum timeframe of one (1) term.

Students who drop a course prior to the allowable deadline will earn a grade of W for the course. A “W” will be counted as attempted credit hours but will not count as earned credit hours. Nonattendance does not reduce or alter a student’s financial obligation to the university. Atlantis University refund policy will apply.

The allowable deadline for students to drop a course is prior to the last two weeks of the end of the course. If students discontinue their course enrollment beyond the allowable timelines, they will receive zeroes for all missing assignment, and will earn a final course grade of A through F that is commensurate with the accumulated total for all course work.

An Incomplete “I” is a temporary grade which may be given at the instructor’s discretion to a student when illness, necessary absence, or other reasons beyond the control of the student prevent completion

of course requirements by the end of the academic term. Students will have four weeks from the term's end date to complete course work. Otherwise, the grade will convert a failing grade.

Pass/fail grades count as both attempted and completed hours.

Transfer credits are counted toward the student's current program count as both attempted and completed hours.

The Institution does not provide for proficiency credits, non-credit courses, and remedial courses, therefore are not considered part of the students' satisfactory academy progress.

### **Repeat coursework**

The University allows a student to repeat a failed course. A failed course is a course in which a student received an "F". The policy does not remove the previous grade and does not eliminate the effect of that grade on the cumulative GPA computation. The repeated course will be included in the attempted credit hours in calculating maximum timeframe to complete the course.

### **Academic Standards for Degree and Diploma Candidates**

All students in Undergraduate Degree and/or in Diploma programs at the university should maintain at a minimum, a grade-point average of 2.0 ("C") to receive credit. Students in Graduate Degree programs should maintain at a minimum, a grade-point average of 3.0 to receive credit. Successful course completion requires that all courses be successfully completed in order to graduate.

### **Standards of Academic Progress for VA Students**

Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of 2.00 each semester.

A VA student whose CGPA falls below 2.00 at the end of any semester will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the VA student's CGPA is still below 2.00 at the end of the second consecutive term of probation, the student's VA educational benefits will be terminated.

A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the school to be recertified after attaining a CGPA of 2.00.

### **Categories of Academic Progress:**

**1. Financial Aid (SAP) Warning** - A student will be placed on SAP Warning at the end of a semester for which the satisfactory academic progress standards outlined above have not been met. This status is only available for students making satisfactory academic progress in the prior semester. A financial aid warning is valid for one semester and allows the student to remain eligible for Title IV (financial aid) funds for one semester. If after one semester the student is again meeting satisfactory academic progress, the student will be removed from SAP warning.

**2. Financial Aid (SAP) Probation** - A student will be placed on academic probation for not meeting the standards outlined above for a second payment period. A student placed on academic probation is ineligible for Title IV (financial aid) funds unless a successful appeal is filed with the school director. The student appeal must include the reasons for which the student failed to meet SAP and what has changed that will allow the student to make SAP at the next evaluation. If the appeal is approved, the student will be allowed to remain on probation until the next payment period and regain eligibility for Title IV (financial aid) funds. As a result of a successful appeal, the student will be placed on an academic plan designed by an instructor that must be followed. The academic plan will outline grade and course requirements that will allow the student to successfully meet SAP. Under an academic plan, a student's progress will be monitored at the end of each semester in order to ensure that the student is progressing according to the requirements of the plan.

If the student is meeting the requirements of the academic plan, the student is eligible to receive Title

IV aid as long as the student continues to meet those requirements and is reviewed according to the requirements specified in the plan. If after one semester, the student is again meeting satisfactory academic progress, the student will be removed from SAP probation.

**3. Academic Suspension** - A student will be placed on suspension for not meeting the academic standards outlined above after a semester of probation and lose eligibility for Title IV (financial aid) funds as a result.

**SAP Dismissal** - When a student on Financial Aid Probation fails to achieve acceptable standards of Satisfactory Academic Progress prior to the next SAP report, the student will no longer be eligible for financial aid but will have the option of making cash payments to continue as an extended enrollment student. If the student decides not to make cash payments, they will be placed on SAP Dismissal and will automatically be dismissed from the program. All credits attempted as an extended enrollment student will still count toward the 150% maximum time frame allowed for program completion.

### **SAP Appeal**

A student whose financial eligibility has been terminated may apply for reinstatement on a probationary basis by submitting a SAP Appeal form to the Office of Financial Aid. In the form the student must indicate the criteria he/she is not meeting: CGPA, Pace, Timeframe. SAP Appeals may be considered in extenuating circumstances only, including death of a relative, personal injury, illness, physical disability, first semester at AU, other.

In all instances, the appeal must be substantiated by relevant supporting documentation and a copy of the academic improvement plan (when the criteria not being met is CGPA). Appeal results will be determined and communicated to the student via email within approximately 20 business days after the appeal is received. If FA eligibility is reinstated, aid will be awarded based on funds availability at the time of reinstatement.

Students whose appeal is denied, may submit an appeal for a future term if they appear to be able to meet SAP standards within their maximum timeframe.

### **Conditions for Reinstatement**

To be reinstated as a regular student after financial aid eligibility has been terminated, a student must retake previously failed courses so that the recalculated cumulated grade point average and maximum time frame levels meet or exceed the minimum requirements. Financial aid eligibility resumes only after student returns to satisfactory recalculated qualitative and quantitative standards.

### **Drop/Add Period**

#### *Drop/Add Period for Degree Programs:*

a. The add/drop period is two weeks after the student begins a new semester. During the Add/Drop period, which for Atlantis University are the second weeks after the start of student's semester, students can add or drop courses without incurring financial liability and without it appearing on their permanent academic record. If students drop and add courses there may be additional tuition charges depending on the timing of the drop/add action, and the length of the instructional period of the course that is being dropped or added.

b. Students may add courses after the add/drop period of their current semester only if the course has not yet begun and will be responsible for the additional tuition and fees charges. Students may need to complete the Change of Status form requesting the dropping/withdrawing from a course or courses. Student advisors will be able to assist students with this process.

c. Students who drop a course prior to the allowable deadline will earn a grade of W for the course. A "W" will be counted as attempted credit hours but will not count as earned credit hours. Nonattendance does not reduce or alter a student's financial obligation to the university. Atlantis University refund policy will apply.

d. The allowable deadline for students to drop a course is prior to the last two weeks of the end of the course. If students discontinue their course enrollment beyond the allowable timelines, they will receive zeroes for all missing assignment, and will earn a final course grade of A through F that is commensurate with the accumulated total for all course work.

### **Official Start of Classes**

A new student who has no attendance marked during the add/drop period of the student semester will be considered a "No-Start". They may need to complete a new enrollment agreement and related documents identifying the new class start date. The official start of classes is the marked as the first day of the semester.

### **Changes Made by Institution**

The University reserves the right to make changes as required in course offerings, curricula, academic policies, and other rules and regulations affecting students, to be effective whenever determined by the University. It also reserves the right to modify or discontinue any of the services, programs described in the catalog or on the website. These changes will govern current and formerly enrolled students. Enrollment of all students is subject to this condition. Students and applicants will be notified about any changes made by the institution by affixing the change to the catalog and notifying students via its communication channels.

### **Graduation Requirements**

In order to be awarded a degree or diploma at Atlantis University, students must:

- Successfully complete a program of study of 30 to 45 graduate level semester credit hours for Master's degrees (depending on the required credit hours for the program), 123 semester credit hours for Bachelor of Science degrees, and 60 semester credit hours for Associate of Science Degrees.
- Complete undergraduate degree requirements with a cumulative GPA of 2.0 or higher, or for graduate degree programs, complete requirements with a cumulative GPA of 3.0.
- For undergraduate degrees, complete at a minimum 25% of an undergraduate program at Atlantis University. For graduate degrees, complete at a minimum 80% of the program at Atlantis University.
- Complete all financial obligations with the institution and all required exit paperwork.

Students meeting these requirements will be awarded an Associate of Science Degree, a Bachelor of Science Degree, or a Master of Science Degree accordingly.

Only those students who have completed all degree requirements are allowed to participate in the commencement exercises. Students will not be issued a degree or transcript of their records until all debts and obligations owed to the University have been satisfied. Students will not be issued a degree unless they are in good standing according to University policies and regulations. The student must not be on disciplinary probation.

Note: A student needs to understand that taking a Leave of Absence, withdrawing from a course or failing a course may have an impact on their expected graduation date. The student will be notified by the school of any changes.

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## General Information

### Student Conduct

Students are expected to conduct themselves in accordance with the university's goals as an educational institution. This means that students should treat all members of the university community with courtesy, and their behavior should reflect the basic principles of respect for persons and property. In order to maintain a learning environment that is safe and inviting for every member of the university community, instructors may, with the approval of the Administrative Director, exclude from class any student who exhibits unbecoming conduct. Improper conduct includes, but is not limited to:

1. Non-compliance with rules and regulations.
2. Conduct that reflects unfavorably upon the school or its students.
3. Unsatisfactory academic progress.
4. Excessive absences or tardiness.
5. Failure to pay fees when due.
6. Cheating.
7. Falsifying records.
8. Breach of institution enrollment agreement.
9. Failure to abide by the rules and regulations of clinical sites.
10. Entering the institution while under the influence or effects of alcohol, drugs, or narcotics of any kind.
11. Carrying a concealed or potentially dangerous weapon.
12. Sexual harassment.
13. Harassment of any kind including intimidation and discrimination.

### Student Obligations

Should a student in any university program fail to meet his or her obligations with respect to all tuition, fees and charges when due, or fail to make satisfactory payment arrangements with the Business Office with regard to tuition, fees and charges, or the repayment of loans, the college may bar a student's registration, refuse admittance to classrooms, restrict library privileges or withhold certificates and diplomas, until such obligations are met. Continued failure to meet student obligations may result in suspension from the university.

Should the students fail to return library materials when due, they will be responsible for fines and charges, which are posted in the Library. Further, if students fail to meet their library obligations, Atlantis University reserves the right to bar registration and withhold certificates and diplomas to which students would otherwise be entitled.

### Hazing Policy State of Florida Hazing law: 240.1325

Atlantis University complies with Florida State Law prohibiting hazing. The definition of "hazing" means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of a postsecondary institution. Such term includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity that could adversely affect the mental health or dignity of the student. Hazing is not allowed even with student consent. Any individual student or group of students found guilty of such violation will receive

disciplinary probation, suspension, dismissal, expulsion or any combination of such penalties, depending upon the circumstances and the severity of the individual case.

After it has been determined that a student or employee of Atlantis University has participated in disruptive activities, the following penalties may be imposed against such person:

- (a) Immediate termination of contract of such employee;
- (b) Immediate expulsion of such student from the institution of higher learning for a minimum of 2 years.

It shall be considered a violation of this policy for any Atlantis University employee, faculty member, or student to abuse another through harassing conduct or communication. Whenever such misconduct exists, the supervisor or other appropriate person is required to take prompt and corrective action consistent with the discipline provisions of the appropriate policy.

### **Americans with Disabilities Act (ADA)**

Atlantis University maintains compliance with the Americans with Disabilities Act by making reasonable accommodation within the scope of compliance of the ADA. Its facilities are outfitted with restroom equipment for the physically disabled, and handicapped parking is available on campus. Requests for additional reasonable accommodations can be made to the Academic Director.

### **Non-Discrimination Policy**

In accordance with Title IX of the Education Amendments of 1972, "Atlantis University admits students of any race, color, nationality or ethnic origin, to all the programs, and all activities that are made available to the students. Furthermore, the University does not discriminate on the basis of race, color, national or ethnic origin, sexual orientation or gender identity/expression in its admission policies, administration, scholarship, tutoring, job placement and other school programs." Regarding individuals with disabilities, the University ensures that students with disabilities have equal access to facilities and program participation as described in Section 504 and 508 of the Rehabilitation Act of 1973 and in compliance with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA).

### **Sexual Harassment Policy**

Sexual harassment is unlawful and is unacceptable behavior at Atlantis University. It is unlawful to retaliate against an employee or student for filing a complaint of sexual harassment or for cooperating in an investigation of such a complaint. As part of the University's overall nondiscrimination policy, the University prohibits all forms of harassment of others because of race, color, religion, gender, age, national origin, ancestry, sexual orientation, physical or mental handicap, veteran or other protected status. In particular, an atmosphere of tension created by inappropriate sexual advances of any kind, discriminatory remarks or discriminatory animosity does not belong at the University and will not be tolerated. Full descriptions of the University's sexual harassment policy are available from the Director of Student Services.

### **Atlantis University Emergency Management Plan**

Atlantis University's Emergency Management Plan provides the AU Community with the university's responses to various emergency situations that may arise. The plan can be accessed via the AU website at: <https://atlantisuniversity.edu/our-policies/>. If you wish a hard copy of the Plan, please contact Ken Kistner in Compliance at [ken.kistner@atlantisuniversity.edu](mailto:ken.kistner@atlantisuniversity.edu).

### **Grievance Procedures**

Grievance procedures are provided for students who believe that they have been unlawfully discriminated against, unfairly treated, or harassed in any way. Academic grievances relate to a complaint about a course, program of study, or grade. Students are expected to address any disagreements or conflict directly with the individual involved in person with a written document outlining the complaint and



communication. After this, if there is no satisfactory resolution, the student may set an appointment by phone to see the institution director. All communications regarding the complaint must be in writing and all meetings and communications will be documented in the student file. Every attempt at a satisfactory resolution will be made. Atlantis University strives to ensure fair and equal treatment for all of its students. For this reason, it insists that full attention be given to any grievance a student may have.

Students who have grievances should address them to the Academic Department or the Student Services Dept. who will give guidance and provide the student with information and direction for pursuing a resolution. Students who are unsure how to utilize the grievance procedures or are uncomfortable addressing issues with the appropriate person should contact Carol Palacios - Compliance Officer at [carol.palacios@atlantisuniversity.edu](mailto:carol.palacios@atlantisuniversity.edu)

- Complaints against students or university employees shall first be directed to the individual.
- Complaints must be made within six months of the problem.
- All students are urged to discuss openly and frankly their school-related concern, problems or questions with their teachers. Effective two-way communication between teacher and student has always served the best interests of both. Many problems can be resolved in this way. For this reason, all teachers are expected to listen carefully to the student, consider the problem and try to resolve it through direct conversation.
- If the student is not satisfied with this solution, he/she may write to the Academic Director, explaining the problem in detail. The Academic Director will review this letter carefully together with the Students Services staff. The Academic Director will arrange a meeting with the student to further understand the situation. Within 10 working days, the Academic Director will reply in writing to the student, stating the resolution of the matter.
- If the student is still not satisfied with this solution, he/she may write a letter to the President of the University, stating the problem in detail and the steps that were taken to alleviate it. The decision of the President is final, and the student should receive a letter explaining that decision within 15 working days.
- All communications must be in writing and on file.
- Students who feel a complaint or grievance is unresolved, after exhausting the institution's grievance procedure, may refer their grievance to the Executive Director, Commission for Independent Education, 325 West Gaines Street #1414, Tallahassee, FL 32399-0400, (850)245-3200 or toll free (888)224-6684.
- In addition, students may also contact the Accrediting Commission of Career Schools and Colleges as shown below.

#### **Student Complaint Procedure**

Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission.

All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission. Please Direct all inquiries to:

**Accrediting Commission of Career Schools and  
Colleges 2101 Wilson Boulevard, Suite 302  
Arlington, VA 22201  
(703) 247-4212**

[www.accsc.org](http://www.accsc.org) | [complaints@accsc.org](mailto:complaints@accsc.org)

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting [complaints@accsc.org](mailto:complaints@accsc.org) or at <https://www.accsc.org/Student-Comer/Complaints.aspx>. In addition you may contact Carol Palacios- Compliance Officer at [carol.palacios@atlantisuniversity.edu](mailto:carol.palacios@atlantisuniversity.edu).

- In addition, students may also contact the FL-Florida Sara Council at [flsarainfo@fldoe.org](mailto:flsarainfo@fldoe.org). The FL-SARA Council complaint process applies to non-Florida residents who reside in a state that participates in the Unified State Authorization Reciprocity Agreement (“SARA”). Information about whether a state or other jurisdiction participates in SARA can be found at <https://nc-sara.org/directory>. The following states and jurisdictions are currently participating in SARA: Alabama, Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virgin Islands, Virginia, Washington, West Virginia, Wisconsin, Wyoming. (For more information, please refer to the SARA Complaint Review Policy).
- California residents in distance education programs may file a complaint with the California Bureau for Private Postsecondary Education by calling toll-free (888) 370-7589) or on-line: <https://www.bppe.ca.gov/enforcement/complaint.shtml>. In addition, the California Bureau can be contacted at (916) 574-8900 (telephone), (916) 263-1897 (fax) or via mail at P.O. Box 980818 West Sacramento, CA 95798-0818.

### **Drug-Free Learning and Working Environment**

The unlawful possession, use, distribution, dispensation or manufacture of a controlled substance, including both illegal drugs and unauthorized use of alcohol or prescription drugs, is prohibited anywhere on the premises of Atlantis University. Violations of this policy will result in disciplinary procedures and/or criminal prosecution under state and federal laws.

Students or employees who are concerned about substance abuse are encouraged to consult with the Director of Student Services for confidential advice on resources available.

### **Academic Integrity**

Honesty and integrity are core human and values. Atlantis University administration and faculty expect that each individual understands and takes responsibility for these values, for they are central to every aspect of student life, especially research, papers, coursework and examinations. Academic integrity is the responsibility of every student who registers at the University, undergraduate and graduate alike. Dishonesty diminishes the quality of scholarship and deceives all those who depend on the integrity of the University’s academic programs.

Students should be particularly careful not to compromise their academic integrity regarding examination behavior, fabrication and plagiarism.

The use of any external assistance during an examination will be considered academically dishonest unless expressly authorized by the instructor. Inappropriate examination behavior includes, but is not limited to, communicating with another student in any way during an exam, copying material from another student’s examination, allowing another student to copy from one’s examination paper and using unauthorized notes or other unauthorized materials.

Furthermore, any intentional falsification or invention of data or citation in an academic exercise will be considered a violation of academic integrity. Fabrication includes, but is not limited to, inventing or altering research for a research project or field project, and resubmitting returned and corrected academic work without the full knowledge and approval of the instructor. Plagiarism consists of appropriating and passing another’s ideas or words off as one’s own. When using another’s words or ideas, students must acknowledge the original source through recognized referencing practices. Students who are unsure whether or not a citation is necessary, or what sort of citation is appropriate,

should consult with their advisor or course instructor. Use of another’s ideas or words must be properly

acknowledged as follows:

- Direct quotations must be acknowledged by footnote citation and by either quotation marks or other appropriate designation.
- When another's ideas are borrowed in whole or in part and restated in the student's own words, proper acknowledgment must, nonetheless, be made.
- A footnote or proper internal citation must follow the paraphrased material.

Other forms of academic dishonesty include, but are not limited to, the submission of another's paper as one's own work, the use of a paper or essay to fulfill requirements in more than one class without both instructor's knowledge and expressed permission, and the acquisition of a copy of an examination in advance without the knowledge and consent of the instructor.

### **Courses of Action**

Students who have acted dishonestly or breached the code of Academic Integrity or other University student conduct policies may be subject to academic penalties, administrative review and/or dismissal from their academic programs, pending the decisions of the instructor and the director of the program. Students may appeal these decisions as outlined in the Grievance Procedure. It is University policy that suspensions, probations and dismissals be listed on academic transcripts.

Any student dismissed from the University, for violations of academic integrity, policy or rule of conduct may apply for readmission. In evaluating this reapplication, the Admissions staff will consult with the committee that originally made the decision to dismiss.

### **Academic Freedom**

Atlantis University is dedicated to maintaining a climate of academic freedom encouraging the sharing and cultivation of a wide variety of viewpoints. Academic freedom encompasses the freedom to study, teach, and express ideas, including unpopular or controversial ones, without censorship or political restraint. Academic freedom, rather than being a license to do or say whatever one wishes, requires professional competence, open inquiry and rigorous attention to the pursuit of truth.

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## ACADEMIC CALENDAR 2023

**Note:** Each term begins on a Monday at 12:01a.m. and ends on a Sunday at 11:59 p.m.

### WINTER Semester 2023 (16 weeks)

#### January 9– April 30, 2023

#### *Winter Semester 2023*

January 9 – February 5, 2023

Winter 2023 Term A (W23-A)

February 6 – March 5, 2023

Winter 2023 Term B (W23-B)

March 6 – April 2, 2023

Winter 2023 Term C (W23-C)

April 3 – April 30, 2023

Winter 2023 Term D (W23-D)

#### **Winter Holidays / Class Breaks:**

January 16, 2023

MLK, Jr. Day – No Classes /Faculty & Staff Workday

February 20, 2023

President’s Day – No Classes /Faculty & Staff Workday

May 1, - May 7, 2023

Semester Break – No Classes /Planning & Assessment Wk.

### SUMMER Semester 2023 (16 weeks)

#### May 8 – August 27, 2023

#### *Summer Semester 2023*

May 8 – June 4, 2023

Summer 2023 Term A (S23-A)

June 5 – July 2, 2023

Summer 2023 Term B (S23-B)

July 3 – July 30, 2023

Summer 2023 Term C (S23-C)

July 31, – August 27, 2023

Summer 2023 Term D (S23-D)

#### **Summer Holidays / Class Breaks:**

May 29, 2023

Memorial Day (University Closed)–No Classes/AU Closed

July 4, 2023

Independence Day (University Closed)–No Classes/AU Closed

### FALL Semester 2023 (16 weeks)

#### August 28 - Dec. 17, 2023

#### *Fall Semester 2023*

August 28 – September 24, 2023

Fall 2023 Term A (F23-A)

September 24 - October 22, 2023

Fall 2023 Term B (F23-B)

October 23 – Nov. 19, 2023

Fall 2023 Term C (F23-C)

Nov. 20– December 17, 2023

Fall 2023 Term D (F23-D)

#### **Fall Holidays / Class Breaks:**

September 4, 2023

Labor Day (University Closed)-No Classes/AU Closed

Nov. 23 – 24, 2023

Thanksgiving Break

Dec. 18, 2023 – January 7, 2024

Holiday Break–No Classes/Planning & Assessment Wk.

## ACADEMIC CALENDAR 2024

**Note:** Each term begins on a Monday at 12:01a.m. and ends on a Sunday at 11:59 p.m.

### WINTER Semester 2024 (16 weeks)

#### January 8 – April 28, 2024

#### *Winter Semester 2024*

January 8 – February 4, 2024

Winter 2024 Term A (W24-A)

February 5 – March 3, 2024

Winter 2024 Term B (W24-B)

March 4 – March 31, 2024

Winter 2024 Term C (W24-C)

April 1 – April 28, 2024

Winter 2024 Term D (W24-D)

#### **Winter Holidays / Class Breaks:**

January 15, 2024

MLK, Jr. Day – No Classes /Faculty & Staff Workday

February 19, 2024

President's Day – No Classes /Faculty & Staff Workday

April 29 - May 5, 2023

Semester Break – No Classes /Planning & Assessment Wk.

### SUMMER Semester 2024 (16 weeks)

#### May 6 – August 25, 2024

#### *Summer Semester 2024*

May 6 – June 2, 2024

Summer 2024 Term A (S24-A)

June 3 – June 30, 2024

Summer 2024 Term B (S24-B)

July 1 – July 28, 2024

Summer 2024 Term C (S24-C)

July 29, – August 25, 2024

Summer 2024 Term D (S24-D)

#### **Summer Holidays / Class Breaks:**

May 27, 2024

Memorial Day (University Closed)–No Classes/AU Closed

July 4, 2024

Independence Day (University Closed)–No Classes/AU Closed

### FALL Semester 2024 (16 weeks)

#### August 26 - December 15, 2024

#### *Fall Semester 2024*

August 26 – September 22, 2024

Fall 2024 Term A (F24-A)

September 23 - October 20, 2024

Fall 2024 Term B (F24-B)

October 21 – Nov. 17, 2024

Fall 2024 Term C (F24-C)

Nov. 18– December 15, 2024

Fall 2024 Term D (F24-D)

#### **Fall Holidays / Class Breaks:**

September 2, 2024

Labor Day (University Closed)-No Classes/AU Closed

Nov. 28 – 29, 2024

Thanksgiving Break

Dec. 16, 2024 – January 5, 2025

Holiday Break–No Classes/Planning & Assessment Wk.

## Hours of Operations

Atlantis University's hours of operations are from Monday through Friday between 9:00am to 8:00pm; except during the observation of National Holidays as indicated in the Academic Calendar.

## Class Schedules

|                    |                              |                        |
|--------------------|------------------------------|------------------------|
| Day Schedule:      | Monday through Friday        | 9:00am – 5:30pm        |
| Evening Schedule:  | Monday through Friday        | 6:00pm – 10:00pm       |
| Distance Learning: | Online classes are available | 24 hours 7 days a week |

Note: All students receive a 10-minute break for each class hour of instruction.

## Orientation

Students who enroll in degree level programs may have to wait until the next semester start date to begin classes. For that reason, they are strongly advised to complete an open-enrollment Orientation course. During this course, students learn study skills, develop employment, life skills, and work ethic, learn more about their field of interest, and have the opportunity to develop friendships with other students.

## Calendar for Master Degree Programs

Master Degree Programs are offered continuously. Therefore, registration for these Programs is available on a continuous year-round basis. Students can get information about the Master Degree Programs starting dates through the University's Student Services office or at the information desk.

## Calendar for Diploma Programs

Diploma Programs are offered continuously. Therefore, registration for these Programs is available on a continuous year-round basis. Students can get information about the Programs' starting dates through the University's Student Services Office or at the information desk.

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The Financial Aid Department at Atlantis University provides assistance to students who need financial aid in order to pay tuition expenses at the University. The Financial Aid Department at AU has established procedures which assure a fair and consistent treatment of all University applicants. When applying at Atlantis University, the primary responsibility for educational costs rests with the student and his/her family. However, financial aid is available to meet the difference between a student's resources and his/her actual needs. Atlantis University examines the total costs associated with attending the University including: tuition and fees, room and board, books and learning resources, personal expenses and allowable travel expenses.

Atlantis University uses the FAFSA - Free Application for Federal Student Aid to document and collect information used in determining a student's eligibility for financial aid. The information the student supplies on the FAFSA is confidential.

The United States Department of Education has determined that Atlantis University is an institution eligible to participate in Federal Title IV financial aid programs. Atlantis University maintains a Director of Financial Aid to meet student needs. Students are encouraged to make appointments with a FA Director to ensure that they obtain the required funding for their college investment.

### Grants, Loans and Scholarships

Atlantis University has the following institutional and Federal aid programs available to students who qualify (subject to availability of funds). The amount of aid a student receives at Atlantis University is based on cost of attendance, Expected Family Contribution (EFC), enrollment status and length of attendance within an academic year:

#### Grants

The main criterion for receiving grants is substantial financial need. Grants do not have to be repaid unless a student becomes ineligible. Students must maintain satisfactory academic progress as defined in the Atlantis University Satisfactory Academic Progress Policy.

**Federal Pell Grant** – is a federal grant awarded to students on the basis of financial need and does not have to be repaid. These grants are considered the foundation of federal financial aid, to which aid from other federal and non-federal sources might be added. Pell Grants are only awarded to undergraduate students who have not yet earned a bachelor's or a professional degree. In order to apply for a Pell Grant, students must complete a Free Application for Federal Student Aid (FAFSA). The U.S. Department of Education uses a standard formula to evaluate the financial information provided on this application to determine a student's eligibility for a Pell Grant. Award amounts vary based on a student's financial need; an institution's cost of attendance and enrollment status.

**Federal Supplemental Educational Opportunity Grant (FSEOG)** – is a federal grant awarded to undergraduate students with exceptional financial need and does not have to be repaid. Funds are limited and Federal Pell Grant recipients receive priority. Students do not need to apply for this grant.

#### Loans

Atlantis University participates in the federal student loan program which allows students and their parents to borrow money to help meet their educational costs. Educational loans **MUST BE PAID BACK** with interest. These loans have low interest rates and offer flexible repayment terms, benefits, and options.

**The William D. Ford Federal Direct Loan Program** – Atlantis University was selected by the United States Department of Education to participate in the Federal Direct Student Loan Program as one of its initial 104 institutions. Direct Loans are low-interest loans and the lender/servicer is the US Department of

Education (the Department).

**Subsidized Direct Loan** - are loans for undergraduate students with financial need. Repayment begins 6 months after a student graduates or is no longer enrolled at least half time. The interest rate on Federal Direct Subsidized loans for undergraduate students, first disbursed on or after July 1, 2021 and before July 1, 2022 is 3.73%. If a student qualifies, the maximum amount of a Subsidized Stafford Loan is \$3,500 for first-year students, \$4,500 for second-year students and \$5,500 for third-year and fourth-year students.

**Unsubsidized Direct Loans** - are loans for both undergraduate and graduate students that are not based on financial need. Interest is charged during in-school, deferment, and grace periods. The interest rate on Federal Direct Unsubsidized loans for undergraduate students first disbursed on or after July 1, 2021 and before July 1, 2022 is 3.73%. and the interest rate for graduate/professional students is 5.28%.

The interest rate on Federal Direct Unsubsidized loans for undergraduate students first disbursed on or after July 1, 2022 and before July 1, 2023 is 4.54%. and the interest rate for graduate/professional students is 6.54%.

You are charged interest on this loan from the time the loan is disbursed until it is paid in full. If the interest is allowed to accumulate, the interest will be added to the principal amount of the loan and increase the amount to be repaid. If a student qualifies, the maximum amount of an Unsubsidized Stafford Loan is \$6,500 for first- and second-year students, \$7,500 for third- and fourth-year students, \$20,500 for graduate students. Award amounts are dependent upon a student's dependency status on the Free Application for Federal Student Aid.

**Federal Direct PLUS Loan** – are low interest loans available to parents of dependent undergraduate students and graduate and professional students. It is an affordable, low-interest loan designed to help students and parents pay for a college education. The Direct Plus Loan is an unsubsidized loan, meaning that interest accrues while the student is enrolled at least half-time and during deferment periods. A mandatory credit check is completed as eligibility for this loan depends upon the borrower's credit worthiness. Repayment of principal and interest begins 60 days after the loan is disbursed.

The interest rate on Federal Direct PLUS loans first disbursed on or after July 1, 2022 and before July 1, 2023 is 7.54%.

**Federal Work Study (FWS)** – The Federal Work Study program gives part-time employment to undergraduate students who need income to help meet the costs of postsecondary education. When available, Atlantis University provides part-time jobs for financially needy students through the FWS program. Generally, students work 15-20 hours per week. Part of this program is community service.

### **Payment Policy**

- Atlantis University is a semester-based institution. A student's financial obligation with the university is calculated on a semester basis and is dependent on the amount of credits that a student registers for each semester. It is the student's responsibility to make sure they are administratively clear with the university. This includes making payments by the due dates and having any loan documentation sent by the requested dates.
- Students are charged at the beginning of every semester and are required to make payment of school tuition and fees in full by the first day of the start of each semester. Failure to do so may result in a tuition hold on the student's account and will affect access to university services.
- A student may use Financial Aid, Check, Credit Card, and Private lending to help pay for their education. When choosing a government or private lending option, it is the student's responsibility to make sure that all requested documentation is properly submitted on time. Failure to do so may result in a tuition hold on the student's account and will affect access to university services.



- Failure to pay or resolve any outstanding balance by the due dates will result in a student status being changed to Tuition Hold. Students on Tuition Hold may have their access to campus classrooms, university portals, online campus, and related services temporarily suspended.
- Students on Tuition Hold will count as Absent and not be able to submit any work, assignments or complete tests during this status. The university's attendance policy for campus and online programs will apply. Students who remain in Tuition Hold status may be administratively Withdrawn from their current class. A "W" will be counted as attempted credit hours but will not count as earned credit hours. Nonattendance does not reduce or alter a student's financial obligation to the university. Atlantis University refund policy will apply.
- Should a student in any university program fail to meet his or her obligations with respect to all tuition, fees and charges when due, or fail to make satisfactory payment arrangements with the Business Office with regard to tuition, fees and charges, or the repayment of loans, the college may bar a student's registration, refuse admittance to classrooms, restrict library privileges or withhold certificates and diplomas, until such obligations are met. Continued failure to meet student obligations may result in suspension from the university. Should the students fail to return library materials when due, they will be responsible for fines and charges, which are posted in the Library. Further, if students fail to meet their library obligations, Atlantis University reserves the right to bar registration and withhold certificates and diplomas to which students would otherwise be entitled.

### **Payment Plans**

- The university may offer payment arrangements for students after they have completed an academic year. Payment arrangements will give students the option of paying 50% of the semester tuition and fees by the first day of the semester and the remaining 50% balance by the middle of the semester.
- Students who are late on their payments will be assessed a 6% late charge on the outstanding semester balance. The university will reserve the right to eliminate payment plan arrangement for student who continue to be late on their payments. The university reserves the right to reduce or revoke any institutional scholarships awarded to students based on late payments.

### **AU Scholarship Programs**

Atlantis University offers scholarships - ranging from academic to financial - available to students who meet the criteria set by the University. The University does not advertise scholarships. The scholarship amounts shown below are amounts that are subject to change. These amounts are typically disbursed in one installment per semester.

Note: All Atlantis University Institutional Scholarships are on a "First-Come/First-Serve" basis and when, the University during each fiscal year exhausts its annual budgeted institutional scholarship amount, these scholarships will not be available.

#### a. Application of Institutional Scholarship

- Institutional scholarships are awarded to a student's ledger at the end of each semester. Awarding of an institutional scholarship is contingent upon a student meeting all academic and administrative requirements with the university.

#### b. Scholarship Revocation:

- Students who are unable to fulfill the requirements of their institutional aid will have their award immediately revoked in the full or partial amount for the current semester, regardless of the calendar date or amount of time spent in their program of study.
- Students who do not meet the university's academic criteria, such as the attendance policy and GPA will be at risk of losing part or all of their scholarship. Any loss of institutional scholarship will

result in the student being responsible for the balance.

- Students who are not administratively clear, have open balances, and are late on their payments, will be at risk of losing part or all of their scholarship for the semester. Any loss of institutional scholarship will result in the student being responsible for the balance.
- Atlantis University reserves the right to decline institutional aid at any time. Typically, students will be re-evaluated at the end of every student's semester.
- Students who have been awarded a financial scholarship by the university for more than two semesters and decide to withdraw from the institution lose the applied scholarship for the last semester. Students will be responsible to repay the balance of the scholarship for their last semester attending the university.

The following scholarships are available for all who qualify:

**Atlantis University Academic Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have achieved academic excellence by attaining the cumulative GPA that has been set for undergraduate and graduate degree programs is in good administrative standing.

**Atlantis University Financial Hardship Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have an unmet need and do not receive other scholarships that cover some or all the cost of tuition.

**Atlantis University Athletic Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have a demonstrated athletic talent and are recommended by the Athletic Department for a sport offered by the University, and who meet Standards of Academic Progress, and do not receive other scholarships that cover some or all the cost of tuition.

**Exceptional Professional Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have shown themselves to be resilient, reliable, and individual with high work standards and ethical conduct.

**Atlantis University Returning Graduate or Continuing Student Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have graduated from one of our programs and are continuing their studies with Atlantis University. Students must have earned a degree at AU.

**Exceptional High School Students Scholarship and Criteria:** Funded by Atlantis University and provided for student applicants who have an excellent high school academic record and is attending college for the first time.

**International Student Scholarship and Criteria:** Funded by Atlantis University and provided for international (foreign) students who have their Student Visa/I-20.

**Additional Criteria for All Scholarships:**

- Students may only qualify for one type of scholarship.
- A completed Scholarship Form is required.
- Amounts may range from \$500 to \$5,000 per semester.

Information and applications for these scholarships are available through the Financial Assistance Department. To further assist students, the school can also provide students with a listing of websites for additional scholarship benefactors. Applicants can contact agencies located in their community for more information.

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### Costs for Degree Programs

Atlantis University reserves the right to adjust tuition and fees as necessary. Changes in tuition will be published 30-days prior, and will be posted publicly on campus for all students. Tuition is charged by semester depending on the number of credits the student is enrolled in during the semester.

The tuition cost is set by the Enrollment Agreement and will not change as long as the student maintains consecutive enrollment. Any break in enrollment or program change requires a new enrollment agreement and the student would be subject to current tuition costs.

### Application Fee

There is a one-time application fee of \$150.00 for Undergraduate Degree Programs, and a one-time application fee of \$150.00 for Graduate Degree Programs. The application fee is charged at the beginning of the program.

### Registration Fee

There is a \$50.00 registration fee per semester for all programs. The Registration fee is charged at the beginning of every semester.

### Late Registration Fee

Students who register after the established deadline for registration will be subject to \$100 late registration fee.

### Tuition

Tuition is charged by semester depending on the number of credits the student is enrolled in during the semester.

**Tuition for Undergraduate Degree Programs:** Tuition is charged at \$450.00 per credit for Undergraduate Degree Programs.

**Tuition for Graduate Degree Programs:** Tuition is charged at \$897.00 per credit for Graduate Degree Programs (Unless otherwise specified for a particular program).

### Fees

There are semester fees associated with all degree programs (undergraduate and graduate programs). Semester Fee schedules for all programs at Atlantis University, including distance learning programs, have been calculated on a semester basis and are subject to review and modification. Semester fees cover a variety of services offered by the University to all students enrolled at the University, including but not limited to: technology, lab access, and online platform access and support.

**Undergraduate Programs Semester Fee Per Credit:** There is a fee of \$80.00 per credit hour fee for Undergraduate Degree Programs. Therefore, if a student is registered for 12 credit hours in the semester, the semester fee for that particular semester is \$960.00 (\$80 per credit hour x 12 credit hours).

**Graduate Programs Semester Fee Per Credit:** There is a fee of \$223.33 per credit hour fee for Graduate Degree Programs. Therefore, if a student is registered for 6 credit hours in the semester, the semester fee for that particular semester is \$1,340.00 (\$223.33 per credit hour x 6 credit hours).

### **Books and Learning Materials**

Textbook costs (approximately \$100 per course) are additional and are paid for by the students. Students may purchase textbooks, required for each class, from local bookstores or from on-line providers.

**Graduation (One-time Fee)**                      \$ 350.00

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## Costs for Diploma Programs

The costs for Diploma Programs are specific to each program. Atlantis University reserves the right to adjust tuition and fees as necessary. Changes in tuition will be published 30-days prior, and will be posted publicly on campus for all students. Other fees for Diploma Programs apply.

The tuition cost is set by the Enrollment Agreement and will not change as long as the student maintains consecutive enrollment. Any break in enrollment or program change requires a new enrollment agreement and the student would be subject to current tuition costs.

### Application Fee

There is a one-time application fee of \$50.00.

### Registration Fee

There is a \$50.00 registration fee per semester for all programs.

### Tuition

|                                 |                              |              |
|---------------------------------|------------------------------|--------------|
| Office Administrator            | 336 clock hours (21 credits) | \$ 8,840.00  |
| Network Operations              | 192 clock hours (12 credits) | \$ 8,840.00  |
| Enterprise Cloud Professional   | 288 clock hours (18 credits) | \$ 13,260.00 |
| InfoSec Professional            | 240 clock hours (15 credits) | \$ 13,260.00 |
| Computer Information Technology | 672 clock hours (42 credits) | \$ 28,000.00 |

### Books and Learning Materials

Textbook costs (approximately \$100 per course) are additional and are paid for by the students. Students may purchase textbooks, required for each class, from local bookstores or from on-line providers.

**Graduation (One-time Fee)**                      \$ 350.00

### Costs for Diploma Programs for Career Source Participants

The costs for Diploma Programs are specific to each program for all Career Source Participants and includes the cost of tuition, semester fees, books, certification exam fees, and graduation fees. The one-time application fee of \$50.00 is not included.

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Should a student be terminated or canceled for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation from the program may be in writing or verbally.
2. All tuition fees will be refunded if, prior to the beginning of the program, the applicant is not accepted by the University or if the student cancels within three (3) business days after signing the Enrollment Agreement and making an initial deposit.
3. Cancellation after the third (3rd) business day, but before the first class, will result in a refund of all monies paid, with the exception of the registration fee.
4. For Students enrolled in Degree Programs: Courses can be added or dropped from the student's schedule during the first week of the course without penalties. Withdrawal or termination from the program after completion of the first full week of classes will result in no refund, and student will be responsible for the full cost of the semester.
5. For Students enrolled in Diploma Programs: Courses can be added or dropped from the student's schedule during the first week of the course without penalties. Cancellation after attendance has begun, through 40% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours. Cancellation after completing more than 40% of the program will result in no refund, and the student will be responsible for the total cost of the program.
6. Books and materials for degree programs are not included in the cost of tuition and are charged separately from the tuition. Upon withdrawal from the school, books and materials are returnable if they are in good "as new" condition within 20 days of withdrawal.
7. The termination date for refund computation purposes is the last date of actual attendance by the student.
8. Refunds will be made within 30 days from the day the school determines the student has dropped. Date of determination will be within 14 days from the last date of attendance from students with five (5) consecutive unexcused absences, or the date the student provides an official notice to the school of their intention to withdraw from the school.

**Other Terms and Conditions.** A student may be terminated for creating a safety hazard to other students, disobedient or disrespectful behavior to faculty or other students, unsatisfactory academic progress, poor attendance, unprofessional conduct, excessive absence or lateness, failure to pay fees when due, cheating, falsifying records, breach of enrollment agreement, entering the University site while under the influence or effects of alcohol, drugs, or narcotics, of any kind, carrying a concealed or potentially dangerous weapon or sexual harassment or harassment of any kind. Terms of the refund policy will apply. The University will provide its graduates with assistance and job leads upon graduation, but cannot guarantee job placement or employment.

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THE FOLLOWING POLICIES APPLY TO ALL STUDENTS RECEIVING VA EDUCATIONAL BENEFITS:

### **Veteran's Attendance Policy for Diploma Programs (Clock Hour Programs)**

Veteran's Attendance Policy applies only for Veteran students enrolled in Diploma Programs (clock hour programs), and it does not apply for Veteran students enrolled in degree programs:

Early departures, class cuts, tardies, etc., for any portion of a class period, will be counted as 1 (one) absence.

Students exceeding 20% total absences in a calendar month will be terminated from their VA benefits for unsatisfactory attendance.

In order to show that the cause of unsatisfactory attendance has been removed, students must show good attendance for one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be recertified for VA education benefits.

The student's attendance record will be retained in the veteran's file for USDVA and SAA audit purposes.

### **Standards of Academic Progress for VA Students**

Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of 2.00 each semester.

A VA student whose CGPA falls below 2.00 at the end of any semester, will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the

VA student's CGPA is still below 2.00 at the end of the second consecutive term of probation, the student's VA educational benefits will be terminated.

A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the school to be recertified after attaining a CGPA of 2.00.

### **Veteran's Credit for Previous Education or Training**

Students must report all education and training. The school must evaluate and grant credit, if appropriate, with the training time shortened, the tuition reduced proportionately, and the VA and student notified.

### **Veteran's Refund Policy**

The refund of the unused portion of tuition, fees, and other charges for veterans or eligible persons who fail to enter a course or withdraw or discontinue prior to completion will be made for all amounts paid which exceed the approximate pro rata portion of the total charges that the length of the completed portion of the course bears to the total length of the course. The proration will be determined on the ratio of the number of days or hours of instruction completed by the student to the total number of instructional days or hours in the course and must be pro rata to the very end.

### **VA Pending Payment Compliance**

In accordance with Title 38 US Code § 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;

- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students will be required to:

Provide the enrolling institution with a copy of his/her VA Certification of Eligibility (COE) - A "certificate of eligibility" can also include a "Statement of Benefits" obtained from the U.S. Department of Veterans Affairs' (VA) website; eBenefits; or a VAF 28-1905 form, for chapter 31 authorization purposes.

Additional criteria to qualify for this provision are also required for such students and listed below:

- No Requirements Other Than COE Submissions

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### **Student Tuition Recovery Fund (STRF) - (California Distance Students)**

The following provisions apply to any student who resides in the State of California and enrolls in a distance education program at the Atlantis University.

“The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

“It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.”

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## **DISTANCE EDUCATION / ONLINE DIVISION**

Atlantis University understands and supports the educational needs of adult learners and those who cannot attend in-campus classes. Therefore, a Distance Education Division has been developed.

The Online Classes at Atlantis University are not easy substitutes for in-campus classes; they are as rigorous and as demanding as in-campus classes. And all rules and regulations of the University are enforced equally for in-campus and online students.

One of the many benefits of online classes is the convenience and flexibility of the schedule in which the student can take his/her courses; but attendance is required and monitored for computing final grades.

Online students at Atlantis University receive an orientation course to introduce them to the University's online platform, the different tools they will be using as they progress in their courses, and all the resources available to them. All online students are expected to be computer-literate and familiar with the internet prior to orientation.

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## Academic Programs offered via Distance Education

There are different levels of programs offered through the Online Division at Atlantis University. Expected learning outcomes and completion requirements for these programs are identical to those in the in-campus programs

### **Degree Programs:**

- **School of Business**
  - Master of Science in Business Administration (MBA)
  - Bachelor of Science in Business Administration
  - Associate of Science in Business Administration
  - Associate of Science in International Business
  
- **School of Computer Sciences and Technology**
  - Master of Science in Information Technology (MIT)
  - Master of Science in Cybersecurity
  - Bachelor of Science in Information Technology
  - Associate of Science in Information Technology
  
- **School of Health**
  - Master of Science in Healthcare Management
  - Bachelor of Science in Nursing (RN to BSN)

*Programs are taught in English or Spanish. Class starts vary depending upon the language of instruction. Evidence of English proficiency is required if a student's primary language is not English and is enrolling in a program taught in English.*

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## **Prerequisites for Admission in Distance Education**

Admission requirements for distance education programs are identical to admission requirements for in-campus programs. Additionally, students must demonstrate the ability to succeed in an online web-based educational environment and are expected to be computer-literate and familiar with the internet prior to enrollment.

An assessment is given during the admissions process to evaluate the student's abilities in such areas as computer literacy, self-discipline, motivation, and the requirements for successful completion of online courses. Additionally, to assess the student's computer and internet skills and proficiency, an orientation and assessment is also given to the students prior to enrollment. Students scoring low proficiency results in their assessment are referred to the Online Academic Director for further review and orientation prior to starting an academic program via Distance Education.

## **Distance Education Facilities and Equipment**

Atlantis University counts with ample and accessible computer labs with internet access for students use. The University also provides technical assistance, services and training through its online platform. Students enrolled in a Distance Education program, are required to have an Internet Service Provider (ISP) – a high-speed (ISP) is recommended, a Java capable browser, and Adobe Acrobat Reader. Online Students at Atlantis University receive an institutional email account (@atlantisuniversity.edu) for all academic matters and personal use. The following are also required:

### **Technical requirements**

The following list shows the minimum technical characteristics required for using the University's virtual campus. The student must have access to equipment with these characteristics.

#### **Operating systems:**

- Microsoft Windows: Windows 10
- Unix/Linux or
- Mac OS X v10.4 or higher

#### **Browser:**

- Microsoft Edge
- Mozilla 3.6 or higher
- Google Chrome
- Google Chromium

#### **Hardware:**

- Internet connection ( $\geq$  5MB/s)
- 1024 MB RAM or higher
- Sound Card and Speakers
- Intel Core i3, higher or compatible
- Display resolution 1920 X 1080 pixels (as minimum)
- USB Port

#### **Minimum technical competences:**

- Use correctly Web Browsing software
- Use an Office Package (Word processors, slide makers and spreadsheets).

- Be familiar with electronic communication processes and tools (e-mail, chat and social networks)

#### Personal competences

- Responsibility: In the virtual environment students are responsible for their own learning process.
- Commitment: Students must be committed with the process, the activities and their work team in order to have a successful learning experience.
- Honesty: Plagiarism and other forms of intellectual fraud will not be tolerated in the University's virtual environment. For more information, refer to the school's Copyright and Intellectual Property Policy
- Perseverance: For distance learning it's essential that students can keep up with all the assignments in their due dates.

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## **Distance Education Faculty/Student Interaction**

Atlantis University ensures that faculty provides opportunities and means for timely and meaningful interaction with students appropriate to the learning environment. At Atlantis University faculty/student interaction is critical for success. And given the nature of online learning, this interaction becomes more and more important and necessary.

Distance Education programs at Atlantis University facilitate interaction between faculty/student and student/student. The different methods of interaction include: online lectures, emails, document sharing, chat rooms, and forums. Faculty members log in daily to assist students with questions and concerns. The University staff and faculty members make other resources available for contact like telephone, fax, and office visits. Moreover, the University encourages collaborative learning activities in the classroom for both in-campus and online students.

Atlantis University Online courses have a variety of constructive interaction activities. Most of them are accomplished through forum discussions and debates as academic activity. Also, most courses use a collaborative approach in developing final projects, so students can interact through the media provided, which is constantly available in the school's online platform. Other interaction activities, such as chat and web meetings are required in every course, especially for online tutorships and real-time examinations.

All faculty are required to grade student's assignments no later than 7 days after the assignment submission deadline.

All faculty must be responsive to student's communication, whether via email or voicemail within 24 hours of receiving communication from them.

## **Distance Education Services**

Students enrolled in distance education programs have access to equivalent resources as students enrolled in residential programs. Atlantis University provides and supports students (both in-campus and online) and faculty access and user privileges to sufficient and appropriate library collections, as well as to other learning/information resources consistent with the programs offered. Atlantis University's library holdings and electronic collections are adequately in support of the University programs and the in-campus and online student community.

For students enrolled in Online Courses/Programs, Atlantis University is committed to providing effective administrative, advising and instructional support in order to achieve learner-centered environment in the school's distance education programs.

The Student Services Department at Atlantis University ensures that student services are available to all in-campus and online students. The Student Services to which students enrolled in distance education program(s)/course(s) of study have access to are the same as the services to which in-campus students enjoy, and such services cover areas such as coping skills, career development, budget and personal financial planning skills, general development, academic advising, testing, supervision and monitoring of attendance and leave of absence, graduate employment assistance and more.

All services are available for online students via the University website, virtual campus and social media, where students can access anytime, anywhere.

In addition to the regular student services available to all students, distance education students have additional resources adjusted to the online learning environment, such as online orientation, online technical assistance, online tutorials, videos, interaction spaces between faculty and students, and a guide to all other student services.

## ATTENDANCE IN DISTANCE EDUCATION PROGRAMS AND/OR COURSES

Weekly academic engagement is required for students in all online courses, and failure to demonstrate regular academic engagement may place a student at risk of being withdrawn. Attendance is marked each day in which a student participates in an academic engagement activity. Academic Engagement in an online course includes but is not limited to the following academic activities:

- Attending a synchronous class session online, where there is an opportunity for interaction between the instructor and students
- Submitting an academic assignment
- Taking an assessment or an exam
- Participating in an interactive tutorial, webinar, archived lecture, or other interactive computer-assisted instruction
- Participating in a study group, group project, or an online discussion that is assigned by the instructor
- Interacting with an instructor about academic matters

### Distance Education Academic Advising

To ensure effective advising for online learners, Academic Advisors are available by phone and by E-mail, always accessible from the first contact that the student makes with the institution, all through the admission, enrollment, prosecution of studies and until graduation, as well as continuing education advising. Also, Academic advisement is available from the Academic Director upon request from the student. Students with issues of a personal nature will be referred to local public or private agencies for professional assistance.

### Distance Education Career and Placement Services

Career and Placement services are provided to all students through AU's website, on the Career Services section students are able to upload their resumes, browse through job offers and postulate, receive advising and read information on how to prepare a resume and perform successfully in job interviews.

### Distance Education Technical and Instructional Support

For technical and instructional support, AU offers a toll-free help line, which is available for students to use if they run into technical problems while taking an online course. The help desk also assists learners on the use of the virtual campus and the elements available in every online course. Also, asynchronous help is provided via AU's virtual campus. Students can reach instructional personnel and clear specific doubts about activities inside a course, by publishing a message in the questions and concerns forum.

Distance education students have online tutoring available for every course, and they may reach the instructor or AU's specialized personnel through the questions and concerns forum, where students may get tutorships from other students as well. Moreover, online courses have a specific schedule for online synchronous tutorships. During this time, students can chat directly with the instructor or other students.

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### ADMINISTRATION & Faculty

#### Chancellor / President

Palacios, Omar

Honorary Doctor, University Alonso de Ojeda, Venezuela

M.Ed. Master in Higher Education Management, Bogotá, Colombia

MBA Master of Business Administration, Adolfo Ibanez School of Management

Magíster Scientiarium en Planificación y Gerencia, Universidad Del Zulia, Venezuela

Bachelor of Arts in Education, Universidad Pedagógica y Tecnológica de Colombia, Tunja, Colombia

#### Chairman of the Board of Directors

Moreno, Maria Marleny

Master of Arts in Education, Universidad de Los Andes, Bogotá, Colombia

Bachelor of Arts in Education, Universidad Pedagógica y Tecnológica de Colombia

#### Executive Director / Director of Compliance

Palacios, Carol

MBA Master of Business Administration, Adolfo Ibáñez School of Management, Miami, Florida

Bachelor of Science in Business Administration, University of Missouri, Columbia, Missouri

(Major: Management, Minor: French).

Higher Education Management Diploma, UNIR, Maracaibo, Venezuela

#### Vice President / Director of Admissions / AU Veterans Liaison

Cruz Torres, Juan Francisco

MBA Master of Business Administration, Atlantis University, Miami, Florida

Master Sergeant/ US Marines Retired

Civil Engineering, Northern Virginia Community College, Virginia

Ingeniería Civil, University of Puerto Rico, Puerto Rico

#### Director of Operations

Palacios, Andy

MBA Master of Business Administration, Columbia University, New York - New York

MBA Master of Business Administration, Atlantis University, Miami, Florida

Bachelor of Science in Business Administration, Major: Economics - Smeal College of Business,

Minor: International Business - The Pennsylvania State University, State College, Pennsylvania

#### Director of International Studies / Office of International Affairs

Palacios, Bianca Giselle

Doctor in Education (Candidate), Northeastern University, Boston, Massachusetts

Master of Science in Higher Education Management, Florida International University,

Miami, Florida

Bachelor of Arts in Political Sciences, University of Missouri, Columbia, Missouri

### **Dean of Academic Affairs**

**Burt- Stewart**, Miya

DBA in Business Administration, Major: International Business, Argosy University  
Master of Science in Business Administration, Emphasis: Global Management, University of Phoenix, Phoenix – Arizona  
Bachelor of Arts in Criminal Justice, Governors State University, University Park – Illinois

### **Assistant Dean of Academics, Graduate Programs**

**Merritt**, Mia Y.

PhD in Education, Specialization in Organizational Leadership, Nova Southeastern University, Fort Lauderdale – Florida  
Master of Science in Education, Specialization in Emotionally Handicapped, Nova Southeastern University, Fort Lauderdale – Florida

### **School of IT & Engineering / Director of IT and Online Division**

**Saez**, Inty

Doctor in Technical Sciences, Marta Abreu Central University of Las Villas  
Master in Industrial Engineering, Major: Production, Marta Abreu Central University of Las Villas  
Bachelor of Science in Industrial Engineering, Marta Abreu Central University of Las Villas

### **Academic Planning**

**Inciarte**, Mercedes

PhD, Science Education, University Rafael Belloso Chacin, Venezuela  
Master in Educational Informatics, University Rafael Belloso Chacin, Venezuela  
Bachelor in Education, Major Pedagogical Sciences, University of Zulia, Venezuela

### **Student Financial Services / Financial Aid Director**

**Gill**, Doreen

B.S Business Management, Oglethorpe University, Atlanta, Georgia  
A.S Business Administration, Baypath College, Long Meadow, Massachusetts

### **Student and Career Services Director**

**Lima**, Alex

Master of Science in Telecommunications and Computer Sciences, Technological University of America, Coconut Creek Parkway – Florida  
Master of Science in Industrial Engineering, University of Missouri, Columbia – Missouri

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## **Faculty Hiring Criteria**

ATLANTIS UNIVERSITY has a policy for maintaining a pool of qualified professors able to teach the courses related to the programs offered. Faculty hiring procedures are based on the joint recognition by all members of ATLANTIS UNIVERSITY staff that responsibility for selecting faculty from a pool of qualified applicants is shared cooperatively by the faculty, the administration, and the Board of Trustees participating effectively in all phases of the hiring process. Hiring procedures for full-time and adjunct faculty are designed to insure the hiring of faculty who are:

- Expert in their subject areas,
- Skilled in teaching and serving the needs of a varied student population,
- Capable of enhancing Atlantis University's overall education effectiveness, and
- Sensitive to and representative of the ethnic and cultural diversity of the student's population.

Graduate level courses mandate faculty holding doctoral degrees and/or master degrees in the subject matter and at least 5 years of relevant work experience in the field. The following provisions serve to ensure that Atlantis University Graduate courses are instructed by professionals with high levels of education and experience. Graduate faculty members are expected to establish and maintain a record of academic distinction, real-world experience and the ability to work with graduate students. The faculty member's performance as a member of the graduate faculty is evaluated by the faculty member, department chair and dean during reviews and observations. If the faculty member's scholarship, teaching or independent work with graduate students does not meet the guidelines or standards established by the department, college and the graduate council, the faculty member, the chair and the dean will develop a plan that they believe will result in the faculty member meeting those guidelines or standards. This plan will include actions to be undertaken by the faculty member, a timeline for those actions, and the support provided by the college for the faculty member's successful and timely completion of those planned actions. The effectiveness of this plan will be a part of the faculty member's next annual performance review.

The performance of the faculty member as a member of the graduate faculty should have a substantial impact on the faculty member's annual performance evaluation and on the dean and chair's recommendation for merit, tenure, or promotion.

## **General Guidelines for Hiring Faculty for Master Degree Level Programs**

- Expert in his or her subject areas
- Minimum of 5-years' experience in his or her field
- Hold a terminal degree in the discipline or a related field; or provide clear evidence of exceptional scholarly achievement that obviates this requirement.
- Demonstrate an ongoing record of a variety of scholarly activities as described in the research and scholarly activities sections of the Tenure and Promotion Policy defined by the faculty member's college and department.
- Demonstrate a minimum of 5-years successful graduate teaching and effective individual work with graduate students.
- Bilingual – English/Spanish
- Graduate-Level degrees are acceptable if all other parameters are met and the degree awarded is specific to subject matter.

## **General Guidelines for Hiring Distance Education Faculty:**

The University's hiring criteria for hiring distance education faculty is exactly the same as the criteria followed for hiring faculty for in-campus programs. In addition, Atlantis University ensures to employ faculty who have the qualifications and the experience to teach using distance education methods.

Atlantis University hires competent faculty members qualified to accomplish the mission and goals of the University. Faculty members of Atlantis University for in-campus and online programs, are selected based on their specific academic, industrial, and experiential backgrounds that will enable the University to meet its program objectives.

Additionally, the University ensures to select candidates who demonstrate proficiency in teaching, performing appropriate technological skills, and possess current and accurate knowledge of their discipline. In addition, the school employs faculty who have the qualifications and the experience to teach using distance education methods. Finally, to be considered for a faculty position at Atlantis University, candidates must provide official transcripts, evidence of work and teaching experience, and verifiable references.

The University adheres to the following criteria for faculty teaching both in-campus and online courses:

**Faculty teaching technical related courses** in an academic associate or baccalaureate degree program must provide evidence of a minimum of four years of related practical work experience in the subject area taught and possess a related degree at least at the same level of the course the faculty member is teaching.

**Faculty teaching general education courses** in an academic degree program must have, at a minimum, a master's degree with appropriate academic coursework and preparation in the subject area taught.

**Faculty teaching graduate degree courses** must possess a minimum of four years of related practical work experience, an earned doctorate degree or terminal degree in a related field of study, and appropriate preparation in the subject area taught or a master's degree in an unrelated field of study.

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## FACULTY LISTING

**Andino, Marcel**

PhD in Technical Sciences, Automation and Computers, University of Havana, Cuba

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Master of Science in Cybersecurity, Florida International University, Miami – Florida

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Master of Science in Management Science and Operational Research, Coventry – England

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University, Miami – Florida  
Bachelor of Science in Nursing, Florida International University, Miami – Florida

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**Rivero, Kailen**

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PhD Conflict analysis and Resolution, Nova Southeastern University, Miami – Florida  
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**Silva, Alberto**

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Bachelor of Business Administration, Trinity International University, Miami – Florida

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Bachelor of Science in Biology and Psychology, Universidad Interamericana de Puerto Rico, San Juan – Puerto Rico

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MBA in Global Management, University of Phoenix, Phoenix – Arizona

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## Course Descriptions

Each clock or credit hour is 50 minutes (Clock hours are for Diploma Programs and Credit Hours are for Associate of Science, Bachelor of Science and Master Degree Programs). The course numbers are based on course codes established by the institution and do not relate to state common course numbering systems.

The course numbers include letters that use abbreviations or words to indicate the course subject matter. The numbers indicate the level of the course. For example, ACCTG indicates accounting. The 100 and 200 level courses indicate Associate Degree level courses, 300 and 400 level courses are for Bachelor of Science Degree Programs, 500 and 600 level courses are for Master Degree Programs.

### Prefixes

|              |                                   |             |                                  |
|--------------|-----------------------------------|-------------|----------------------------------|
| <b>ACCTG</b> | Accounting                        | <b>MBA</b>  | Master Business Administration   |
| <b>BAM</b>   | International Business            | <b>MCS</b>  | Master in Cybersecurity          |
| <b>BIA</b>   | Business Intelligence & Analytics | <b>MHM</b>  | Master in Hospitality Management |
| <b>BIT</b>   | Information Technology Management | <b>MIT</b>  | Master of Information Technology |
| <b>BSC</b>   | Biology                           | <b>MRKT</b> | Marketing                        |
| <b>BUS</b>   | General Business                  | <b>MATH</b> | Mathematics                      |
| <b>CIT</b>   | Computers & Info. Tech.           | <b>PSY</b>  | Psychology                       |
| <b>ECON</b>  | Economics                         | <b>SLS</b>  | Student Success                  |
| <b>EGN</b>   | Engineering                       | <b>PHIL</b> | Philosophy                       |
| <b>ENGL</b>  | English                           | <b>PHY</b>  | Physics                          |
| <b>EMPL</b>  | Employment Skills                 | <b>STAT</b> | Statistics                       |
| <b>FIN</b>   | Finances                          | <b>SPN</b>  | Spanish                          |
| <b>HSA</b>   | HealthCare                        | <b>SPC</b>  | Speech                           |
| <b>IB</b>    | International Business            | <b>SOC</b>  | Sociology                        |
| <b>MAN</b>   | Management                        | <b>NUR</b>  | Nursing                          |
| <b>MAR</b>   | Digital Marketing                 |             |                                  |

## Course Descriptions

| Number  | Name   | Credits          |
|---|--|------------------|
| <b>A</b>  |  |                  |
| <b>ACCTG 101</b>  | <b>Accounting I</b>  | (3 Credit Hours) |
| Accounting, as an information system is the process of identifying, measuring and communicating the economic information of an organization to its users who need the information for decision-making. It identifies transactions and events of a specific entity. A transaction is an exchange in which each participant receives or sacrifices value (e.g. purchase of raw material). An event (whether internal or external) is a happening of consequence to an entity (e.g. use of raw material for production). An entity means an economic unit that performs economic activities.   |  |                  |
| <b>ACCTG 102</b>  | <b>Intermediate Bookkeeping</b>                            | (3 Credit Hours) |
| Intermediate bookkeeping techniques and applications. <u>Pre-Requisite: ACCTG 101</u>   |  |                  |
| <b>ACCTG 200</b>  | <b>Computerized Accounting Applications (QuickBooks I)</b> | (3 Credit Hours) |
| Intermediate financial and managerial accounting as they relate to business management and investor decision making. <u>Pre-Requisite: ACCTG 110</u>  |  |                  |
| <b>ACCTG 220</b>  | <b>Accounting Information Systems</b>                      | (3 Credit Hours) |
| The course will focus in providing the essential tools in understanding the role of accounting information system and to implement the review systems of internal controls. The course will provide basic elements of the revenue cycle by enabling students to become more proficient in understanding organization economic events and analyzing financial data. The process of accounting information systems will consist of the application of analytical tools and techniques to financial statements and data in order to derive from them measurements and relationships that are significant and useful for decision making. Students will explore the importance that exist between information technology and internal auditing. |  |                  |
| <b>B</b>  |  |                  |
| <b>BAM 600</b>  | <b>International Business</b>                              | (3 Credit Hours) |
| The course provides students with the conceptual tools necessary to understand and work effectively in today's interconnected world by developing strategic perspectives that link this changing environment, the state of the global industry and the position of the firm. The goal of this course is to provide the skills for taking effective action in the multilayered world of international business.  |  |                  |
| <b>BAM 620</b>  | <b>Latin American Regulatory Environment</b>               | (3 Credit Hours) |
| The course takes students through a journey of historical, cultural, macroeconomic and political themes that manifest in the Latin American region. Then explores the "on-the-ground" realities with Case in context, considering issues such as the market effects of rising middle classes, cyclical shifts to trade and export models, overcoming infrastructure limitations, understanding cultural etiquette, staying ahead in rapidly changing regulatory environments, and recognizing and adapting to country risks common to the Latin American region.  |  |                  |
| <b>BAM 640</b>  | <b>Latin American Company, State and Society</b>           | (3 Credit Hours) |
| The course enables students to gain an understanding of the economic, political, social, and cultural characteristics of a country or region outside the US. Learn about key business trends, industries, and sectors in a country or region outside the United States. Conduct international business research on a topic of interest, and further develop teamwork and leadership skills.   |  |                  |
| <b>BIA 704</b>  | <b>Applications for Business Intelligence</b>              | (3 Credit Hours) |
| This course focuses on the role of business analytics in facilitating implementation of business process changes and how to appropriately use analytic tools. Upon successful completion of this course, students will be able to:  |  |                  |

| Number          | Name   | Credits          |
|-----------------|--|------------------|
|                 | <ul style="list-style-type: none"> <li>To gain an understanding of how managers use business analytics to formulate and solve business problems and to support managerial decision-making.</li> <li>To become familiar with the processes needed to develop, report, and analyze business data.</li> <li>To learn how to use and apply Excel and Excel add-ins to solve business problems. Learn how to use data visualization tools such as Microsoft Power BI to gain insights for the business through Descriptive Analytics.</li> </ul>  |                  |
| <b>BIA 706</b>  | <b>Predictive Analytics</b>  | (3 Credit Hours) |
|                 | <p>High performing companies use analytics solutions strategically. What do companies do? Making analytics and metrics easy for employees to use, help people within companies understand business and achieve success. A business intelligence (BI) and Analytics strategy empowers employees with the right information at the right time. The result? Insightful business knowledge with the ability to anticipate change and uncover new opportunities. This course will help students identify what it takes to create business value with analytics, in particular:</p> <ul style="list-style-type: none"> <li>Identify strong correlation between business value and capabilities in Analytics.</li> <li>Position a company’s analytic capability against an industry specific benchmark.</li> <li>Provide the ability to prioritize as companies improve analytic capabilities.</li> <li>Identify the level of mastery in business analytics by looking at: technology (tools), sources and types of data, organizations.</li> </ul> |                  |
| <b>BIA 708</b>  | <b>Artificial Intelligence and Data Mining Applications for Business Intelligence</b>  | (3 Credit Hours) |
|                 | <p>High performing companies use analytics solutions strategically. What do companies do? Making analytics and metrics easy for employees to use, help people within companies understand business and achieve success. A business intelligence (BI) and Analytics strategy empowers employees with the right information at the right time. The result? Insightful business knowledge with the ability to anticipate change and uncover new opportunities. This course will help students identify what it takes to create business value with analytics, in particular:</p> <ul style="list-style-type: none"> <li>Identify strong correlation between business value and capabilities in Analytics.</li> <li>Position a company’s analytic capability against an industry specific benchmark.</li> <li>Provide the ability to prioritize as companies improve analytic capabilities.</li> <li>Identify the level of mastery in business analytics by looking at: technology (tools), sources and types of data, organizations.</li> </ul> |                  |
| <b>BIAN 310</b> | <b>Business Intelligence and Analytics</b>   | (3 Credit Hours) |
|                 | Analyses Data Warehousing and presents information to generate insights that assist in decision-making.  |                  |
| <b>BIAN 320</b> | <b>Modeling for Decision-Making</b>  | (3 Credit Hours) |
|                 | Develops insights about the organization, its environment and its customers that impact for Decision-Making  |                  |
| <b>BIAN 330</b> | <b>Data Warehousing</b>  | (3 Credit Hours) |
|                 | This course provides an introduction to data warehouse design. Topics in data modeling, database design and database access are reviewed. Issues in data warehouse planning, design, implementation, and administration are discussed in a seminar format. The role of data warehouse in supporting Decision Support Systems (DSS) is also reviewed.   |                  |
| <b>BIAN 340</b> | <b>Web Analytics Strategies</b>  | (3 Credit Hours) |
|                 | This course will give you a foundation in digital analytics in tandem with digital strategy and solutions. You will glean concepts and principles of praxis central to current applications of digital analytics and digital strategy across industries. You will acquire the critical and creative skills to articulate the value of digital analytics within a variety of business settings. This course will introduce you to a multi-method (both quantitative and qualitative) approach to working with digital analytics, and a multimodal understanding of the analytics tools for websites, mobile, and social media. Apply Web Analytics Strategies and presents information from research and feedback as insights.  |                  |

| Number          | Name   | Credits          |
|-----------------|--|------------------|
| <b>BIAN 350</b> | <b>Predictive Analytics</b>  | (3 Credit Hours) |
|                 | This course will focus on how classification models in data mining have successfully been applied in business. It will also describe in non-technical terms how the statistical and artificial intelligence-based tools commonly used in data mining work. Analyze intelligence on customers and the market predictive insight.  |                  |
| <b>BIAN 360</b> | <b>Applications of Business Analytics</b>  | (3 Credit Hours) |
|                 | Business analytics refers to the ways in which enterprises such as businesses, non-profits, and governments can use data to gain insights and make better decisions. Business analytics is applied in operations, marketing, finance, and strategic planning among other functions. Articulates the strategic needs for change and leads the Applications of Business analytics.   |                  |
| <b>BIT 600</b>  | <b>E-Business Technology and Management</b>  | (3 Credit Hours) |
|                 | As the internet continues to grow its influence in many aspects of human life, one of the most impacted areas is commerce – where the internet has transformed existing markets, and given birth to new markets – like mobile commerce, supply chains, and social commerce. The course provides students the analytical tools to understand digital markets and how they interact with physical channels. It will put a strong emphasis on customer behavior, channels, competition, and how technology shakes them. Topics discussed during the course will cover: e-commerce business models, pricing in digital and physical channels, leveraging e-commerce to increase profitability, analytics of digital commerce, and the impact of “Recommender Systems” their design and how they can revolution the product.                  |                  |
| <b>BIT 620</b>  | <b>Global Information Technology Management</b>  | (3 Credit Hours) |
|                 | The course is intended to expose students to the issues of doing global business in a technological world. Great emphasis is placed on the use of technology to facilitate the practice of global business in the enterprise. Upon course completion, students should be able to have ample understanding of the uses of systems and technology to gain and sustain competitive advantages for global companies.   |                  |
| <b>BIT 640</b>  | <b>Strategic Management of Technology and Innovation</b>   | (3 Credit Hours) |
|                 | Innovation strategy is sometimes called technology strategy. This course defines innovations processes that leverage technology to help companies reach their business strategies. The course provides an overview of concepts and tools for managing technology businesses and the technology of businesses. It places a strong emphasis on the understanding and application of ways of thinking in the analysis, development and implementation of strategies for managing technology. Upon course completion, students should be able to evaluate the commercial potential of a technologies that could be pursued by an existing organization, apply models of technology innovation to the analysis of a business opportunity, analyze technology strategies, and recommend a course of action to implement a technology strategy. |                  |
| <b>BSC 310</b>  | <b>General Biology</b>   | (3 Credit Hours) |
|                 | Introduction to elementary cell structure, metabolism, and reproduction. Explores aspects of general and biological chemistry, cell cycles, DNA structure and replication, protein synthesis, nature of heredity and the genetic basis of speciation.  |                  |
| <b>BUS 101</b>  | <b>Introduction to Business</b>  | (3 Credit Hours) |
|                 | This is a broad survey of fundamental business concepts, such as management, marketing, human resources, and financial management and policy. General principles of business ethics and business law are also discussed. This course introduces students to the business and commercial world, while it lays the foundation for their meaningful participation in more advanced classes. Introduces an overview of business in an increasingly global society.   |                  |
| <b>BUS 102</b>  | <b>Business Administration and Management</b>  | (3 Credit Hours) |
|                 | Exploration of the social, legal, political, regulatory, technological and ethical aspects of the business environment. An introductory business course that helps students learn business terminology and provides preliminary study into the areas of economics, global business, ethics, business ownership, business management, human resource management, marketing, accounting and finance.   |                  |

| Number         | Name   | Credits          |
|----------------|--|------------------|
| <b>BUS 104</b> | <b>Leadership and Supervisory Skills</b>   | (3 Credit Hours) |
|                | Exploration of the core issues in leadership and supervision. Students will participate in leadership development activities and learn about the role of supervisor.   |                  |
| <b>BUS 105</b> | <b>Workplace Performance</b>   | (3 Credit Hours) |
|                | Exploration of workplace performance. Provides basis for understanding and evaluating the workplace environment.   |                  |
| <b>BUS 106</b> | <b>Effective Administrative Support</b>  | (3 Credit Hours) |
|                | Examination of the knowledge and skills necessary for effective administrative support.  |                  |
| <b>BUS 107</b> | <b>Introduction to the Workplace</b>   | (3 Credit Hours) |
|                | Introduction to and exploration of the workplace environment.  |                  |
| <b>BUS 108</b> | <b>Administration of Sales and Inventories</b>   | (3 Credit Hours) |
|                | Exploration of sales management. Application of modern management principles: sales force planning, organization, inventories and administration, selection and training. The development, scope and objectives of production control, as well as the dynamics of managing inventory in the changing industrial and commercial environment. Scheduling, control, critical path, forecasting sales and inventory requirements, computer applications to inventory control problems, building inventory models, simulation, and the relationships of inventory control to marketing management and production control. |                  |
| <b>BUS 200</b> | <b>Business Law</b>  | (3 Credit Hours) |
|                | Introduction to the legal environment that affects individuals, businesses, and business transactions. In addition to providing a general introduction to the American legal system, it focusses on specific legal topics such as contracts, maximizing purchasing power through credit, purchasing appropriate insurance, contracting, renting and owning real state. This course focuses on getting across a practical basic understanding of international business, contracts, the internet and the pertinent legal issues that are raised in the real world.  |                  |
| <b>BUS 201</b> | <b>Strategy Management and Decision Making</b>   | (3 Credit Hours) |
|                | This course is designed to explore the problems faced by the management of an organization. Exploration of markets, industry analysis, and business strategy. Discussion of price setting, micro and macroeconomic environments and formulation of competitive strategy.   |                  |
| <b>BUS 203</b> | <b>Operations Management</b>   | (3 Credit Hours) |
|                | Exploration of methods for optimizing scarce resources. Management of the production function in business firms with special attention given to production, transportation, inventory, quality and cost control. It provides a broad understanding and knowledge of several operations management.   |                  |
| <b>BUS 204</b> | <b>Introduction to Project Management</b>  | (3 Credit Hours) |
|                | This course presents and discusses what it does make a successful project; procuring the right amount of resources; how to cope with and control project changes and bring projects under budget and on schedule. We will bring a comprehensive coverage of the most important aspects of Project Management.  |                  |
| <b>BUS 223</b> | <b>Leadership and Human Resources</b>  | (3 Credit Hours) |
|                | Application of organizational behavior theories, concepts, and skills to leadership, management, training, motivation and supervision of staff in organizations. This course focuses on the topics of the management discipline related to human resources. The course objective is to expose the students to HR related issues that will be useful in their careers. The course presents both the theoretical and practical aspects of human resources in a global perspective. Practical features are studied through cases.<br>Pre-Requisite: 2nd Year Standing   |                  |
| <b>BUS 224</b> | <b>Organizational Behavior</b>   | (3 Credit Hours) |
|                | The purpose of this course is to introduce you to the major theories and topics of organizational behavior (OB for short). Organizational behavior is the scientific study of behavior that occurs in work settings and is concerned with how people behave in organizational settings. The content of the course will cover topics that span the individual, group and organizational levels. Topics covered include personality, motivation, job satisfaction, group dynamics, conflict, communication, leadership, and organizational change  |                  |

| Number  | Name  | Credits          |
|---|---|------------------|
| <b>BUS 225</b>  | <b>Social and Cultural Business Practices</b>               | (3 Credit Hours) |
| Examination of organizational theories processes of organizational behavior and businesses social and cultural performance.   |   |                  |
| <b>BUS 227</b>  | <b>Management and Budget</b>                                | (3 Credit Hours) |
| This course will focus on the study of Budgeting Management in both Public and Private Sectors. We will seek to understand the Government spending and the impacts it has in Private Sectors, and our daily lives. Students will see what happens when Public Sector mismanage the Budget in contrast what happens when Private Sector mismanage the budget. The focus of this course is to impart a practical and "real life" understanding and application of public budgeting from the practitioner's perspective. We will examine public budgets (government and non-profit agencies), budgeting systems, and budgeting processes, and how decisions are made and the processes that lead to these decisions. |   |                  |
| <b>BUS 228</b>  | <b>Project Management</b>                                   | (3 Credit Hours) |
| This course teaches students the essence of what project managers must do to deliver remarkable results. One of the main aims of the course is to provide students with main concepts, tools and techniques for completing good projects, master effective leadership practices.  |   |                  |
| <b>BUS 308</b>  | <b>Ethics and Social Responsibility</b>                     | (3 Credit Hours) |
| The application of ethical theory to business management. A review of ethical systems, and examples, theoretical and practical of institutionalizing ethics in organizations. Case analyses used and written projects required.   |   |                  |
| <b>BUS 330</b>  | <b>Cultural Environment of International Business</b>       | (3 Credit Hours) |
| Deep study of international businesses and the interactions of multinational firms in the global arena.   |   |                  |
| Pre-Requisite: International Business Major – Business Administration Bachelor's Degree Program   |   |                  |
| * Upper Level Division Business Admin.  |   |                  |
| <b>BUS 333</b>  | <b>International Negotiations and Transactions</b>          | (3 Credit Hours) |
| This course examines The Functions of Management in The International Firms (E.G., Leadership, Motivation, Communication, Human Resource Development) And Issues Related to Adapting Managerial Practice to Global Environments. * Upper Level Division Business Admin.   |   |                  |
| <b>BUS 360</b>  | <b>Fundamentals of Hospitality &amp; Tourism Management</b> | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor's Degree Program   |   |                  |
| * Upper Level Division Business Admin.  |   |                  |
| This course provides a general overview of hospitality management. It covers the growth and development, organization and structure, and all of the functional areas of the hospitality industry, including travel and tourism, lodging, food services, and recreation. Included are an explanation of both the management and operational functions of hospitality operations, a discussion of the personal and professional demands of hospitality management, examination of managing human resources, and an exploration of the future of the industry.   |   |                  |
| <b>BUS 362</b>  | <b>Traveling Info. Tech/Reservation Systems</b>             | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor's Degree Program   |   |                  |
| * Upper Level Division Business Admin.  |   |                  |
| This course gives students the basics in navigating the travel and tourism industry. Students in these classes learn about the issues related to business and resource management, tourism's effect on the world economy and the political impact of tourism. Some introductory travel and tourism classes detail the many positions available for travel and tourism students; these include hotel manager, airline manager, event planner, travel agent and others. This class is mandatory and is usually taken during freshman year.  |   |                  |

| Number   | Name   | Credits          |
|--|--|------------------|
| <b>BUS 365</b>   | <b>Hospitality and Tourism Management</b>          | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course provides a general overview of hospitality management. It covers the growth and development, organization and structure, and all of the functional areas of the hospitality industry, including travel and tourism, lodging, food services, and recreation. Included are an explanation of both the management and operational functions of hospitality operations, a discussion of the personal and professional demands of hospitality management, examination of managing human resources, and an exploration of the future of the industry.  |  |                  |
| <b>BUS 401</b>   | <b>Hotel and Facility Management</b>               | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course provides hospitality managers and students with the information they need to know to manage the physical plant of a hotel or restaurant and work effectively with the engineering and maintenance department. The course also prepares managers for responsible, educated, effective and efficient management of the physical plant demands; especially in the areas of energy, water and waste as related to their impact on the environment and facilities management.   |  |                  |
| <b>BUS 405</b>   | <b>Food and Beverage Operations</b>                | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course addresses front-of-the-house operations and is designed to provide students with an introduction from a managerial perspective of providing exceptional service to increasingly sophisticated and demanding guests. Survey of the world’s leading wines classified by type, as well as other distilled beverages. Topics covered include the management and training of personnel to be responsible, professional alcohol servers, product knowledge, the income statement, job descriptions, sales forecasting and cost control. The students will produce a complete dining room and bar operation manual. Part of this class is going to be learning about producing work to be distributed electronically. |  |                  |
| <b>BUS 407</b>   | <b>International Travel and Tourism</b>            | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| Ability, knowledge and management skills and leadership of tourism and travel strategies and organizational understanding, as well as the skills of global hospitality and customer service.   |  |                  |
| <b>BUS 423</b>   | <b>E-Commerce Management</b>                       | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| Study of current publications and newspapers.  |  |                  |
| <b>BUS 440</b>   | <b>Project Risk Management</b>                     | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course provides an overview of best practice as outlined in the course text with a critical comparison of alternative views found in practice and discussed in the literature, including guidelines and standards. Appraise project management risks as well as keep project in regulations compliance  |  |                  |
| <b>BUS 442</b>   | <b>Managing Quality in the Project Environment</b> | (3 Credit Hours) |
| Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| Manages the implementation of plans to meet the needs of customers, partners and the organization.   |  |                  |



| Number          | Name   | Credits          |
|-----------------|--|------------------|
| <b>BUS 450</b>  | <b>Enterprise Project Management</b>   | (3 Credit Hours) |
|                 | Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.<br>Drive success and enable strategy implementation understanding core enterprise functions during projects monitoring and analysis.   |                  |
| <b>BUS 455</b>  | <b>Management, Leadership &amp; Team Building in Project Environment</b>   | (3 Credit Hours) |
|                 | Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.<br>Setting project vision and team strategy in project management environment.   |                  |
| <b>BUS 463</b>  | <b>Certified Associate in Project Management (CAPM) Certification Exam Preparation</b>   | (3 Credit Hours) |
|                 | Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.<br>This course provides the student an opportunity to demonstrate an understanding of project management methodologies as well as applications and tools used.   |                  |
| <b>C</b>        |  |                  |
| <b>CCAI 420</b> | <b>Artificial Intelligence Fundamentals</b>  | (3 Credit Hours) |
|                 | This course provides the brainpower to apply a practical foundation in artificial intelligence (AI) and its business applications.   |                  |
| <b>CCAI 430</b> | <b>Machine Learning</b>  | (3 Credit Hours) |
|                 | The development of the course generates in the participants the ability to apply strategies to build machine learning projects.  |                  |
| <b>CCAI 440</b> | <b>Neural Network</b>  | (3 Credit Hours) |
|                 | This course provides the knowledge, abilities, and skills that make you capable of building, training, and applying connected neural networks.   |                  |
| <b>CCAI 450</b> | <b>Artificial Intelligence: Algorithms and Theory</b>  | (3 Credit Hours) |
|                 | The course provides the intellectual ability to focus on the computational theory and foundations of artificial intelligence, ideally combining a mathematically rigorous treatment of a contemporary subject in artificial intelligence with an appreciation of relevant computational problems such as algorithmic foundations or theoretical analysis of the complexity.  |                  |
| <b>CCAI 460</b> | <b>Computer Vision: Foundations and Applications</b>   | (3 Credit Hours) |
|                 | The course prepares students with the knowledge and skills to apply vision technologies that can perceive, understand and reconstruct the complex visual world. The fundamental principles and important applications of computer vision.  |                  |
| <b>CCAI 470</b> | <b>AI Applications</b>   | (3 Credit Hours) |
|                 | This course prepares participants to apply autonomous driving; Soccer robot; Answer question; Solving math and physics problems; Nonlinear control; Playing game; Fraud detection.   |                  |
| <b>CCIA 420</b> | <b>Cloud Logic &amp; Decision Making</b>   | (3 Credit Hours) |
|                 | This course analyzes the reasons why cloud computing provides an attractive alternative to an on-site data center, and the technical and economic impacts of migrating to the cloud. You will also gain an appreciation of the challenges of managing vast quantities of structured and unstructured big data, and how organizations are trying to leverage big data stores via analytics for strategic decision-making. |                  |
| <b>CCIA 430</b> | <b>Customer Problem Resolution</b>   | (3 Credit Hours) |
|                 | This course provides an insight to the students on design guidance, configuration examples and best practices with respect to data center networking. This course also deals with current data center architectures, new technologies adopted to create modern data center architecture, and merits and demerits of the same. This   |                  |

| Number          | Name  | Credits          |
|-----------------|---|------------------|
|                 | course examines these new technologies and demonstrates how consolidation can be realized using a unified network approach  |                  |
| <b>CCIA 440</b> | <b>Network Virtual Implementation</b>   | (3 Credit Hours) |
|                 | This course deals with management of complex virtual environments, analysis of key performance factors of virtualized systems, principal issues in troubleshooting virtual environments, evaluation of small scale virtual environment developed in the lab. This course will equip students with the in-depth knowledge and techniques used to efficiently optimize and effectively trouble-shoot virtual infrastructures  |                  |
| <b>CCIA 440</b> | <b>Network Virtual Implementation</b>   | (3 Credit Hours) |
|                 | This course deals with management of complex virtual environments, analysis of key performance factors of virtualized systems, principal issues in troubleshooting virtual environments, evaluation of small scale virtual environment developed in the lab. This course will equip students with the in-depth knowledge and techniques used to efficiently optimize and effectively trouble-shoot virtual infrastructures  |                  |
| <b>CCIA 450</b> | <b>Virtual Serves and Data Centers</b>  | (3 Credit Hours) |
|                 | Cloud infrastructures; public, private, hybrid. Service provider interfaces; Saas, Paas, Iaas. VDC environments; concept, planning and design, business continuity and disaster recovery principles. Managing VDC and cloud environments and infrastructures.   |                  |
| <b>CCIA 460</b> | <b>Security &amp; Design: Fault Tolerant Enterprise Networks</b>  | (3 Credit Hours) |
|                 | The course on cloud security introduces the basic concepts of security systems and cryptographic protocols, which are widely used in the design of cloud security. The issues related multi tenancy operation, virtualized infrastructure security and methods to improve virtualization security are also dealt with in this course. This course will explore the aspects of IPSec, Virtual Private Networks and SSH tunneling in addition to the cloud security issues. The course covers the details of wireless security including WEP and WPA. Different types of firewalls including packet filters, application level gateway and NAT are also the topics of discussion in this course. This course provides the learners with the details on IDS/IPS, sniffers and, packet capturing tools and mechanisms |                  |
| <b>CCIA 470</b> | <b>Cloud Computing Project</b>  | (3 Credit Hours) |
|                 | The student shall be capable of identifying a problem related to the program of study and carry out wholesome research on it leading to findings which will facilitate development of a new/improved product, process for the benefit of the society.   |                  |
| <b>CDAC 420</b> | <b>Data Analytics for Business</b>  | (3 Credit Hours) |
|                 | This course prepares students with the ability to evaluate activities and recommends improvements using measurement data and analysis.  |                  |
| <b>CDAC 430</b> | <b>Computing for Data Analytics</b>   | (3 Credit Hours) |
|                 | This course provides students with the ability to use technologies in activities and recommend data and analysis.   |                  |
| <b>CDAC 440</b> | <b>Machine Learning &amp; Data Analytics for IT, Business &amp; Finance</b>   | (3 Credit Hours) |
|                 | During the course of this course students are trained to have the ability to review business and finance using measurement data and analysis to identify improvements   |                  |
| <b>CDAC 450</b> | <b>Computer Simulation and Risk Management</b>  | (3 Credit Hours) |
|                 | This course provides skills to assess the implementation of corporate governance through effective risk management and ensure compliance with relevant regulations and legislation.   |                  |
| <b>CDAC 460</b> | <b>Big Data: Business Process Analysis</b>  | (3 Credit Hours) |
|                 | The course guarantees the acquisition of skills to review, establish and develop business process analysis strategies to achieve organizational objectives  |                  |
| <b>CDAC 470</b> | <b>Information Visualization</b>  | (3 Credit Hours) |
|                 | The course provides knowledge, skills, and abilities to collect, synthesize, analyze, and report measurement data.  |                  |

| Number   | Name  | Credits          |
|--|---|------------------|
| <b>CIT 100</b>   | <b>Introduction to Computers</b>            | (3 Credit Hours) |
| Introduction to major uses of microcomputers for business applications. Topics covered include computer literacy and the use of industry-standard software packages for word processing and decision-making models, spreadsheets, database, and presentation graphics.   |   |                  |
| <b>CIT 101</b>   | <b>Basic Linux</b>                          | (3 Credit Hours) |
| The course covers the main objectives of the LPIC-1 exams 101 and 102. It provides the student with an overview of the Linux fundamentals, such as operating system installation, configuration, maintenance, applications, networking, and security. The text specifically provides real-world scenarios, hands-on exercises, and exam prep software designed for those interested in passing the Linux Professional Institute exams 101 and 102.   |   |                  |
| <b>CIT 102</b>   | <b>Introduction to Computer Programming</b> | (3 Credit Hours) |
| This course addresses students with little to none programming experience by introducing the fundamental concepts of problem solving and procedural programming. The programming language used for this course examples is Python, the most popular general-purpose programming language presently.  |   |                  |
| <b>CIT 103</b>   | <b>IT Service Management I</b>              | (3 Credit Hours) |
| It emphasizes the study of information system support for administrative areas such as accounting, management and production, and operation management. It provides a foundation to participate and to explore the dynamic, multimedia landscape of the twenty-first century. This course also examines the nature of information systems and information processing techniques. Topics covered include input and output, primary and secondary storage, data validation and testing, systems and applications software and data security.   |   |                  |
| <b>CIT 104</b>   | <b>Internet Basics</b>                      | (3 Credit Hours) |
| Understanding how to use the Internet for communication and research.  |   |                  |
| <b>CIT 105</b>   | <b>Programming Practice</b>                 | (3 Credit Hours) |
| This course follows up on the CIT 102 Introduction to Computer Programming and is dedicated to the implementation of the most common data structures (like lists, stacks, files, or others) and frequently used algorithms (like searching, sorting, image processing, or others) using the high-level programming language Python. Software design principles and the analysis of the complexity of algorithms will be discussed. At the end of this course, the student is totally prepared to take the PCEP – Certified Entry-Level Python Programmer certification of the Python Institute and with some additional preparation, the PCAP – Certified Associate in Python Programming. |   |                  |
| <b>CIT 106</b>   | <b>Computer Networking</b>                  | (3 Credit Hours) |
| Exploration to networking and telecommunications. Introduction to digital network topologies, systems integration, communications management and security.   |   |                  |
| <b>CIT 107</b>   | <b>Introduction to Computers Forensics</b>  | (3 Credit Hours) |
| This course covers the fundamentals of computer forensics investigations, including laboratory setup and requirements, data acquisition, crime and incident processing, forensics tools utilization, analysis and validation, e-mail investigations, cell phone and mobile devices, report writing, and expert testimony. In addition, the course is designed to guide the student toward becoming a skilled computer forensics investigator and to prepare the student for the prerequisites towards the EnCase forensics certification exams and various other forensics certification exams.  |   |                  |
| <b>CIT 108</b>   | <b>Advanced Computers Forensics</b>         | (3 Credit Hours) |
| This course covers a wide range of computer forensics topics and concepts geared toward the intermediate to advanced user. From the process of acquiring digital evidence to bookmarking data to analyzing system artifacts, the student will gain in-depth, comprehensive knowledge of key fundamentals and complex concepts used in the computer forensics industry. The course is also designed for students seeking the EnCase Certified Examiner (EnCE) certification, which has become the global gold standard in computer forensics certification.   |   |                  |

| Number  | Name  | Credits          |
|---|---|------------------|
| <b>CIT 109</b>  | <b>Introduction to Database</b>               | (3 Credit Hours) |
| The course covers the objectives of Exam 1Z0-147 associated with the Oracle PL/SQL Developer Certified Associate track. The course also focuses on PL/SQL Application Programming, Basic Block Structures, handling data, cursors, and exceptions, SQL procedures, functions, and packages, plus compiling, dependencies and database triggers.   |   |                  |
| <b>CIT 110</b>  | <b>Computer Operating Systems</b>             | (3 Credit Hours) |
| This course prepares the student in managing and maintaining operating systems on personal computers as an entry-level IT professional. Students must also demonstrate competency in critical thinking during the decision making process for computer deployment to meet expected client requirements as well as customer service skills. This Course provides the foundation for the CompTIA A+ Certification Exam, code 220-802.   |   |                  |
| <b>CIT 111</b>  | <b>Introduction to Information Technology</b> | (3 Credit Hours) |
| Introduction to communication technology and information management. Exploration of the use, analysis and design of information systems and technologies to organize, coordinate, and inform human enterprises.   |   |                  |
| <b>CIT 112</b>  | <b>Electronics I</b>                          | (3 Credit Hours) |
| Exploration of computer electronics. Fundamentals of computer hardware, the building blocks of digital circuits, microprocessor systems and applications.   |   |                  |
| <b>CIT 113</b>  | <b>Operating Systems I</b>                    | (3 Credit Hours) |
| Exploration of computer operating systems. Discussion of services, file systems, resource management, synchronization, process cooperation and interference, networks, and protection and security.<br>Pre-Requisite: CIT 100   |   |                  |
| <b>CIT 114</b>  | <b>Hardware Fundamentals</b>                  | (3 Credit Hours) |
| Exploration of topics in computer infrastructure. Discussion of hardware, operating systems, networking and internetworking, and troubleshooting.   |   |                  |
| <b>CIT 121</b>  | <b>Technology Application for Business</b>    | (3 Credit Hours) |
| Business Technology Applications is designed to provide students with skills in computer technology and business applications in business. The emphasis is on understanding and using integrated software with basic business applications. This course utilizes computers as a business tool through the use of database, spreadsheet, word-processing, and presentation software, along with internet research. The student will use computing tools to understand the requirements, learn the fundamental architecture and how to operate an ecommerce site. The final project will combine all the learning into a real case, and the students are expected to use Microsoft Word, Microsoft PowerPoint, and other tools as required/desired to product the final document. |   |                  |
| <b>CIT 122</b>  | <b>Mobile Forensics</b>                       | (3 Credit Hours) |
| This course covers areas of mobile forensics, which include topics from the legal and technical aspects of this discipline. Forensics tools will be utilized to examine flash drives, cell phones, PDA's, GPS devices and digital cameras. Recovered data will include call logs, address books, text messages, videos, Internet history and service provider information Fundamental topics include the differences between private and criminal investigations, issues regarding privacy, incident response policy, and the Fourth Amendment. The course will cover mobile phone networks, the network authentication process, differences between GSM and CDMA devices and how to extract information from a Subscriber Identity Module (SIM) cards.                         |   |                  |
| <b>CIT 150</b>  | <b>Security +</b>                             | (3 Credit Hours) |
| This course offers a comprehensive guide for anyone wishing to take the CompTIA Security + SY0-301 Certification Exam. It provides an introduction to the fundamentals of network security, including compliance and operational security; threats and vulnerabilities; application, data, and host security; access control and identity management; and cryptography. The course covers new topics in network security as well, including psychological approaches to social engineering attacks, Web application attacks, penetration testing, data loss prevention, cloud computing security, and application programming development security. Students will also engage in activities that link to the Information Security Community Site.                               |   |                  |

| Number         | Name  | Credits          |
|----------------|---|------------------|
| <b>CIT 200</b> | <b>IT Service Management II</b>   | (3 Credit Hours) |
|                | Exploration of specification, design, and implementation of information systems directed at aiding decision making in organizations.<br>Prerequisite: CIT 103   |                  |
| <b>CIT 202</b> | <b>Advanced Linux</b>   | (3 Credit Hours) |
|                | The course covers the main objectives of the LPIC-2 exams 201 and 202. It provides the student with an in-depth assessment of the Linux operating system and concentrates on advanced topics such as system startup, Kernel configuration, advanced disk management, networking and DNS server configuration, configuration of file servers, Web servers and Email servers, security plus troubleshooting boot, kernel, and system resources. The course text also provides real-world scenarios, hands-on exercises, and exam prep software designed for those interested in passing the Linux Professional Institute exams 201 and 202. |                  |
| <b>CIT 210</b> | <b>Administrative Computer Systems</b>  | (3 Credit Hours) |
|                | Introduction to the concept of databases, including the storage, manipulation, evaluation, and display of data, and related issues.<br>Pre-Requisite: CIT 103 or CIT 111  |                  |
| <b>CIT 221</b> | <b>Windows Configuration</b>  | (3 Credit Hours) |
|                | Exploration of computers as learning tools. Using software to support learning, including databases, spreadsheets, semantic networks, expert systems, hypermedia construction, modeling tools and computer conferencing.<br>Pre-Requisite: CIT 225  |                  |
| <b>CIT 222</b> | <b>Installing and Configuring Windows Server</b>  | (3 Credit Hours) |
|                | This course covers the objectives and prepares the student for the 70-410 certification exam, which is the first exam required in order to obtain the Microsoft Certified Solutions Associate (MCSA) certification. The course content includes Windows Server 2012 installation and configuration, printing, file and share access, Virtual Machine settings and storage, Hyper-V, IPv4 and IPv6, DHCP, DNS, Active Directory, GPOs, and Windows Firewall configuration.   |                  |
| <b>CIT 225</b> | <b>Management Information Systems</b>   | (3 Credit Hours) |
|                | The development of the course provides the student with the Introduction to information systems in business organizations. Topics include resources, information systems in an organization, social implications, and use and evaluation of common software packages for microcomputers.  |                  |
| <b>CIT 230</b> | <b>Introduction to Computer Information Systems</b>   | (3 Credit Hours) |
|                | Fundamentals necessary to succeed in advanced computer coursework (hardware, software, peripherals, networks, operating systems and the internet). Processing spreadsheets. Pre-Requisite: Graphic Design Major – Upper Level Division Graphic Design.  |                  |
| <b>CIT 250</b> | <b>Introduction to Linear Systems</b>   | (3 Credit Hours) |
|                | This course covers matrix theory and linear algebra, emphasizing topics useful in other disciplines. Linear algebra is a branch of mathematics that studies systems of linear equations and the properties of matrices. The concepts of linear algebra are extremely useful in physics, economics, social sciences, natural sciences, computer science and engineering.   |                  |
| <b>CIT 251</b> | <b>Organization and Technology of Information Systems</b>   | (3 Credit Hours) |
|                | It emphasizes the study of information system support for administrative areas such as accounting, management and production, and operation management. It provides a foundation to participate and to explore the dynamic, multimedia landscape of the twenty-first century. This course also examines the nature of information systems and information processing techniques. Topics covered include input and output, primary and secondary storage, data validation and testing, systems and applications software and data security.  |                  |

| Number  | Name   | Credits          |
|---|--|------------------|
| <b>CIT 270</b>  | <b>C++ Programming</b>   | (3 Credit Hours) |
| <p>The purpose of this course is to introduce students to design and write programs in C++. However, it is useful for them to understand the basic terminology and the different components of a computer before they begin programming. Topics will be covered in Programming principles and constructs, such as data types, common control flow structures, basic data structures, console input/output, functions, classes, arrays, string class, vectors and dynamic arrays and pointers.</p>   |  |                  |
| <b>CIT 280</b>  | <b>Network Design</b>  | (3 Credit Hours) |
| <p>This course is designed to provide you an applied and practical knowledge required to design, configure, install and troubleshoot hardware, peripherals and protocols used in local area networking. The course content is patterned after the material required to pass the vendor neutral Network + (N10-006) examination.</p>   |  |                  |
| <b>CIT 281</b>  | <b>Network Administration and Technical Support (Cisco ICND 1)</b> | (3 Credit Hours) |
| <p>This course will provide students the knowledge and hands on training to comprehend fundamental networking, LANS Switching, Routing, Infrastructure services, and infrastructure maintenance fundamentals. After the completion of this class students will be ready to take and pass the Cisco Interconnecting Cisco Networking Devices part 1 (100-105).</p>   |  |                  |
| <b>CIT 282</b>  | <b>Advanced Network Administration (Cisco ICND 2)</b>              | (3 Credit Hours) |
| <p>Building on upon the knowledge and skills you learned from ICND1, this course will now delve into the more advanced corners of internetworking. Students will work on LAN switching technologies such as VLANs, STP, L2 &amp; L3 EtherChannels, Switch stacks and chassis aggregation. Students will also tackle routing protocols, WAN technologies (GRE, MLPP, PPoE, DMVPN, etc.), intermediate services and infrastructure maintenance. After the completion of this class students will be ready to take and pass the Cisco Interconnecting Cisco Networking Devices part 2 (200-105).</p>   |  |                  |
| <b>CIT 283</b>  | <b>Networking on Azure and AWS</b>                                 | (3 Credit Hours) |
| <p>You know networking but are new to Azure and AWS; or maybe you've used these cloud providers but want to better understand their networking services. In this course, you will gain an overview of the Azure and AWS landscape and how it relates to networking in the cloud. First you will learn about what solutions and products are available for networking purposes. Next, you will discover the cases in which an enterprise or business might employ them. Finally, you will explore how these providers have designed these products and services for availability and reliability. When you are finished with this course, you will be ready to continue on the Networking on Azure and AWS learning path, and you will have a framework to truly understand Azure and AWS.</p> |  |                  |
| <b>CIT 290</b>  | <b>Introduction to Modern Web Development</b>                      | (3 Credit Hours) |
| <p>This course prepares the student for two MTA (Microsoft Technology Associate) certification exams, 98-363 and 98-375. Course content is programming driven. During half of the course, the student learns about creating Web pages, working with XML, Data Objects and WCF, Client-Side scripting, plus troubleshooting and deploying Web applications; during the latter half, the student learns to manage the Application Life Cycle, builds the UI using HTML5 and manages text and content flow using CSS, uses JavaScript and coding essentials for the Touch Interface devices, creates animations, and works with graphics and data access.</p>  |  |                  |
| <b>CIT 300</b>  | <b>Administering Window Server</b>                                 | (3 Credit Hours) |
| <p>This course covers the objectives and prepares the student for the 70-411 certification exam, which is required in order to obtain the Microsoft Certified Solutions Associate (MCSA) certification. The course content includes deploying and managing server images, implementing Patch Management, configuring DFS, File Services and Disk Encryption, File Server Resource Manager, DNS zones and records, VPNs, NPS policies, NAP, authentication, AD and account policies, managing AD and Group Policy settings, objects and policy preferences.</p>  |  |                  |

| Number   | Name   | Credits          |
|--|--|------------------|
| <b>CIT 301</b>   | <b>Configuring Advanced Window Services</b>                | (3 Credit Hours) |
| <p>This course covers the objectives and prepares the student for the 70-412 certification exam, which is required in order to obtain the Microsoft Certified Solutions Associate (MCSA) certification. The course teaches the student to configure Network Load Balancing and Failover Clustering, manage VM movement, advanced file services, Dynamic Access Control, optimize storage and backups, implement advanced DNS solutions, IPAM, configure trust, sites, domains and forests, AD and SYSVOL replication, install Certificate services and AD Rights Management services.</p>  |  |                  |
| <b>CIT 381</b>   | <b>Linux Technology</b>                                    | (3 Credit Hours) |
| <p>This course provides the fundamental skills and knowledge to configure, manage, and troubleshoot Linux systems. You will learn to work with the Linux system architecture, administration package, file systems, troubleshooting and basic Network security. These core skills are a need for more Linux / Microsoft servers and cloud computing studios. After completing this class students will be ready to pass the CompTIA Linux + (LX0-104) certification.</p>   |  |                  |
| <b>CIT 382</b>   | <b>Cloud Technology Developer</b>                          | (3 Credit Hours) |
| <p>This course will introduce fundamentals of cloud-based architectures with Amazon Web Services. Students will learn how to design and implement scalable, tolerant high availability failures and secure cloud-based infrastructures based on business goals with AWS. After the completion of this class students will be ready to pass the Amazon AWS Certified Architect Associate Solution Exam.</p>   |  |                  |
| <b>CIT 383</b>   | <b>Advanced Cloud Technology Architect</b>                 | (3 Credit Hours) |
| <p>This course covers the design of distributed applications and systems on the AWS platform. Students will have hands-on instruction in but not limited to migrating complex multi-level applications, Scalable design and implementation across the operations company, implementing cost control strategies. Then Upon completion of this class students will be ready to take and pass Amazon AWS Certified Solutions Professional Architect Exam.</p>   |  |                  |
| <b>CIT 384</b>   | <b>Manage Cloud Technology Identities and Requirements</b> | (3 Credit Hours) |
| <p>This class is intended for students who want to gain information on Microsoft's Managing Office 365 Identities and Requirements (70-346). Students for this exam are IT professionals who take part in evaluating, planning, implementing, and operating Office 365 services, including their dependencies, requirements, and supporting technologies. Students will gain knowledge with the Office 365 admin center and an understanding of Microsoft Exchange Online, Skype for Business Online, SharePoint Online, Office 365 ProPlus and Azure Active Directory. This includes knowledge with service descriptions, configuration options and integration of services with existing identity management and Local infrastructure to support the business requirements of an organization.</p> |  |                  |
| <b>CIT 385</b>   | <b>Cloud Technology Compute Services</b>                   | (3 Credit Hours) |
| <p>Learn how to deploy compute capacity in Azure and AWS. Use AWS Lightsail and EC2 and Azure Compute Resources to deploy virtual machines, virtual servers, applications, scale sets. When you are finished with this course, you will be ready to continue on the Compute Resources for Azure and AWS learning path, you will have a framework to truly understand Azure and AWS technology.</p>   |  |                  |
| <b>CIT 386</b>   | <b>Cloud Network Design</b>                                | (3 Credit Hours) |
| <p>This course provides a comprehensive view on network and cloud computing. Students will learn to master network management, operation, and design on the one hand and cloud service and deployment models, implementation strategies, and application design on the other.</p>  |  |                  |
| <b>CIT 387</b>   | <b>IaaS: Cloud Virtualization</b>                          | (3 Credit Hours) |
| <p>This course gain the foundational knowledge required for understanding cloud computing from a business perspective as also for becoming a cloud practitioner, introduce you to some of the prominent service providers of our times (e.g. AWS, Google, IBM, Microsoft, etc.) the services they offer, and look at some case studies of cloud computing across industry verticals. You learn about the various cloud service models (IaaS, PaaS, SaaS) and deployment models (Public, Private, Hybrid) and the key components of a cloud infrastructure (VMs, Networking, Storage - File, Block, Object, CDN).</p>   |  |                  |

| Number         | Name   | Credits          |
|----------------|--|------------------|
| <b>CIT 388</b> | <b>PaaS: Google App Services</b>   | (3 Credit Hours) |
|                | This course provision knowledge real hardware in the cloud, Platform as a Service (provide a platform to run user code on) and Web Middleware as the glue technology that empowers cloud computing.  |                  |
| <b>CIT 389</b> | <b>PaaS: AWS App Services</b>  | (3 Credit Hours) |
|                | This course begins by discussing the basics of AWS and Cloud Computing, then moves on to discussing more advanced concepts such as service models (IaaS, PaaS, SaaS) and Amazon Virtual Private Cloud (VPC). We wrap it all up in a deep dive into details on particular elements of the AWS platform.   |                  |
| <b>CIT 390</b> | <b>PaaS: Azure App Services</b>  | (3 Credit Hours) |
|                | This course focuses on Azure App Service as an application platform that you can use to deploy and manage Web, mobile and API applications.  |                  |
| <b>CIT 400</b> | <b>Introduction to Routing and Switching</b>   | (3 Credit Hours) |
|                | CISCO Networking Academy Curriculum<br>* Upper Level Division Management Information Systems   |                  |
| <b>CIT 401</b> | <b>Implementing Routing Security</b>   | (3 Credit Hours) |
|                | CISCO Networking Academy Curriculum<br>* Upper Level Division Management Information Systems   |                  |
| <b>CIT 402</b> | <b>Introducing to Routing and Switching in the Enterprise</b>  | (3 Credit Hours) |
|                | CISCO Networking Academy Curriculum<br>* Upper Level Division Management Information Systems   |                  |
| <b>CIT 403</b> | <b>Designing and Supporting Computer Networks</b>  | (3 Credit Hours) |
|                | CISCO Networking Academy Curriculum<br>* Upper Level Division Management Information Systems   |                  |
| <b>CIT 404</b> | <b>Database and Security Administration</b>  | (3 Credit Hours) |
|                | This course prepares the student for two MTA (Microsoft Technology Associate) certification exams, 98-364 and 98-367. During the first half of the course, the student learns about core database concepts, DML, DDL statements, Joins and Unions, normalization, Data Manipulation, clustered and non-clustered indexes, backing up and restoring databases; during the latter half, the student explores CIA, threats and attacks, IPSec, social engineering, TACACS+ and RADIUS, encryption, VPNs, policies, MAC filtering, Malware, and IE security. |                  |
| <b>CIT 405</b> | <b>Routing Protocols and Concepts</b>  | (3 Credit Hours) |
|                | CISCO Networking Academy Curriculum<br>* Upper Level Division Management Information Systems   |                  |
| <b>CIT 406</b> | <b>Database Design</b>   | (3 Credit Hours) |
|                | This course is an introduction to database design using the relational model, it concentrates on learning the basics to create a database using MS SQL and MySQL. Seeing the differences between Relational Versus NoSQL databases   |                  |
| <b>CIT 407</b> | <b>T-SQL: Queries Design and Tuning</b>  | (3 Credit Hours) |
|                | T-SQL stands for Transact Structure Query Language, which is a database procedural programming language that is extending the SQL language for Microsoft SQL Server RDBMS product. This course continues the study of databases initiated in CIT 406 and is oriented to the design of transactions and the tuning of the database for increased efficiency.  |                  |
| <b>CIT 408</b> | <b>Database Management Operations &amp; Optimization</b>   | (3 Credit Hours) |
|                | In this course, that continues what has been learnt previously, studies ways of maximizing the speed and efficiency with which data is retrieved by joining efforts of database designers, administrators and analysts to optimize system performance through diverse methods. Thoughtful design that carefully addresses functional needs is the foundation of performance enhancement.   |                  |



| Number         | Name  | Credits          |
|----------------|---|------------------|
| <b>CIT 409</b> | <b>Oracle Database Administrator</b>  | (3 Credit Hours) |
|                | The purpose of this course is to introduce students to basic SQL commands for interacting with Oracle 12c databases in a business environment. In addition, concepts relating to objectives of the current Oracle certification exams have been incorporated for students wanting to pursue certification.  |                  |
| <b>CIT 410</b> | <b>Non-SQL Databases</b>  | (3 Credit Hours) |
|                | After having a conceptual and operational knowledge of relational databases, this course works on databases that store the data in another format, different to the relational tables. This allows unstructured data, like images and documents be managed by the database. Practical, hands-on experience is included by using a NonSQL database, like MongoDB or other.   |                  |
| <b>CIT 411</b> | <b>Programming with Python</b>  | (3 Credit Hours) |
|                | This course assumes students already have a working knowledge of the Python programming language and works on it on applications like automation of information processes, web programming, image processing, device control, among others  |                  |
| <b>CIT 452</b> | <b>IT Project Management (PMP)</b>  | (3 Credit Hours) |
|                | This course is designed to teach students project management and system lifecycle management practices used in the management of business information systems. Students will learn steps, concepts, and terminology used in project management and necessary for Project Management Professional certification. Students will gain experience creating standard project management plans, documents, schedules and proposals, and have hands-on exercises using management tools such as Microsoft Project. Students will also learn important skills for project estimation, progress tracking, estimating return-on-investment, and prioritization. Students will be tested on their knowledge of PMP standards and assessed on their ability to use Microsoft Project and to create acceptable plan documents. |                  |
| <b>CIT 453</b> | <b>Expert System</b>  | (3 Credit Hours) |
|                | This course provides the student with an introduction to the concepts of advanced computer-assisted decision making and the field of artificial intelligence. The hardware and software requirements of an expert system are presented. Specific job skills of a knowledge engineer are developed, with emphasis on the knowledge acquisition skills related to building expert systems.  |                  |
| <b>CIT 454</b> | <b>Cyber Law</b>  | (3 Credit Hours) |
|                | This course is designed to enable students, including but not limited to organizational studies, and information technology students, to concentrate on the legal issues and challenges that the changes in technology have created such as on-line contracting, computer crime, fraud, privacy, defamation, hate speech, indecency, obscenity, cyber- squatting, intellectual property etc. The goal is not to teach students to be lawyers, but rather to provide students the tools to be able to identify problems in the world arising from the ever increasing activity on-line.  |                  |
| <b>CIT 480</b> | <b>Security Technology</b>  | (3 Credit Hours) |
|                | This course will teach students the skills and knowledge to identify risks, participate in risk mitigation activities, and to provide infrastructure, application, information and operational security. Students will complete this course understanding how apply security controls to maintain confidentiality, integrity, availability and identify how to ensure integrate appropriate technologies to meet a business need. After completing this class, students prepare to take and pass CompTIA Security + exam SY0-401.   |                  |
| <b>CIT 481</b> | <b>Security Ethical Hacking</b>   | (3 Credit Hours) |
|                | This course covers full life cycle hacking and penetration. Students will receive hands-on instruction in each phase of the cyber exploitation phase. These Phases include performing reconnaissance, scanning and enumeration, access, privilege escalation, maintaining access and covering runways, and placing back doors. After Completing This Of course, students will have the opportunity to attempt by passing CE Certified Ethical Hacking 312-50 certification.   |                  |
| <b>CIT 482</b> | <b>Security Analyst</b>   | (3 Credit Hours) |
|                | This course will focus students on advanced pentesting methodology with an emphasis on learning. How to document and write a penetration test report. After completing this course, students will have the opportunity to attempt to pass the CE Council Certified Safety Analyst v9.   |                  |

| Number   | Name   | Credits          |
|--|--|------------------|
| <b>CIT 483</b>   | <b>Information Systems Security</b>          | (3 Credit Hours) |
| The ISC2 organization is built on a comprehensive, up-to-date, common body of global knowledge that ensures security leaders have in-depth knowledge and understanding of new threats, technologies, regulations, standards and practices.   |  |                  |
| <b>CIT 484</b>   | <b>Advanced Information Systems Security</b> | (3 Credit Hours) |
| This course is the final course that builds on all previous InfoSec security classes. Students will learn on advanced threats, technologies, regulations, standards and practices in the field of cyber security. Based on a real case, students will learn to provide security solutions to engineers, designers and senior management. After passing this class and students meeting the ISC2 criteria, students will have an opportunity to take and pass the ISC2 CISSP exam. A test that is in great global demand. |  |                  |
| <b>CIT 484</b>   | <b>Advanced Information Systems Security</b> | (3 Credit Hours) |
| This course is the final course that builds on all previous InfoSec security classes. Students will learn on advanced threats, technologies, regulations, standards and practices in the field of cyber security. Based on a real case, students will learn to provide security solutions to engineers, designers and senior management. After passing this class and students meeting the ISC2 criteria, students will have an opportunity to take and pass the ISC2 CISSP exam. A test that is in great global demand. |  |                  |
| <b>COM 350</b>   | <b>Interpersonal Communications</b>          | (3 Credit Hours) |
| This course provides an overview of intrapersonal and interpersonal communication skills used in a professional setting. Emphasis is placed on communication patterns and professional relationships including values and ethics, diversity, team and work group communication, conflict management, leadership, and networking  |  |                  |
| <b>COM 450</b>   | <b>Conflict Resolution</b>                   | (3 Credit Hours) |
| This course provides a practical approach the use of communication to negotiate ad resolve conflicts. Emphasis is placed on the communication processes and communication theories.  |  |                  |
| <b>CSD 420</b>   | <b>Computing Programming Methodology</b>     | (3 Credit Hours) |
| This course addresses computer applications that emphasize modern principles of software engineering: object-oriented design, decomposition, encapsulation, abstraction, and testing.  |  |                  |
| <b>CSD 430</b>   | <b>Discrete Structures in Computing</b>      | (3 Credit Hours) |
| The purpose of this course is to understand and use discrete (abstract) structures that are the backbone of computing. In particular, this class is intended to introduce logic, tests, sets, relationships, functions, counting, and probability, with an emphasis on computer applications.  |  |                  |
| <b>CSD 440</b>   | <b>Programming Languages</b>                 | (3 Credit Hours) |
| The purpose of this course is to learn to think, describe and reason about the characteristics of different types of programming languages. We will cover the theoretical frameworks that are used to define and describe the behavior of different languages, and we will create interpreters that implement parts of those languages.  |  |                  |
| <b>CSD 450</b>   | <b>Software Engineering and Architecture</b> | (3 Credit Hours) |
| This course introduces basic concepts and principles of software design and software architecture. It begins with a discussion on design issues, followed by coverage on design patterns. Then it gives an overview of architectural structures and styles. Practical approaches and methods for creating and analyzing software architecture are presented. The emphasis is on the interaction between quality attributes and software architecture.  |  |                  |
| <b>CSD 460</b>   | <b>System Analysis and Design</b>            | (3 Credit Hours) |
| During the development of this course the student is induced to apply techniques, analyze and model information systems. Process, data, and state modeling are applied through a project that follows a systems development life cycle. Object modeling is explored and contrasted. A user-centered design approach is taken.  |  |                  |

| Number          | Name   | Credits          |
|-----------------|--|------------------|
| <b>CSD 470</b>  | <b>Software Development</b>  | (3 Credit Hours) |
|                 | This course provides students with experience in designing, implementing, testing, and debugging programs. Students will gain advanced programming experience; covering topics such as inheritance, multithreading, networking, database programming, and web development.   |                  |
| <b>CSIA 420</b> | <b>Reverse Engineering</b>   | (3 Credit Hours) |
|                 | The objective of the course is to go through the Reverse Engineering process as it is a self-learning tool used to summarize the process of reconstructing/ reformation of an already existing object.   |                  |
| <b>CSIA 430</b> | <b>Programming Security</b>  | (3 Credit Hours) |
|                 | This class will present the basic topics in computer security and their relation to secure programming. Security models, threats, design principles and secure coding practices will be discussed. We will also look at programming language features and semantics to evaluate whether they help or hurt the ability.   |                  |
| <b>CSIA 440</b> | <b>Cyber Intelligence</b>  | (3 Credit Hours) |
|                 | This course is a study of Cyber Intelligence from its nascent stages to its current operational and policy impact. Students will explore the full range of cyber capabilities from exploitation to defense including several case studies that demonstrate the challenges and benefits of cyber intelligence operations. The course will demonstrate how cyber has changed the nature of intelligence collection, operations, and analysis across the US Intelligence and Defense communities  |                  |
| <b>CSIA 450</b> | <b>Espionage in Business and IT</b>  | (3 Credit Hours) |
|                 | The class will examine key intelligence operations and agencies in the 20th century largely in North America and Europe (although we will sometimes include Chinese and Israeli intelligence agencies). In addition, students will explore the extent to which intelligence work actually influenced the direction of foreign policy and the outcome of the world wars and the Cold War.   |                  |
| <b>CSIA 460</b> | <b>Virtualization</b>  | (3 Credit Hours) |
|                 | The class provide security, IT operations, and audit and compliance professionals build, defend, and properly assess both virtual and converged infrastructures, as well as understand software-defined networking and infrastructure security risks   |                  |
| <b>CSIA 470</b> | <b>Hacking Countermeasures and Techniques</b>  | (3 Credit Hours) |
|                 | This course is intended to provide a practical survey of network security applications and standards. The emphasis is on applications that are widely used on the Internet for corporate networks, and on standards that have been widely deployed. It also provides students with the knowledge and skills to begin supporting network security and best practices for implementing security.   |                  |
| <b>D</b>        |  |                  |
| <b>E</b>        |  |                  |
| <b>ECON 302</b> | <b>Principles of Economics (Microeconomics)</b>  | (3 Credit Hours) |
|                 | Introduction to microeconomic analysis and policy. Exploration of economic analysis methodology in terms of price determination, analysis of demand, supply theory of the firm, and distribution. This course is designed to help students understand basic economic problems, the role of markets and how they work, the internal conditions of cost and revenue that determine company profitability and the external conditions of the industry that influence the company's working environment. It also gives students an introduction to the relationship between the government and the market.<br>Pre-Requisite: 2nd Year Standing |                  |
| <b>ECON 303</b> | <b>Macroeconomics</b>  | (3 Credit Hours) |
|                 | Basic economic concepts emphasizing the part the United States plays in a global economy. Economic Theory, using topics from TV News and mass media. Topics: GDP, National Income Accounting, US fiscal policy.  |                  |

| Number          | Name  | Credits          |
|-----------------|---|------------------|
| <b>ECON 307</b> | <b>International Economics</b>  | (3 Credit Hours) |
|                 | Study of International Trade, Monetary Economics and International Finance.<br>Pre-Requisite: Economics Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.  |                  |
| <b>ECON 404</b> | <b>Economic Issues</b>  | (3 Credit Hours) |
|                 | Study of current economic events in the United States. Topics include: Federal Reserve, Wall Street, and economic factors influencing society.<br>Pre-Requisite: Economics Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.   |                  |
| <b>ECON 405</b> | <b>Monetary Theory</b>  | (3 Credit Hours) |
|                 | Continues from Macroeconomics. Framework for examining money in its functions as a medium of exchange, monetary unit, etc.<br>Pre-Requisite: Economics Business Major – Business Bachelor’s Degree Program<br>* Upper Level Division  |                  |
| <b>ECON 411</b> | <b>Econometrics</b>   | (3 Credit Hours) |
|                 | Introduction to the concept of econometrics: Developing and applying quantitative or statistical methods to the study of economic principles. Combining economic theory with statistics to analyze and test economic relationships.<br>Pre-Requisite: Economics Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.  |                  |
| <b>ECON 422</b> | <b>Money and Banking</b>  | (3 Credit Hours) |
|                 | Roles of money and credit in the American Economy, impact of monetary factors on income and prices. Topics: money, interest rates, foreign exchange, international finance system, bank management, Federal Reserve System<br>Pre-Requisite: Economics Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.   |                  |
| <b>EGN 101</b>  | <b>Introduction to Computer Engineering</b>   | (3 Credit Hours) |
|                 | The course is an introduction to computer engineering concepts, both hardware and software, with emphasis placed on digital logic concepts. Topics include binary number representations, Boolean algebra, simplification methods for combinational circuits, introduction to sequential circuit, introduction to assembly language programming, and networks.  |                  |
| <b>EGN 201</b>  | <b>Engineering Drawing</b>  | (3 Credit Hours) |
|                 | This course teaches how to correctly interpret engineering drawings. It will improve a student’s understanding of print reading and result in more effective communication. The course focuses on practical application of print interpretation.  |                  |
| <b>EGN 312</b>  | <b>Software Industry Foundations</b>  | (3 Credit Hours) |
|                 | Topics include various life cycle models, project planning and estimation, requirements analysis, program design, construction, testing, maintenance and implementation, software measurement, and software quality. Emphasized are structured and object-oriented analysis and design techniques, use of process and data models, modular principles of software design, and a systematic approach to testing and debugging. |                  |
| <b>EGN 320</b>  | <b>Digital Design</b>   | (3 Credit Hours) |
|                 | Design techniques for combinational and sequential logic. Design of digital circuits using standard integrated circuit chips and programmable logic devices. Computer simulation will be used to validate designs. Prototypes will be constructed to demonstrate design functionality.  |                  |
| <b>EGN 321</b>  | <b>Engineering Software technology</b>  | (3 Credit Hours) |
|                 | The course for the engineering program will emphasize object-oriented software design methodologies, user-oriented interface design, software testing and QA, C#, Java, Java EE, Oracle, MS-SQL server, UNIX/Linux, Python, Microsoft’s ASP.NET Core, HTML5/JavaScript/Angular, mobile application development, emerging web frameworks, cloud computing, data mining and more.   |                  |

| Number  | Name                                     | Credits          |
|---|--|------------------|
| <b>EGN 325</b>  | <b>Computer Architecture</b>             | (3 Credit Hours) |
| <p>To provide a working knowledge of the hardware and architecture of a computer system, particularly focusing on aspects such as memory hierarchy, cache coherence and multi-threaded hardware support that affect a full understanding of how to write multi-threaded software. This is a practical course, grounded in a theoretical understanding of concurrency and the problems and benefits it brings. We will use multi-threaded Java and provide an understanding of how to apply appropriate concurrency control primitives where there is simultaneous access to shared resources.</p> |  |                  |
| <b>EGN 330</b>  | <b>Network Design and Management</b>     | (3 Credit Hours) |
| <p>This course is designed to provide you an applied and practical knowledge required to design, configure, install and troubleshoot hardware, peripherals and protocols used in local area networking. The course content is patterned after the material required to pass the vendor neutral Network +</p>  |  |                  |
| <b>EGN 340</b>  | <b>Object-Oriented Programing</b>        | (3 Credit Hours) |
| <p>This course takes you through the principles and practices of object-oriented programming (OOP). The course provides you with the firm foundation in OOP that you need to progress to intermediate-level C# courses. It begins by showing you how to turn a set of words into a set of well-defined and related classes. Through demonstrations, it teaches you key object-oriented concepts such as abstraction, encapsulation, inheritance, polymorphism, and interfaces.</p>  |  |                  |
| <b>EGN 420</b>  | <b>Networking and the Cloud</b>          | (3 Credit Hours) |
| <p>Cloud Network implements and manages network architectures in Google Cloud Platform. This individual has at least 1 year of hands-on experience working with Google Cloud Platform and may work on networking or cloud teams with architects who design the infrastructure.</p>  |  |                  |
| <b>EGN 430</b>  | <b>Industrial Networking</b>             | (3 Credit Hours) |
| <p>The Course Industrial Networking is for information technology (IT) and operational technology (OT) professionals in the manufacturing, process control, and oil and gas industries, who will be involved with the implementation, operation, and support of networked industrial products and solutions.</p>  |  |                  |
| <b>EGN 450</b>  | <b>Network Security</b>                  | (3 Credit Hours) |
| <p>The course provides students with the skills necessary to apply and implement technical knowledge of security concepts in today's security environment. Students will gain an in-depth knowledge of systems security, access control, network infrastructure, assessments and audits, cryptography and organizational security across all vendor products. These skills have become increasingly important, as additional safeguards such as intrusion detection systems, physical access control and multi-factor authentication become standard methods of protection.</p>                   |  |                  |
| <b>EGN 460</b>  | <b>Software Engineering and Design</b>   | (3 Credit Hours) |
| <p>The course provides a solid understanding of fundamental architectural techniques used to build today's high-performance processors and systems. The course is structured around the three primary building blocks of general-purpose computer systems: processors, memories, and networks. It aims to provide a strong foundation for students to understand modern computer system architecture and to apply these insights and principles to future computer designs.</p>   |  |                  |
| <b>EGN 465</b>  | <b>Data Structures and System Design</b> | (3 Credit Hours) |
| <p>The course in intended for developing foundations in data structures with a focus on solving problems and building core data structures. The broader goal is to understand how data structures are leveraged in problems and tasks that have a relevance to realistic situations. Throughout the course, large emphasis will be placed on tying data structure building techniques, their underlying concept and mathematical constructs to specific applications through hands-on experience.</p>   |  |                  |
| <b>EGN 470</b>  | <b>Wearable Computing</b>                | (3 Credit Hours) |
| <p>The Wearable Computing course covers the basics of usability, user experience, and human-factors science. The course focuses on wearable technology such as smart watches and headsets to prepare students to work in a multidisciplinary environment that integrates programming and design.</p>  |  |                  |

| Number   | Name  | Credits          |
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| <b>EGN 475</b>   | <b>Software Prototyping</b>                                 | (3 Credit Hours) |
| <p>The course gives an overview of procedural programming, object-oriented programming, and functional programming techniques in the Python scripting language, together with an overview of fundamental data structures, associated algorithms, and asymptotic performance analysis.</p>  |   |                  |
| <b>EGN 508</b>   | <b>Enterprise Client-Server Software Systems Design</b>     | (3 Credit Hours) |
| <p>The course aims to explore and use cutting edge technology for enterprise software development in the modern distributed environment afforded by the World Wide Web (www). It discusses emerging technologies in networks and communications. The course work in project based. A special focus is placed on the following topics: DTML, CSS, scripting, ActiveX, RSS, CGI, ISAPI, and active server pages. It also covers topics such as ASP.NET 2, XML/SOAP, Wireless and handheld access, WAP/WML, SQL databases, streaming media, CMS, middleware, SSL, security requirements, and authentication of clients.</p> |   |                  |
| <b>EGN 512</b>   | <b>High-Performance Programming with Multicore and GPUs</b> | (3 Credit Hours) |
| <p>The course seeks to address application performance, which is one of the key requirements of HPC applications. Performance is a difficult requirement to satisfy as it involves issues varying from hardware to software. Moreover, the course studies the underlying environment and the design decisions necessary to achieve good performance. After course completion students should have a practical understanding of the general issues and methodologies associated with designing building and refactoring codes to meet performance requirements.</p>   |   |                  |
| <b>EGN 514</b>   | <b>Wireless Communications</b>                              | (3 Credit Hours) |
| <p>The course introduces fundamental technologies for wireless communications. Course provides an overview of advanced topics in wireless communications for voice, data, and multimedia. Topics include a study of current and future wireless systems, wireless channel models including path loss, shadowing, and statistical multipath channel models; fundamental capacity limits of wireless channels; digital modulation and its performance in fading and intersymbol interference; techniques to combat fading; techniques to combat intersymbol interference; and an overview of wireless network design.</p>  |   |                  |
| <b>EGN 534</b>   | <b>Networking the Physical World</b>                        | (3 Credit Hours) |
| <p>The course studies current technology for networked embedded network sensors and actuators including evolving protocol standards. The course considers the evolution of embedded network sensing and actuation systems with the introduction of wireless network connectivity in the realm of the "Internet of Things", wireless sensor networking, and ambient computing.</p>  |   |                  |
| <b>EGN 545</b>   | <b>Introduction to Embedded Systems</b>                     | (3 Credit Hours) |
| <p>The course provides an introduction to Embedded Systems. The course covers the design and analysis of computational systems that interact with physical processes. Students develop competence in microprocessor based digital system design and interfacing through the use of simulation software, real devices interfaced to a PC and with embedded devices.</p>   |   |                  |
| <b>EGN 557</b>   | <b>Computer Architecture and Design</b>                     | (3 Credit Hours) |
| <p>The course provides a solid understanding of fundamental architectural techniques used to build today's high-performance processors and systems. The course is structured around the three primary building blocks of general purpose computer systems: processors, memories, and networks. It aims to provide a strong foundation for students to understand modern computer system architecture and to apply these insights and principles to future computer designs.</p>  |   |                  |
| <b>EGN 618</b>   | <b>Advanced Network Security</b>                            | (3 Credit Hours) |
| <p>The course studies the principles of computer systems and network security. Students discuss various attack techniques and how to defend against them. Topics of study include: network attacks, defenses, operating system holes, email, web security, malware, social engineering attacks, privacy, and digital rights management.</p>  |   |                  |
| <b>EGN 625</b>   | <b>Advanced Digital Design with Verilog and FPGA</b>        | (3 Credit Hours) |
| <p>The course covers the systematic design of advanced digital systems using FPGAs – field-programmable gate arrays. It focuses on design for high-performance computing applications using streaming architectures. The course places emphasis on top-down design starting with a software application, and</p>   |   |                  |

| Number          | Name  | Credits          |
|-----------------|---|------------------|
|                 | translating it to high-level models using a hardware description language such as VHDL or Verilog. Course work is based on a sequence of Verilog design examples leading to a final group project.  |                  |
| <b>EGN 649</b>  | <b>Final Research Project</b>   | (3 Credit Hours) |
|                 | The Computer Engineering Research Project provides an opportunity for students to carry out a defined piece of independent research or design. These skills include the capacity to define a research or design question, show how it relates to existing knowledge and carry out the research or design in a systematic manner. Students will be expected to define an original research project that demonstrates their prior learning in their Master of Science in Computer Engineering program. The results will be presented in a final project presentation and report.  |                  |
|                 | It is not expected that the project outcomes from this course will represent a significant contribution to new knowledge. The course aims to provide students with the opportunity to carry out a defined piece of independent research work in a setting and manner that fosters the development of engineering skills in research.  |                  |
|                 | The Final Research Project provides an overview of the different research methods that are used in engineering. Students will learn to find and evaluate research on their topic and to present their own research plan or results for evaluation by others. The course will develop a better understanding of what research in engineering is and how it differs from other projects in engineering.   |                  |
| <b>EGN 699</b>  | <b>Capstone Field Project</b>   | (3 Credit Hours) |
|                 | The Capstone Field Project provides students with the opportunity to complete their academic curriculum through the real life application of best practices learned through courses taken in the program. The main objective of the Capstone Field Project is to strengthen the students' capacities to explore, conceptualize, analyze, explicate, interpret, and provide suggested solutions to companies and organizations facing critical computer engineering challenges. In this course, learners integrate the foundational knowledge and skills gained during the Master of Science in Computer Engineering program in an application-based engineering project. Learners propose, plan, and implement a major project that allows them to demonstrate competencies in ethics, leadership and all computer engineering topics covered throughout the program. Their final projects allow learners to demonstrate their overall ability to identify and recommend evidence based solutions to Computer Engineering challenges and opportunities. |                  |
| <b>EMPL 101</b> | <b>Employment Skills</b>  | (3 Credit Hours) |
|                 | Identification of the skills necessary for future employment and potential career opportunities. Develop job search, networking, and career management skills including business etiquette, salary negotiations, interviewing, and career management. Students will understand the concept of a personal brand, and develop resumes and cover letters to help meet career objectives. Required course for all majors.   |                  |
| <b>ENGL 100</b> | <b>Language and Speech Communication</b>  | (3 Credit Hours) |
|                 | Principles of communication with attention to formal speaking and group discussion.<br>* General Education Requirement  |                  |
| <b>ENGL 115</b> | <b>Fundamentals of Public Speaking</b>  | (3 Credit Hours) |
|                 | Public Speaking may be one of the most useful courses a student will take during his or her undergraduate career. Not only does it focus on the skills involved in selecting, researching, organizing, and writing persuasive messages, it teaches students the skills they need to present their ideas effectively in public. In a small, supportive classroom environment, students learn to communicate their ideas effectively using verbal, written, and visual techniques. They also learn important listening skills, and peer evaluations of student speeches are an important component of the course.<br>* General Education Requirement  |                  |
| <b>ENGL 200</b> | <b>English Composition I</b>  | (3 Credit Hours) |
|                 | Instruction and practice in writing expository prose that shows sensitivity to audience and purpose. Student must have English proficiency.<br>* General Education Requirement  |                  |

| Number   | Name   | Credits          |
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| <b>ENGL 302</b>  | <b>English Composition II</b>  | (3 Credit Hours) |
| Provides instruction and practice in the writing of formal, analytical essays, at least one of which is a research project using outside sources and/or reference effectively and legally. This course provides instruction in the development of analytical and critical reading skills in the composition process.   |  |                  |
| <b>ENGL 203</b>  | <b>Effective Business Writing</b>                                      | (3 Credit Hours) |
| Writing reports and other common forms of business communications.<br>Pre-Requisite: ENGL 100 or ENGL 200  |  |                  |
| <b>F</b>   |  |                  |
| <b>FIN 300</b>   | <b>Financial Management Negotiations</b>                               | (3 Credit Hours) |
| This course develops the understanding and application of analytical and mathematical-financial techniques, to determine the utility or loss that a company can incur when making an investment. For the above, the course provides strategies to manage and project effective and efficient financial performance in business, so that it can generate greater corporate value and positive social impact. Each participant must develop, from the first week, an organized program of activities according to the sequential competences of the program, which contribute and are part of a project or final result of the course. Before starting the course activities, please make your personal presentation to the participants of the course, which includes your professional experience, your academic and professional objectives, and your expectations of this course. This is the first step to start building your course portfolio.  |  |                  |
| <b>FIN 644</b>   | <b>Financial Management and Models of Care Delivery &amp; Payments</b> | (3 Credit Hours) |
| This course provides an overview of emerging models of healthcare delivery and payment, as well as their impacts on providers and patients, including cost, quality, and outcomes. You will learn how to evaluate and best apply various types of models in different circumstances to help ensure a successful transition to a value-based healthcare system, while also considering such factors as clinical integration, new technologies, and risk management. Students also explore strategies for successful performance in various care and payment models, including targeted quality improvement and care management strategies for high-cost, high-risk patient populations. Topics of exploration and week discussion include: Financial reporting requirements specific to healthcare, Healthcare claims processing/reimbursement and government payer types, Prospective payment systems and diagnostic related groups (DRGs) and Coding and revenue cycle management. Some examples of assignments and projects in this class include: A financial strategy assignment focused on ensuring a hospital is profitable, a researched plan for a new hospital based on standards from the Centers for Medicare & Medicaid Services, a value-based care plan scope. |  |                  |
| <b>G</b>   |  |                  |
| <b>H</b>   |  |                  |
| <b>HCI 605</b>   | <b>Healthcare Informatics and Technology</b>                           | (3 Credit Hours) |
| This course provides students the application of informatics skills and knowledge to health-related problems. Application activities will include simple data analysis and visualization of clinical data, answering clinical questions using information retrieval methods and doing simple association analysis of disease.  |  |                  |
| <b>HCI 610</b>   | <b>Healthcare Informatics Capstone</b>                                 | (3 Credit Hours) |
| Students develop their critical thinking skills and gain advanced nursing knowledge in preparation for master's-level nursing practice in a designated specialization.   |  |                  |
| <b>HCI 617</b>   | <b>Electronic Health Records</b>                                       | (3 Credit Hours) |
| In this course, learners analyze the various aspects of clinical information systems and apply evidence-based informatics strategies to deliver quality health care. Students gain knowledge and skills needed to effectively plan, design, and implement health/clinical information systems within nursing practice.   |  |                  |



| Number  | Name  | Credits          |
|---|---|------------------|
| <b>HCL 607</b>  | <b>Healthcare Quality and Safety Management</b>   | (3 Credit Hours) |
| <p>The course provides students with the knowledge and skills to lead patient safety and quality improvement initiatives at the micro and macro levels. The course takes a world view of patient safety and quality, linking participants to research and resources from the World Health Organization (WHO), the US Agency for Healthcare Research and Quality (AHRQ), the Joint Commission and other international organizations.</p>   |   |                  |
| <b>HCL 610</b>  | <b>Leadership in Health Care Systems Capstone</b>                                       | (3 Credit Hours) |
| <p>Students develop their critical thinking skills and gain advanced nursing knowledge in preparation for master's-level nursing practice in a designated specialization.</p>   |   |                  |
| <b>HCL 620</b>  | <b>Leadership &amp; Decision Making in Healthcare: Leading the future of Healthcare</b> | (3 Credit Hours) |
| <p>This course will offer students the skills and knowledge of negotiation, multidimensional problem solving, and meta-leadership as well as conflict analysis, management, intervention and resolution. Through review of the literature, in-class simulation exercises and lecture discussion, will examine the field and explore its application to complex, multi-professional public health and health care settings and issues. The course is offered with the hope that its content and lessons will become a valuable building block in the professional repertoire of participating, whether it be for crisis management or for better accomplishing the everyday objectives that attracted us to the important work of healthcare.</p>  |   |                  |
| <b>HSA 315</b>  | <b>International Health Legislation</b>   | (3 Credit Hours) |
| <p>The course offers a basic overview of the methods for measuring population health, analytic tools for decision-making, and the evidence base for the effectiveness, risks, and efficiency of interventions, programs, and policies. The course focuses on challenges, diseases, and conditions of major public health importance, their patterns of global mortality and morbidity, their social, economic, and political determinants and consequences, their inequalities and inequities, and the population-based interventions as well as social and institutional responses to these challenges structured through communities, national health systems as well as international agencies, consortia, and alliances.</p>  |   |                  |
| <b>HSA 320</b>  | <b>Introduction to Healthcare Management</b>  | (3 Credit Hours) |
| <p>This introductory course is designed to familiarize students with basic concepts and ideas concerning the distribution of health and illness in society, the organization of the health care system, and the relationship of one to the other. We begin by considering the evolution of the U.S. health care system and of health policy. We then present an international perspective on the U.S. health care system with an emphasis on the Affordable Care Act, alternative government roles, current challenges and the future of the health care system. Knowledge for with an overview of how health care institutions are organized and governed, the role of the management staff, physicians, nurses and other clinical and support staff in these organizations, and the management systems.</p> |   |                  |
| <b>HSA 337</b>  | <b>Management of Health Services Organizations</b>                                      | (3 Credit Hours) |
| <p>This course surveys the major administrative approaches in public and private agencies that administer health programs. The ultimate goal of the course is to assist students in understanding management principles in the American health care delivery system, including the roles of patients, third part insurance payers, and health care professionals. The course presents contemporary thinking about management skills and competencies, and "how management gets done" in health care organizations. Leadership skills health care reassess strategies, apply management health practice, organizational policies and procedures.</p>   |   |                  |
| <b>HSA 399</b>  | <b>Primary HealthCare Management</b>  | (3 Credit Hours) |
| <p>This course introduces students to the origins, concepts, and development of community-based primary health care through case studies from both developing and developed countries. As in clinical bedside teaching, we use real cases to help students develop problem-solving skills in practical situations. We also discuss participatory approaches in the organization and management of health services and other factors such as equity, socio-cultural change, environmental protection, and the process of community empowerment. Ability for Primary Care Management leadership and management of public health systems, with the leadership and general management of hospitals and Primary Care systems.</p>  |   |                  |

| Number  | Name   | Credits          |
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| <b>HSA 401 Hospital Management</b>                    | Knowledge definitions and the study of organization, functions, operations and management of the hospitality industry, safety, security and practices  | (3 Credit Hours) |
| <b>HSA 440 Risk Management in Healthcare</b>          | This course discusses the process of developing and a maintaining risk management programs in healthcare. Emphasis is placed on assessing and reducing the risk to clients, family, staff and the organization's resources through a strategic approach.   | (3 Credit Hours) |
| <b>HSA 520 Special Topics in US Healthcare System</b> | This course evaluates the healthcare delivery system in the U.S. and the impact initiatives have on healthcare quality, cost and access. Students will become familiar with the costs involved, tiered services, preventative healthcare, trends in healthcare utilization, and the role of major providers and payers. This course focuses on evaluating the healthcare delivery system in the U.S. and the impact various initiatives have had on healthcare quality, cost, and access. You will become familiar with the costs involved in healthcare, tiered services, preventative healthcare, trends in healthcare utilization, and the role of major providers and payers, such as insurance companies and government programs like Medicare. Coursework also explores the history and transformation of the healthcare delivery system, including the impact of policies and practices as they relate to commercial payment reform and the evolution of clinical standards for providers. Each week, students will analyze case studies about how different factors at play in the industry affect their role. | (3 Credit Hours) |
| <b>HSA 540 Leadership in Healthcare</b>               | This course focuses on the unique nature of physician leadership and managerial skills that are most practical and relevant to successful leadership. Cases, articles, discussions, and guest speakers provide participants with insight into the real world examples of roles, challenges, and success requirements of executives and clinical leaders. A framework for leadership is introduced and successive sessions take selected elements of the framework for further study. Sessions include; leadership theory and current challenges professionally and personally; operational challenges and opportunities, the physician's role in governance and health care leadership in light of contemporary challenges and opportunities; communication, project and process management oriented to impact and results; human resources, developing others, and personal development.  | (3 Credit Hours) |
| <b>HSA 565 MIS for Healthcare Management</b>          | This course introduces students to the principles and strategies used to acquire and use information technology to improve healthcare. Students will become familiar with current industry trends in healthcare IT and apply theories of innovation and quality improvement to design successful processes and strategies that will positively impact the quality of patient care. Each week, students will analyze case studies about how different factors at play in the industry affect their role.  | (3 Credit Hours) |
| <b>HSA 570 mHealth: Health Data Management Apps</b>   | This course will explore the ways in which data provides the foundation for healthcare information systems. Topics include the concepts of information and knowledge, and the practice of medicine and health supported by mobile devices such as telephones, patient monitoring devices, digital assistants and other wireless devices. The practice of this course includes applications on lifestyle and well-being that connect people with medical devices or sensors, observation of medication reminder models and health information through messages and telemedicine services.   | (3 Credit Hours) |
| <b>HSA 575 Health Care Delivery and Policy</b>        | This course introduces students to the methods of decision-making from a manager's perspective, will discuss criteria to evaluate the allocation of resources and analyze the behavior of two of the principal actors – consumers and firms. A careful analysis of the choices made by individuals, organizations, and governments will demonstrate that sensible "choice architecture" can successfully nudge people toward better decisions without restricting their freedom of choice. The principles of economic and management decision-making will be presented in the context of health care systems and markets. will use numerous real-world issues and case studies to demonstrate decision-making techniques, especially for health care organizations and consumers Each week, students will analyze case studies about how different factors at play in the industry affect their role.  | (3 Credit Hours) |

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**HSA 581 Public Health Administration** (3 Credit Hours)

This course will cover the organizational structure and function of public health systems, policies, and programs at the local, state, and federal levels in the US. Official agencies, voluntary agencies, and health-related activities in the private sector are considered. Topics covered in this course include health services/ public health organizations/ programs, financing, workforce, costs & quality issues, and organizational Management. This course will provide an overall picture as well as many specific elements of health services/ public health organizations in the US. Each week, students will analyze case studies about how different factors at play in the industry affect their role.

**HSA 630 Long-Term and Geriatric Administration** (3 Credit Hours)

This course provides an overview of the many disciplines related to gerontological administration as well as specialty topics at play in long-term care. This course examines core topics such as administration, nursing, rehabilitative therapies, as well as specialty topics include: spirituality, dementia, quality assurance, oral history, and ethical issues.

**HSA 635 Methods of Healthcare Negotiations and Conflict Resolution** (3 Credit Hours)

This course introduces students to the theory and practice of negotiation and conflict resolution. Particular emphasis is placed on integrating analytic skills, negotiation techniques and conflict resolution methods into the practice of health care management. Students are also introduced to the concepts and practice of the five dimensions of meta-leadership, a strategy to build connectivity of strategy and action amongst different departments and organizations in a complex health system. A portion of the class is devoted to simulation exercise in which general concepts and methods are demonstrated and practiced. These exercises model disputes typical of health care settings and health care management problems. The debriefings that follow each exercise offer individual feedback, as well as the opportunity to examine applied issues of organizational communication, system design and conflict. By the end of the course, students will have knowledge of the overt and covert causes of conflict, concepts for analyzing disputes and a variety of methods useful for preventing, resolving and when necessary, initiating a conflict.

**HSA 649 Research Project (Community Health)** (3 Credit Hours)

This is a graduate level course providing a comprehensive foundation for project management as it applies to healthcare. Students will be introduced to the theory and concepts of project management and the tools to manage projects with a specific focus on health information technology. At the end of this course, students should be able to develop, execute, and control a basic project plan that is capable of supporting organizational objectives linked to measures of success for a single project.

**HSA 699 Healthcare Management Capstone Course** (3 Credit Hours)

The final capstone is a culminating project that utilizes a set of skills that demonstrate maturity and professionalism in terms of strategic thinking in healthcare informed by an understanding of data, technology, new models of care delivery, and value-based payment

**I**

**IB 100 Introduction to International Business** (3 Credit Hours)

An overview of the international business environment including economic, political, legal, and cultural aspects, and the institutions that affect a global firm (economic blocs, world banks, the United Nations, etc.). This course surveys managerial techniques used by multinational corporations. Issues related to foreign direct investment, especially financial and accounting implications are also presented, as is the particular impact of globalization on smaller firms. Case discussions are important components of this course. Pre-Requisite: ECON 202

| Number   | Name   | Credits          |
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| <b>IB 102</b>  | <b>International Management</b>                              | (3 Credit Hours) |
| Focuses upon the globalization of markets, technologies and business practices and how organizational leaders and managers deal with these changing forces. Issues related to Management in International firms: leadership, motivation, communication, human resource development, and other managerial practices. Topics include managing international trade, foreign manufacturing and global service industries such as transportation and mass communications. Pre-Requisite: BUS 102  |  |                  |
| <b>IB 202</b>  | <b>Customs Legislation</b>                                   | (3 Credit Hours) |
| Exploration of customs related laws concerning Customs administration, procedures, and applications of import and export duties, taxes, and offences. The course introduces students to the basic legal principles and issues commonly encountered in the international regulation of trade and investment. Course focuses on the regulation of trade both by nations and international organizations such as the World Trade Organization. Students will gain an understanding of how the international community attempts to control government restrictions on trade by creating international legal regimes that focus on planning, cooperation and dispute resolution. Pre-Requisite: IB 100  |  |                  |
| <b>IB 203</b>  | <b>Fundamentals of Foreign Trade</b>                         | (3 Credit Hours) |
| The aim of this course is to provide students with an understanding of the principles and applications of international trade, so that students will be prepared to face the future complexities of the world economy. Exploration of the basic rules and institutions of international trade focusing on the World Trade Organization. Discussion of influential trade theories, the effect of trade on income distribution, the implications of imposing tariffs and the economic mechanisms and the policy issues that usually arise in world trade. The political economy and controversies in trade theory are also discussed. Trade issues in developing countries are highlighted. Pre-Requisite: ECON 202                                    |  |                  |
| <b>IB 204</b>  | <b>International Law and Economics</b>                       | (3 Credit Hours) |
| After a brief introduction to the methodology of law and economics, this course utilizes the standard tools of economic analysis for the study of law, legal institutions, and international law as it relates to economics; with special focus on: (i) economics of property;(ii) economics of contracts; (iii) economics of tort law, and (iv) economics of lawmaking. Discussion of the law of treaties, jurisdiction and immunity, human rights, international economic law, peaceful settlement of disputes, and use of force. Pre- Requisite: ECON 202   |  |                  |
| <b>IB 205</b>  | <b>International Trade Export/Import</b>                     | (3 Credit Hours) |
| The International Trade Import and Export is a theoretical - practical course where the participant is expected to know the application of the concepts, principles and strategies of Marketing with an international scope. At the same time, the acquired theoretical knowledge will be applied to cases of real companies, and remaining in contact with the current economic and international business. The course is made up of four units through which the fundamental aspects will be analyzed in the international business environment, formulate international marketing strategies and design action plans for the import or export of products or services. Strategic options for international alliances or mergers are also studied. |  |                  |
| <b>IB 207</b>  | <b>International Banking and Finance</b>                     | (3 Credit Hours) |
| Exploration of the tools necessary to analyze multinational business and finance problems. Topics include: the foreign exchange market, balance of payments, international investment and banking, monetary and fiscal policy in an open economy, economic integration and monetary unification and the international monetary system. Pre-Requisite: MATH 102 and ECON 202  |  |                  |
| <b>IB 400</b>  | <b>International Entrepreneurship</b>                        | (3 Credit Hours) |
| Harvard Business Review Study Cases<br>Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.   |  |                  |
| <b>IB 402</b>  | <b>Strategic Management in the Multinational Corporation</b> | (3 Credit Hours) |
| Harvard Business Review Study Cases<br>Pre-Requisite: International Business Major – Business Administration Bachelor’s Degree Program<br>* Upper Level Division Business Admin.   |  |                  |

| Number | Name | Credits |
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**IDS 310 Critical Thinking and Conflict Resolution** (3 Credit Hours)  
 This course focuses on the thinking process which includes: problem solving, perception, beliefs, the use of language and thought, and constructing persuasive arguments.

~~**IDS 460 Advanced Nursing and Health Assessment** (3 Credit Hours)  
 Advanced Nursing Health Assessment addresses the totality of the client including the spiritual aspects of health, disease/disability, and the individual client's perceptions of the health/illness continuum. The determination of the health/illness status of the client within the context of the client's socio-cultural values is essential in providing the framework for planning, implementing, communicating, and evaluating the outcomes of care. This course provides the knowledge, skills, interviewing and interactive techniques needed to obtain and communicate a systematic, culturally appropriate, comprehensive health history and physical examination Program # is NUR 460~~

**J**  
**K**  
**L**

**LIS 400 Information Resources for Academic and Professional Success** (0 Credit Hours)  
 This course seeks to generate in the participant, specific skills for the selection, organization, administration, and access to information resources to satisfy academic and professional information needs.

**LIS 500 Scholarly writing and Research Strategies** (0 Credit Hours)  
 This course is intended to help students organize and write a quality research paper for classes taught in Atlantis University. Also included are recommendations regarding how to manage specific course assignments. Note that, if you have specific questions about a writing assignment, you should seek advice from your professor before you begin. Requirements set forth by your professor will always supersede instructions in these general guidelines.

**LIS 700 Research Methodology** (0 Credit Hours)  
 The course provides an opportunity for students to establish or advance their understanding of research through critical exploration of research language, ethics, and approaches. The course introduces the language of research, ethical principles and challenges, and the elements of the research process within quantitative, qualitative, and mixed methods approaches. Participants will use these theoretical underpinnings to begin to critically review literature relevant to their field or interests and determine how research findings are useful in forming their understanding of their work, social, local and global environment. The course also introduces the set of technologies useful for research activities, to support it, improve it and create a strong foundation.

**M**

**MAC 231 Calculus** (3 Credit Hours)  
 Functions, graphs, derivatives, integrals, techniques of differentiation and integration, exponentials, improper integrals and applications.  
 Pre-Requisite: MATH 102

**MAN 510 Leadership and Organizational Behavior** (3 Credit Hours)  
 Although skills in finance, accounting, marketing, operations, and strategy are crucial for organizational success, the ability to manage an organization, its groups, and its individuals is equally important. In your careers, you will depend on people to accomplish tasks, goals, and projects; you will need to work for other people, work with other people, and supervise other people. An understanding of the human side of management is an essential complement to the technical skills you are learning in other core business courses. Although we will focus on business organizations, you will find that the course concepts have valuable applications to other types of organizations, including non-profits, athletic teams, social club, and religious and political groups. This course is an introduction to the basic concepts and topics in organizational behavior (OB) and management. The course focuses on OB at three levels: individual, interpersonal, and collective. We will start at the individual level, covering decision-making, motivation,

and personality. We will then turn to the interpersonal level, covering power, influence, and negotiations. Finally, we will move up to the collective level, covering leadership and organizational context.

**MAN 520 Quantitative Business Management** (3 Credit Hours)

Information systems have become the enabling technology for business. Businesses and organizations that are not exposed, aware, or do not use the latest applications, solutions, and IT infrastructure are compromising their current and future competitive position. This course balances theory with applications through case studies and projects that emphasize the effectiveness of organizational information systems in achieving the objectives for which the systems are designed. Factors such as the organizational structure and information requirements are studied within the context of ethical, economic, and socio- technical factors that affect the design of systems and the processes of converting data to information, information to knowledge, and knowledge to intelligence.

The purpose of course is to provide students with a view of IT-enabled transformation and the strategic issues in the management of IT. The course will bring in CIOs, CEOs, and experienced consultants and industry observers to provide their perspectives and tell their stories about the use and management of IT today. Their talks will deal with the new technology, the new applications, the issues of implementation, the changes in industries and companies, and the strategic management of IT. In addition, there will be several case discussions of issues to be decided by senior management, with students taking on the position of executives and consultants. There will also be frameworks presented and used to position all material and speakers. Finally, one session will consist of ITBT alumni discussing career opportunities and issues for students, particularly from MIT, with these interests. Students will gain a perspective of the strategic role of and issues in managing IT as manifested in e-business applications, as a driver and enabler of business transformation, and as an underlying infrastructure resource for all businesses.

**MAN 530 Accounting, Planning and Control** (3 Credit Hours)

This course is designed to prepare business managers with both accountancy and business management skills essential in today's complex business environment. The course's learning objectives reflect that: modern accounting with the advent of information technology is no longer simply the recording of historical facts but the assembly and management of accounting information and its distribution to both external and internal users; this information facilitates the decision processes necessary to compete in today's increasingly complex business world and; an accounting information system capable of providing relevant, timely and reliable information must be administered by knowledgeable, competent management skilled in both accountancy and business management.

**MAN 531 HR Fundamentals and Organizational Dynamics** (3 Credit Hours)

The course takes a practical view that integrates the contributions of the behavioral sciences with the technical aspects of implementing the HR function in the 'real world.' Certainly, not everyone who takes this course will become a human resource professional, although they will learn a great deal about those roles. Indeed, for many students this course will be the only HR course they take. However, all managers, no matter what their specialization, play an integral role in carrying out HR policies and practices in their organization and they have to deal with their Healthcare human resources department. Each week, students will analyze case studies about how different factors at play in the industry affect their role.

**MAN 540 Financial & Decision Making** (3 Credit Hours)

This course familiarizes students with accounting and financial concepts and the application of financial techniques and analytical methods in the planning, controlling and coordinating functions of managers. Having appropriate, timely, and accurate financial information is the cornerstone of a great performance management system. This course will introduce students to the world of corporate finance and number driven financial metrics, enabling them not just to build financial reports, but to be capable of conducting a thorough analysis about the financial condition of the firm, explaining how and why results were attained using an analytical and numerical lens of financial reporting. As well, this course will illustrate how a Balanced Score Card is designed and maintained, through analytics about how businesses and organization create, deliver, and appropriate value.

| Number   | Name   | Credits          |
|--|--|------------------|
| <b>MAN 550</b>   | <b>Marketing and Consumers Management</b>                              | (3 Credit Hours) |
| <p>Why do businesses exist and why do my customers care? Students will get a complete understanding of the current digital landscape to drive success and growth for the companies they work for and/or for their own. In this course you will learn how to create effective Social Media campaigns to help you drive conversions at organizations, startups or personal brands. You will learn how to plan an effective campaign, including how to choose the right ad objective and target audience and how to best measure campaign performance. This course teaches you to create, publish, and purchase ads on the Facebook and Google family of apps and services, and more importantly, how to properly navigate through these platforms. You will learn to get up and running with attractive, effective, native ad placements and will provide practical implementation guidance and show several examples to inspire you. You will learn how to properly use the Instagram Business Tools function, the Facebook for Business Advertising platform, and the Google AdWords function for YouTube. Covering the most relevant social media channels, to analyzing audience data and creating cohesive brand content. Whether you want to build a brand, acquire followers and users, or develop digital strategy skills, the course will focus on teaching you the latest tactics to attract and engage customers in the digital age</p> |  |                  |
| <b>MAR 600</b>   | <b>Social Media Marketing: Google, Facebook, Instagram and YouTube</b> | (3 Credit Hours) |
| <p>Why do businesses exist and why do my customers care? Students will get a complete understanding of the current digital landscape to drive success and growth for the companies they work for and/or for their own. In this course you will learn how to create effective Social Media campaigns to help you drive conversions at organizations, startups or personal brands. You will learn how to plan an effective campaign, including how to choose the right ad objective and target audience and how to best measure campaign performance. This course teaches you to create, publish, and purchase ads on the Facebook and Google family of apps and services, and more importantly, how to properly navigate through these platforms. You will learn to get up and running with attractive, effective, native ad placements and will provide practical implementation guidance and show several examples to inspire you. You will learn how to properly use the Instagram Business Tools function, the Facebook for Business Advertising platform, and the Google AdWords function for YouTube. Covering the most relevant social media channels, to analyzing audience data and creating cohesive brand content. Whether you want to build a brand, acquire followers and users, or develop digital strategy skills, the course will focus on teaching you the latest tactics to attract and engage customers in the digital age</p> |  |                  |
| <b>MAR 620</b>   | <b>The Value of Content: Monetizing Your Content</b>                   | (3 Credit Hours) |
| <p>The course explores the relationship between audience, purpose and text in a cross section of social media, including Tweets, blog posts, Facebook updates, and Instagram photos. Students will develop skills for evaluating each form of writing, find examples, assess what makes them effective, consider the decoding skills they demand from readers, and practice the form using tried and true social media writing tactics. As participants practice the craft of writing for social media, they will receive detailed, constructive feedback on all assignments. This course helps students develop skills in digital marketing analysis and planning, and introduces key marketing ideas and phenomena, such as how to deliver benefits to customers and marketing analytics. It presents a framework for marketing analysis and enhances problem solving and decision-making abilities in these areas. Material relevant to understanding, managing, and integrating marketing concepts in managerial situations, from entrepreneurial ventures to large multinational firms, and to consulting are presented.</p>  |  |                  |
| <b>MAR 640</b>   | <b>Measuring Your Performance: ROI for Social Media</b>                | (3 Credit Hours) |
| <p>This course will provide students with an in-depth, hands-on exploration of current trends and tools including quantitative and qualitative measurement methodologies for social media. Participants will learn to communicate return on investment (ROI) of social media to a non-expert audience. Participants will develop skills to analyze how the performance of their social media strategies directly impacts the strategic priorities and mission goals of their organizations. From gaining proficiency in digital marketing to finding meaning in user behavior; developing and planning campaigns driven by data and measured by key performance indicators, to becoming a driver of a company by using techniques and platforms to market products, acquire users, gain followers and maintaining them.</p>  |  |                  |

| Number   | Name  | Credits          |
|--|---|------------------|
| <b>MATH 102</b>  | <b>College Algebra</b>                        | (3 Credit Hours) |
| <p>An overview of the fundamental concepts of algebra. Topics include linear and quadratic equations and inequalities; the Cartesian plane and graphing; using a graphing utility; functions; graphs, and models; polynomial and rational functions; exponential and logarithmic functions; systems of equations, inequalities, and matrices.</p>  |   |                  |
| <p>* General Education Requirement.</p>  |   |                  |
| <b>MATH 110</b>  | <b>Business Math</b>                          | (3 Credit Hours) |
| <p>Introduction to the mathematics of business. Course topics include discounts, markdowns, sales tax, property tax, federal income take, daily and compound interest.</p>   |   |                  |
| <b>MBA 501</b>   | <b>Managerial Economics</b>                   | (3 Credit Hours) |
| <p>Managerial Economics is the application of economic theory and methodology to managerial decision-making problems within various organizational settings. Managerial Economics is concerned with the application of economic principles and methodologies to key management decisions. A primary purpose of the course is to develop tools useful in other Atlantis University courses since economics is the foundation for much of what is taught in finance, marketing, business strategy and many other courses in the MBA program. Additionally, this course seeks to teach students how to increase a company's profitability by applying economic analysis to a wide array of business problems, using a problem-solving approach to achieve such objective.</p>   |   |                  |
| <b>MBA 510</b>   | <b>Leadership and Organizational Behavior</b> | (3 Credit Hours) |
| <p>Although skills in finance, accounting, marketing, operations, and strategy are crucial for organizational success, the ability to manage an organization, its groups, and its individuals is equally important. In your careers, you will depend on people to accomplish tasks, goals, and projects; you will need to work for other people, work with other people, and supervise other people. An understanding of the human side of management is an essential complement to the technical skills you are learning in other core business courses. Although we will focus on business organizations, you will find that the course concepts have valuable applications to other types of organizations, including non-profits, athletic teams, social club, and religious and political groups. This course is an introduction to the basic concepts and topics in organizational behavior (OB) and management. The course focuses on OB at three levels: individual, interpersonal, and collective. We will start at the individual level, covering decision-making, motivation, and personality. We will then turn to the interpersonal level, covering power, influence, and negotiations. Finally, we will move up to the collective level, covering leadership and organizational context.</p> |   |                  |
| <b>MBA 521</b>   | <b>International Strategic Management</b>     | (3 Credit Hours) |
| <p>This course will provide graduate students with a framework to understand the structure and dynamics of International Strategic Management in relations to Business Growth, Performance, and Results. In addition, this hands-on class intends to provide graduate students with a deep understanding and practical skills to develop International Strategic Management plans and initiatives in a globalized business environment heavily influenced by digital, interactive, viral, Web 2.0, Web 3.0, Social Media, and High Tech-Knowledge-Innovation environments.</p>   |   |                  |
| <b>MBA 533</b>   | <b>Human Capital Management</b>               | (3 Credit Hours) |
| <p>This course focuses on familiarizing students with the basic principles and techniques of human resource management. The course takes a practical view that integrates the contributions of the behavioral sciences with the technical aspects of implementing the HR function in the 'real world.' Certainly, not everyone who takes this course will become a human resource professional, although they will learn a great deal about those roles. Indeed, for many students this course will be the only HR course they take. However, all managers, no matter what their specialization, play an integral role in carrying out HR policies and practices in their organization and they have to deal with their organization's human resources department.</p>   |   |                  |
| <b>MBA 541</b>   | <b>Quantitative Business Management</b>       | (3 Credit Hours) |
| <p>This course introduces fundamental quantitative analysis theories, such as basic probability theories and descriptive statistics. The course will not focus on the statistics theories, but will emphasize on the</p>   |   |                  |



application of statistical packages to solve a variety of management issues, such as primary data processing techniques, various forecasting methods, inventory control models, and quality control models. After completing this course, students are expected to use Excel to solve these common management problems as well as constrained optimization problems. Students will gain some experience in applying these statistical tools to real world problems by collecting, processing, and analyzing their own data in team assignments and a case study.

### **MBA 550 Economic Analysis and Business Decisions**

(3 Credit Hours)

This course is the MBA core subject in microeconomics. The course objective is to give students a working knowledge of the analytical tools that bear most directly on the economic decisions firms must regularly make. Emphasis is made on market structure and industrial performance, including the strategic interaction of firms. Behavior of individual markets - and the producers and consumers that sell and buy in those markets - is examined in some detail, focusing on cost analysis, the determinants of market demand, pricing strategy, market power, and the implications of government regulatory policies. The course examines implications of economics on other business practices, such as incentive plans, auctions, and transfer pricing.

### **MBA 561 Innovative Business Law**

(3 Credit Hours)

This is an introduction to business law covering the fundamentals, including contracts, liability, regulation, employment and corporations broadly, with an in-depth treatment of the legal issues relating to breakthrough technologies, including the legal framework of R&D, the commercialization of new high-technology products in start-ups and mature companies, and the liability and regulatory implications of new products and innovative business models. An exploration of the national and international intellectual property protection and strategies with examples drawn from many industries, among them: information technology, healthcare, insurance, communications, and multinational corporations.

### **MBA 621 Business Analytics (Data Mining)**

Data keeps gaining relevance in managerial decisions at an incredible rate due to a host of technological advances. Business analytics and data mining have evolved from statistics and artificial intelligence. Electronic data capture has become inexpensive and abundant as a by-product of innovations like the internet, e-commerce, electronic banking, POS devices, and intelligent machines among other. This data is often stored in data warehouses intended for management decision support. Data mining is a growing field that explores developing techniques to assist decision makers make smart use of data. The course will cover methods that have emerged from statistics and artificial intelligence proven to be of great value in pattern recognition for making predictions and business decisions. Some exploration of data-mining software will be used to allow hands-on experience for students.

### **MBA 671 Information and Technology Systems**

(3 Credit Hours)

Management Information Systems: Information systems have become the enabling technology for business. Businesses and organizations that are not exposed, aware, or do not use the latest applications, solutions, and IT infrastructure are compromising their current and future competitive position. This course balances theory with applications through case studies and projects that emphasize the effectiveness of organizational information systems in achieving the objectives for which the systems are designed. Factors such as the organizational structure and information requirements are studied within the context of ethical, economic, and socio-technical factors that affect the design of systems and the processes of converting data to information, information to knowledge, and knowledge to intelligence.

### **MBA 675 IT and Business Transformation (ITBT)**

(3 Credit Hours)

Information systems have become the enabling technology for business. Businesses and organizations that are not exposed, aware, or do not use the latest applications, solutions, and IT infrastructure are compromising their current and future competitive position. This course balances theory with applications through case studies and projects that emphasize the effectiveness of organizational information systems in achieving the objectives for which the systems are designed. Factors such as the organizational structure and information requirements are studied within the context of ethical, economic, and socio-technical factors that affect the design of systems and the processes of converting data to information, information to knowledge, and knowledge to intelligence.

The purpose of course is to provide students with a view of IT-enabled transformation and the strategic issues in the management of IT. The course will bring in CIOs, CEOs, and experienced consultants and industry observers to provide their perspectives and tell their stories about the use and management of IT today. Their talks will deal with the new technology, the new applications, the issues of implementation, the changes in industries and companies, and the strategic management of IT. In addition, there will be several case discussions of issues to be decided by senior management, with students taking on the position of executives and consultants. There will also be frameworks presented and used to position all material and speakers. Finally, one session will consist of ITBT alumni discussing career opportunities and issues for students, particularly from MIT, with these interests. Students will gain a perspective of the strategic role of and issues in managing IT as manifested in e-business applications, as a driver and enabler of business transformation, and as an underlying infrastructure resource for all businesses.

**MBA 681 Markets and Consumers Based Management**

(3 Credit Hours)

This course studies the scope of International Marketing, the structure of multinational markets, foreign market research, international advertising and promotion, international distribution channels, international product policy and international pricing policy. In addition, the fundamentals of International Marketing Strategies and Consumer Behavior will be addressed paying particular attention to the science of understanding how consumers act, react, think and feel have evolved dramatically in the last decade. Nowadays, consumer behavior has become more a human science than just a branch of marketing.

**MBA 691 Financial Management**

(3 Credit Hours)

This course familiarizes students with accounting and financial concepts and the application of financial techniques and analytical methods in the planning, controlling and coordinating functions of managers. Having appropriate, timely, and accurate financial information is the cornerstone of a great performance management system. This course will introduce students to the world of corporate finance and number driven financial metrics, enabling them not just to build financial reports, but to be capable of conducting a thorough analysis about the financial condition of the firm, explaining how and why results were attained using an analytical and numerical lens of financial reporting. As well, this course will illustrate how a Balanced Score Card is designed and maintained, through analytics about how businesses and organization create, deliver, and appropriate value.

**MBA 695 Finances for Executives**

(3 Credit Hours)

This course familiarizes students with accounting and financial concepts and the application of financial techniques and analytical methods in the planning, controlling and coordinating functions of managers. Having appropriate, timely, and accurate financial information is the cornerstone of a great performance management system. This course will introduce students to the word of corporate finance and number driven financial metrics, enabling them not just to build financial reports, but to be capable of conducting a thorough analysis about the financial condition of the firm, explaining how and why results were attained using an analytical and numerical lens of financial reporting. As well, this course will illustrate how a Balanced Score Card is designed and maintained, through analytics about how businesses and organization create, deliver, and appropriate value.

**MBA 698 Accounting for Managers**

(3 Credit Hours)

This course is designed to prepare business managers with both accountancy and business management skills essential in today's complex business environment. The course's learning objectives reflect that: modern accounting with the advent of information technology is no longer simply the recording of historical facts but the assembly and management of accounting information and its distribution to both external and internal users; this information facilitates the decision processes necessary to compete in today's increasingly complex business world and; an accounting information system capable of providing relevant, timely and reliable information must be administered by knowledgeable, competent management skilled in both accountancy and business management.

**MBA 699 Accounting for Management Planning and Control**

(3 Credit Hours)

This course is designed to prepare business managers with both accountancy and business management skills essential in today's complex business environment. The course's learning objectives reflect that:

**Number****Name****Credits**

modern accounting with the advent of information technology is no longer simply the recording of historical facts but the assembly and management of accounting information and its distribution to both external and internal users; this information facilitates the decision processes necessary to compete in today's increasingly complex business world and; an accounting information system capable of providing relevant, timely and reliable information must be administered by knowledgeable, competent management skilled in both accountancy and business management.

**MBA 700 Graduate Business Research Project**

(3 Credit Hours)

The International Business Research Project aims for students to: \* Conduct environmental scanning activities (e.g., cultural, political, social, legal and economic factors) on chosen international markets for evaluation of potential business opportunities. \* Perform secondary market research to obtain market intelligence on an international level. \* Select, analyze, and define international target markets for selected products or services. \* Design international distribution systems and implementation strategies for selected products or services. \* Develop proposals for international promotional strategy given selected products or services using a combination of international business and marketing strategies. \* Determine international pricing options for selected products or services. \* Demonstrate an integrated understanding of international markets by analyzing business and marketing challenges and providing detailed solution alternatives.

**MBA 702 Operations and Project Management**

(3 Credit Hours)

This course provides the student with a survey of the concepts, tools and applications in the field of operations management. The Master of Business Administration with a Concentration in Operations and Project Management prepares individuals to face the advanced management and administrative challenges encountered in the current large scale and/or complex high-tech global organizations. In particular, this concentration provides technically and operationally oriented professionals with the skills necessary to effectively and efficiently manage large-scale projects and continuously improve related organizational processes and procedures. Complementing classes on project and operations management, the courses in the program are designed to provide the student with superior skills in online communications, financial management and business law that are needed to compete in the rapidly developing, highly competitive field of global business management.

**MBA 705 Entrepreneurship Business Project**

(3 Credit Hours)

This course provides the student with a survey of the concepts, tools and applications in the field of operations management. The Project Management course prepares individuals to face the advanced management and administrative challenges encountered in the current large scale and/or complex high-tech global organizations. In particular, this concentration provides technically and operationally-oriented professionals with the skills necessary to effectively and efficiently manage large-scale projects and continuously improve related organizational processes and procedures. Complementing classes on project and operations management, the courses in the program are designed to provide the student with superior skills in online communications, financial management and business law that are needed to compete in the rapidly developing, highly competitive field of global business management.

**MBA 710 Capstone Field Project**

(3 Credit Hours)

The Capstone Field Project provides students with the opportunity to complete their academic curriculum through the real life business application of best practices learned through courses taken in the program. The main objective of the Capstone Field Project is to strengthen the students' capacities to explore, conceptualize, analyze, explicate, interpret, and provide suggested solutions to companies and organizations facing critical business challenges. In addition, the Capstone Field Project requires from students to write a detailed set of recommendations addressing the business challenges cited above where students demonstrate their knowledge and competencies gained through their course of study in specific areas such as: finance, accounting, marketing, strategic management, and operations. The organizations benefited from the Capstone Field Project are selected by the students with a final approval by the course instructor.

**MCS 516 Principles of Information Security**

(3 Credit Hours)

This course is designed to cover the principal's aspect related to Information Security, as part of Information Assess Risk Management. At the end of the course students will be able to evaluate threats,

| Number | Name | Credits |
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validate, know, and understand the key aspects in information security assessment, as well as to understand the process to assure that existing and new information technologies meet an organization's cybersecurity and risk requirements.

**MCS 524 Network, Protocols and Security** (3 Credit Hours)

This course is designed to cover Network protocols, their importance and critical aspects in the context of Network Services and their security. At the end of the course, students will be able to plan, design and provide recommendations to support information security and information systems distributed or supported over network operations, considering cybersecurity landscapes (firewalls, routers, proxy servers, clients' applications, and their network protocols).

**MCS 539 Applied Cryptography** (3 Credit Hours)

This course is designed to cover Cryptography as a component of a cybersecurity infrastructure. At the end of the course, students will be able to understand the role and the importance of cryptography to protect information and to prevent intruder access to an organization's cyberspace. As part of cryptography applications covered in the course, students will be able to make decisions based on exploitation analysis to prevent, defend, and assure, that data contained within an organization's data system is kept safe in a real cyber-attack scenario.

**MCS 563 Cloud Security** (3 Credit Hours)

This course is designed to cover Cloud Services security as part of a cybersecurity infrastructure. Cloud Services have become a reality and the ultimate promise for Platform as a Service (PaaS) in almost every business particularly in an era characterized by cyber-attacks. Cloud security deployment is a long-run business decision that needs consideration under strategic horizons. At the end of this course, students will be able to design, develop and deploy cybersecurity workforce plans and strategies, and provide guidance to support cybersecurity environments. Pre-requisites: MCS 524 and MCS 539.

**MCS 626 IT Operations** (3 Credit Hours)

This course is designed to cover IT Operations in the context of cybersecurity and cyberspace. At the end of the course, students will be able to be part of the team that designs detailed intelligence plans to satisfy cyber operations requirements, evaluates threats in data and in information gathering processes, establishes appropriate strategies to keep scheduled management operations, avoids espionage or insider threats, foreign sabotage, and in general, intelligence activities that support an organization's operations.

**MCS 655 Information Security and Penetration Testing** (3 Credit Hours)

This course is designed to cover cybersecurity defense analysis through threat design and test it against an organization's information assets. At the end of the course students will be able to design and create their own exploitation artifacts to test the security of a cyber-infrastructure and its cyberspace in a controlled environment. Students will be able to take advantage of knowledge acquired through previous courses designing threats, and performing exploitation testing to uncover hidden IT Operation security vulnerabilities.

**MCS 672 IT Auditing and Secure Operations** (3 Credit Hours)

This course is designed to cover IT Operations security auditing. Topics will be covered in the context of cybersecurity management processes which include the whole IT Operations cycle. IT Auditing is part of organizational knowledge management process in the field of cybersecurity landscape. At the end of the course, students will be able to design and conduct IT Operations security audits, and understand, improve, and create compliance programs that support an organization's data/information privacy.

**MCS 687 Ethical Hacking and Response** (3 Credit Hours)

This course is designed to cover cybersecurity responses based on an assessment of internal targets. Students will be able to design and create cyber-attacks to test the cyber-infrastructure and the whole IT Operation security of an organization. Students will learn how to create exploitation, avoid cyber defense countermeasures, understand and test cyber-defense best practices, and to create countermeasures to overcome their own attacks.

**MCS 692 Computer Forensics** (3 Credit Hours)

This course is designed to cover computer forensics topics in the context of IT Operations and their

| Number | Name | Credits |
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management process. At the end of the course, students will be able to design and perform forensic analysis based on security threats, and preserve evidence to provide advising for company legal actions. Additionally, students will apply the results obtained from forensic analysis to cyber operational planning as part of IT Operations practices and procedures.

**MCS 710 Applied Capstone Project** (3 Credit Hours)

The final capstone project will combine the curricula to orient students to their research project in IT Operations in the context of cybersecurity landscape. At the end of the course students will present and defend their final research project.

**MED 500 Psychology of Learning** (3 Credit Hours)

The purpose of this course is to provide the student with an advanced understanding of the major concepts, theories, methodologies and empirical findings of contemporary cognitive psychology. This course will facilitate the development of skills necessary to understand and critique research in the field of learning. The content allows the participant to learn the main psychological tendencies associated with learning, their most representative authors, postulates and their current state in the context of an education permeated by technology, transformative trends and social inequalities.

**MED 510 Pedagogical Perspectives of Education, Trends, and Development** (3 Credit Hours)

This course provides participants with a theoretical-practical approach in which the contents intertwine and complement each other in the analysis and understanding of the different present and future perspectives in education, generating comparisons that allow evaluating current trends and how they influence the innovation of teaching and learning today. This course on Pedagogical Perspectives of Education, Trends and Development is designed to assess current trends and problems in education. Students will take a constructivist approach to developing a leadership vision for the implications of past, present, and future educational developments.

**MED 520 Adult Learning** (3 Credit Hours)

This course provides the participant with the necessary competencies to analyze the theory of adult learning; applying to adult learning practices, according to the six principles of adult learning theory in the development of the ability to integrate learning theory and current best practices based on teaching and educational research and planning. Topics include fields of practice, schools of thought, clarification of concepts, and emerging issues and challenges.

**MED 533 Learning Process and Creativity** (3 Credit Hours)

In this course students have the opportunity to get immersed in deep questions about learning, discussing the most provocative aspects, such as: What should be the true purpose of education? Do classrooms make sense anymore? What should individuals contribute to their own education? Are yesterday's distinctions between subjects and between the arts and sciences still meaningful? What would the ideal lifelong education look like at the K-12 level, in universities, in the workplace, and beyond?

**MED 541 Emerging Technologies in Education** (3 Credit Hours)

Students will design, implement, and assess examples of programs that apply emerging technologies. The course will focus on issues associated with the interface of technology and people.

**MED 612 Curriculum, Instruction, and Assessment** (3 Credit Hours)

Students identify, analyze, and apply curricular models, instructional, and assessment strategies in a diverse classroom, demonstrate effective leadership, collaborative, and student advocacy skills, using self-reflection, critical thinking, and the application and interpretation of research outcomes to improve instruction and Curriculum.

**MED 625 Designing Learning Environments** (3 Credit Hours)

Learners apply psychological theories and instructional design models and principles to a continuum of learning environments, including face-to-face, blended, and online. They demonstrate the ability to manage and adapt learning experiences and instruction to each environment by emphasizing inclusion and collaboration, identifying and analyzing learners and learning tasks, goals, objectives, and assessments. Learners develop products in which they establish learning expectations, promote student-

| Number | Name | Credits |
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instructor and student-instructor interactions, determine instructional strategies and appropriate materials, and design formative and summative evaluations. Cybersecurity and cyberbullying are addressed within the context of effective learning environments.

**MED 645 Scholarly Writing and research Strategies** (3 Credit Hours)

This course analyzes the importance of scholarly writing in educational practice, the foundation of how to write in a scholarly mode, and research strategies to support a master project writing.

**MED 699 Capstone Project** (3 Credit Hours)

This course is the culminating experience of the MS Education program. It is recommended that students have completed all program courses to have a better understanding of critical knowledge and take full advantage of developing a Capstone project. The emphasis of this course is the completion of the project. The themes for the course are the development of an investigation, results of data analysis, discussion of results, and the presentation of the thesis or project. The development of the course takes into consideration the diverse facets of the methodological and epistemological aspects of the study conducted. The course is designed to strengthen the processes of analysis and systemizing information principally through qualitative and quantitative methods. The stated academic space is contemplated, as a scenario where the methodology, used is appropriate in relation to techniques sustained through technology (software) and the traditional techniques of interpretation and argumentation.

**MEDL 682 Teacher Leadership** (3 Credit Hours)

This course provides with the knowledge and tools to help educators and teachers reach their full potential, learning to interpret research on leadership models, teacher evaluation, and motivation.

**MEDL 683 Methods of Negotiation and Conflict Resolution** (3 Credit Hours)

Success is attributed to effective decision making, a skill required for professional and personal reasons. An essential ability required by leaders; decision making is a process which identifies critical elements of a choice to determine a course of action. The focus for this course considers ways decisions are made and how these techniques can be evaluated to improve outcomes. Specifically, the course addresses the development of skills to efficiently and consistently make informed decisions using data to maintain awareness of organizational needs, demographics, and performance levels. The role of collaboration in decision making is also a major focus.

**MEDL 684 Strategic Operations Planning and Innovation** (3 Credit Hours)

Students will design, develop, and implement models of strategic planning that exhibit innovation.

**MEDT 685 Digital Educator** (3 Credit Hours)

This course uses a project-based approach in studying technology in education, best practices for classroom teachers, and strategies for professional development in light of emerging technologies. The course addresses standards for education, educators' digital presence, cloud computing, and digital ethics.

**MEDT 686 Technology Curriculum and Planning with Technology** (3 Credit Hours)

Using principles, theories, and models of curriculum design, learners build a school wide, standards-based technology curriculum that supports and enhances existing subject and content curriculum. Using the results of a current practice analysis, learners construct a measurable curriculum plan that promotes the integration and application of technology skills into the learning process, demonstrates the ability to differentiate instruction, and supports the needs of a diverse student population. Additionally, learners prepare an implementation timeline and presentation to introduce the curriculum which identify the supportive role of the educational technology leader in helping students to achieve technology standards. Learners also demonstrate understanding of digital equity issues and strategies for resolving differing levels of access to technology resources.

**MEDT 687 Instructional Models for Digital Learning** (3 Credit Hours)

This course draws from multiple disciplines to explore design and strategies for computer- and web- based learning. Special attention is paid to collaborative learning, interactivity, assessment, and best use of technology tools.

| Number  | Name   | Credits          |
|---|--|------------------|
| <b>MET 510</b>  | <b>Network Systems and Technologies</b>  | (3 Credit Hours) |
| <p>Technology is perhaps the greatest agent for change in the modern world. The global economy now heavily relies on ecommerce. But what does it really take to plan, build, deploy, and maintain a digital commerce infrastructure. This course will provide students with an exciting opportunity to learn through CIW best practices on planning, deploying, an e-commerce site ready for profit.</p>  |  |                  |
| <b>MET 520</b>  | <b>Cloud Computing and Data Analytics</b>  | (3 Credit Hours) |
| <p>This course provides a comprehensive understanding to the world of big data and analytics. Big data is now a reality, the volume, variety and velocity of data coming into the enterprise continues at an unprecedented level. Data analytics is the process of examining data to uncover hidden patterns, unknown correlations and other useful information that can be used to make better decisions. In this course, students will learn how to connect and visualize complex data by utilizing techniques such as aggregators, time series, dashboard customization, storytelling, metadata grids, dual axis charts, etc. Basic statistical methods will be used such as regression, central tendency, and dispersion.</p> |  |                  |
| <b>MET 530</b>  | <b>Information Security</b>  | (3 Credit Hours) |
| <p>IT Project Management is a course designed to teach students the basic principles of project management applied to the field of information technology. The outcome of the course will provide the foundation for technology development, cyber security, management-based project plans, and project management expertise.</p>  |  |                  |
| <b>MET 540</b>  | <b>Systems Integration and Architecture</b>  | (3 Credit Hours) |
| <p>This course is designed to provide you an applied and practical knowledge required to design, configure, install and troubleshoot hardware, peripherals and protocols used in local area networking. The course content is patterned after the material required to pass the vendor neutral Network + (N10-006) examination.</p>   |  |                  |
| <b>MHM 527</b>  | <b>Management of the Hospitality Industry</b>  | (3 Credit Hours) |
| <p>This introductory course provides student with the scope and complexity of the hospitality industry by exploring the relationships of lodging, tourism, food and beverage, residence management, luxury real estate, culinary arts and other sub industries. It introduces key hospitality management definitions and the opportunity available to achieve a successful hospitality career. It encompasses the study of organization, functions, operations and management of the hospitality industry, safety, security and environmental practices.</p>  |  |                  |
| <b>MHM 538</b>  | <b>Organizational Behavior, Cross Cultural &amp; Team Management in the Hospitality Industry</b> | (3 Credit Hours) |
| <p>This course provides an overview of organizational behavior in the hospitality industry with an emphasis on management philosophy, policy formulation, communications, motivation, organizational change, and team building.</p>   |  |                  |
| <b>MHM 559</b>  | <b>Consumer Psychology, Persuasion Strategies and Customer Relationship Management</b>           | (3 Credit Hours) |
| <p>This course provides concepts and skills for delivering outstanding customer relations including problem solving, effective communications, dealing with challenging customers, and cultural components of customer interactions and service excellence. Students discuss customer relations goals, the importance of customer relations to business success, and current trends and practices.</p>  |  |                  |
| <b>MHM 645</b>  | <b>Hospitality Marketing Strategy (International Marketing)</b>                                  | (3 Credit Hours) |
| <p>This course concentrates on international/global issues and developments in hospitality marketing. Students will learn the different market segments and how to influence their buying habits through a variety of marketing techniques in the hospitality industry. Students will also learn to organize a comprehensive marketing strategy for a hospitality operation, including the key components of a marketing plan covering situation analysis, competitive set analysis, target markets, sales action plan,</p>   |  |                  |

| Number | Name | Credits |
|--------|------|---------|
|--------|------|---------|

advertising strategies, web and e-marketing strategies, public relations, and collateral. The students should be able to evaluate the marketing techniques within the hospitality industry and apply different marketing strategies for hospitality marketing issues.

**MHM 664 Hospitality Operations Management (Project Management)** (3 Credit Hours)

This course will provide the key operational principles behind hospitality management – focusing on project management of a hotel business. It will explore the complexities relating to the hospitality business environment and the unique nature of the hotel sector in national and global contexts. This course provides hospitality managers and students with the information they need to know to manage the physical plant of a hotel or restaurant and work effectively. The course also prepares managers for responsible, educated, effective and efficient management of the physical plant demands; especially in the areas of energy, water and waste as related to their impact on the environment and facilities management.

**MHM 671 Business Plan and Hospitality: Financial Analysis, Strategic Forecasting and Budgeting in Hospitality** (3 Credit Hours)

This course provides learners the opportunity to apply the core concepts of strategic management within hospitality industry. Students learn how to effectively formulate and implement business policies while gaining insight into the effective evaluation of hospitality organizational practices. By focusing on key management topics and industry-applied cases, students gain an understanding of the growing importance of data, from operational and marketing information to financial and industry-vendor supplied data, in strategic decision-making. Through the development of a business plan, students gain an appreciation of how to effectively leverage organizational strategy to build a competitive advantage. The course will integrate academic and practical experiences in the analysis of viability of small and micro hospitality business ventures; covers the business planning process, the management of small enterprises, feasibility studies, formation of business plans, risk management, record keeping and personnel management and entrepreneurial characteristics. Topics will include political issues, social trends, and business cycles impacting hospitality businesses.

**MHM 687 Hospitality Data Analytics** (3 Credit Hours)

This course will expose you to the data analytics practices executed in the Hospitality business world. We will explore such key areas as the analytical process, how data is created, stored, accessed, and how the organization works with data and creates the environment in which analytics can flourish.

**MHM 689 Hospitality Enterprise Technology and e-Tourism** (3 Credit Hours)

The objective of this course is to study the use of information technology in the hospitality and travel industry. Students will learn the information technology needs of international tourism businesses, as well as the internet and information technology as tools that influence multicultural hospitality industry and tourism in worldwide businesses. Students will learn to define the requirements of a good e-commerce system. Students will develop capacities for synthesis and analysis in class discussions and a semester project on evaluation and development of mock e-commerce in the hospitality industry to increase international exposure in a multicultural context. Students will gain understanding and knowledge in the impact and significance of the information technology in the international multi-cultural hospitality business worldwide.

**MHM 710 Capstone Project** (3 Credit Hours)

The course includes opportunities to analyze hospitality issues, make business decisions, and solve practical problems through case studies and real situations. During the duration of the course, students will: Develop the ability to think strategically; Learn how to apply theory and concepts; Learn how to interpret research results; and Practice decision-making in a business operation.

**MHM 801 Luxury Industry & Event Management Competitive Analysis** (3 Credit Hours)

This course provides students with the opportunity to critically review microeconomic and macroeconomic theories, conceptual frameworks and other models in order to understand the dynamics of a given Hospitality industry and to conduct in-depth analysis within the Luxury Goods industry. All this culminates in the preparation of an Industry Analysis Report in which the students should demonstrate the knowledge acquired throughout the master program and this course.



| Number   | Name  | Credits          |
|--|---|------------------|
| <b>MHM 802</b>   | <b>Hospitality Asset Management</b>                               | (3 Credit Hours) |
| <p>This course provides an overview of the strategies and tactics of real estate asset management and provides insights into the current market and operational challenges. Students will walk through the components of the asset management strategic plan to understand how different analyses influence the sell/hold, brand and operational decisions.</p>  |   |                  |
| <b>MHM 803</b>   | <b>Contemporary Global Issues in Hospitality &amp; Tourism</b>    | (3 Credit Hours) |
| <p>This course provides an overview of the strategies and tactics of real estate asset management and provides insights into the current market and operational challenges. Students will walk through the components of the asset management strategic plan to understand how different analyses influence the sell/hold, brand and operational decisions.</p>  |   |                  |
| <b>MHM 814</b>   | <b>Human Factors in the Luxury Industry</b>                       | (3 Credit Hours) |
| <p>This course provides students with theories, conceptual frameworks, and other models, to understand in detail how successful Luxury industry manages human resources in order to compete effectively in a dynamic, global environment.</p>  |   |                  |
| <b>MHM 815</b>   | <b>Real Estate Markets, Institutions and Practices</b>            | (3 Credit Hours) |
| <p>This course will concentrate on applying economic and financial concepts to real estate problems. The class will survey topics in mortgage instruments, mortgage markets, income property analysis, real estate valuation, real estate markets, urban and regional economics, residential real estate closing, real estate brokerage and property management.</p>   |   |                  |
| <b>MHM 816</b>   | <b>Tourism, Marketing and Sales</b>                               | (3 Credit Hours) |
| <p>This course provides the hospitality management student the basic needs and value of marketing and sales efforts among hotels, airlines, restaurants, travel agents, and others in the industry, including marketing research and analysis, development and implementation of traditional and online marketing plans and strategies, advertising, promotions, public relations, and pricing structures.</p>   |   |                  |
| <b>MHM 827</b>   | <b>Luxury Services, Communications and Media Planning</b>         | (3 Credit Hours) |
| <p>This course provides the hospitality management student the basic principles of media planning. It will prepare the student to understand Communications and Media Planning, interpret syndicated research, gather audience measurements, conduct competitive analysis, create and evaluate marketing/media objectives and, ultimately design effective integrated media plans for the luxury industry.</p>   |   |                  |
| <b>MHM 828</b>   | <b>Real Estate Markets, Institutions and Practices</b>            | (3 Credit Hours) |
| <p>This course will concentrate on applying economic and financial concepts to real estate problems. The class will survey topics in mortgage instruments, mortgage markets, income property analysis, real estate</p>   |   |                  |
| <b>MHM 839</b>   | <b>Travel, Casino, and Travel Cruise Operations in Management</b> | (3 Credit Hours) |
| <p>This course examines the aspects of Travel, Casino, and Cruise operations and management including history, global market, economic significance, operations, sales and marketing procedures, services, planning and management.</p>  |   |                  |
| <b>MHS 510</b>   | <b>Leadership &amp; Organizational Behavior</b>                   | (3 Credit Hours) |
| <p>This course focuses on the unique nature of physician leadership and managerial skills that are most practical and relevant to successful leadership. Cases, articles, discussions, and guest speakers provide participants with insight into the real world examples of roles, challenges, and success requirements of executives and clinical leaders. A framework for leadership is introduced and successive sessions take selected elements of the framework for further study. Sessions include; leadership theory and current challenges professionally and personally; operational challenges and opportunities, the physician's role in governance and health care leadership in light of contemporary challenges and opportunities; communication, project and process management oriented to impact and results; human resources, developing others, and personal development.</p> |   |                  |
| <b>MHS 520</b>   | <b>Human Resources Management</b>                                 | (3 Credit Hours) |
| <p>The course takes a practical view that integrates the contributions of the behavioral sciences with the technical aspects of implementing the HR function in the 'real world.' Certainly, not everyone who takes this course will become a human resource professional, although they will learn a great deal about those</p>   |   |                  |

roles. Indeed, for many students this course will be the only HR course they take. However, all managers, no matter what their specialization, play an integral role in carrying out HR policies and practices in their organization and they have to deal with their Healthcare human resources department. Each week, students will analyze case studies about how different factors at play in the industry affect their role.

**MHS 530 Principles of Healthcare Financial Management** (3 Credit Hours)

This course provides an overview of emerging models of healthcare delivery and payment, as well as their impacts on providers and patients, including cost, quality, and outcomes. You will learn how to evaluate and best apply various types of models in different circumstances to help ensure a successful transition to a value-based healthcare system, while also considering such factors as clinical integration, new technologies, and risk management. Students also explore strategies for successful performance in various care and payment models, including targeted quality improvement and care management strategies for high-cost, high-risk patient populations. Topics of exploration and week discussion include: Financial reporting requirements specific to healthcare, Healthcare claims processing/reimbursement and government payer types, Prospective payment systems and diagnostic related groups (DRGs) and Coding and revenue cycle management. Some examples of assignments and projects in this class include: A financial strategy assignment focused on ensuring a hospital is profitable, a researched plan for a new hospital based on standards from the Centers for Medicare & Medicaid Services, a value-based care plan scope.

**MHS 540 Legal & Ethical Consideration in Care Coordination** (3 Credit Hours)

This course introduces students to the methods of decision-making from a manager's perspective, will discuss criteria to evaluate the allocation of resources and analyze the behavior of two of the principal actors – consumers and firms. A careful analysis of the choices made by individuals, organizations, and governments will demonstrate that sensible "choice architecture" can successfully nudge people toward better decisions without restricting their freedom of choice. The principles of economic and management decision-making will be presented in the context of health care systems and markets. will use numerous real-world issues and case studies to demonstrate decision-making techniques, especially for health care organizations and consumers Each week, students will analyze case studies about how different factors at play in the industry affect their role.

**MHS 550 Community Health** (3 Credit Hours)

This is a graduate level course providing a comprehensive foundation for project management as it applies to healthcare. Students will be introduced to the theory and concepts of project management and the tools to manage projects with a specific focus on health information technology. At the end of this course, students should be able to develop, execute, and control a basic project plan that is capable of supporting organizational objectives linked to measures of success for a single project.

**MIT 501 E-Business Technology and Management** (3 Credit Hours)

Technology is perhaps the greatest agent for change in the modern world. The global economy now heavily relies on ecommerce. But what does it really take to plan, build, deploy, and maintain a digital commerce infrastructure. This course will provide students with an exciting opportunity to learn through CIW best practices on planning, deploying, an e-commerce site ready for profit.

**MIT 522 Cloud Computing and Data Analytics** (3 Credit Hours)

This course provides a comprehensive understanding to the world of big data and analytics. Big data is now a reality, the volume, variety and velocity of data coming into the enterprise continues at an unprecedented level. Data analytics is the process of examining data to uncover hidden patterns, unknown correlations and other useful information that can be used to make better decisions. In this course, students will learn how to connect and visualize complex data by utilizing techniques such as aggregators, time series, dashboard customization, storytelling, metadata grids, dual axis charts, etc. Basic statistical methods will be used such as regression, central tendency, and dispersion.

**MIT 534 IT Governance and Compliance** (3 Credit Hours)

This course lets the student comprehend the criticality and urgency of corporate compliance and governance. I.T. governance and compliance requirements of an enterprise can widely vary. For large

corporations and enterprises, IT governance is a framework – a significant set of policies, procedures, and controls that is applied to technology across an organization to enforce corporate standards and assure regulatory compliance and mandates. Students will leave this course with the “know how” knowledge of working and maintaining an I.T. division that is under strict regulatory compliance such as Sarbanes-Oxley, HIPAA, Gramm-Leach-Bliley, PCI, FISMA, & SSAE 16.

**MIT 537 Risk and Information Systems Control (Certified CRISC)** (3 Credit Hours)

This course lets the student comprehend the criticality and urgency of corporate compliance and governance. I.T. governance and compliance requirements of an enterprise can widely vary. For large corporations and enterprises, IT governance is a framework – a significant set of policies, procedures, and controls that is applied to technology across an organization to enforce corporate standards and assure regulatory compliance and mandates. Students will leave this course with the “know how” knowledge of working and maintaining an I.T. division that is under strict regulatory compliance such as Sarbanes-Oxley, HIPAA, Gramm-Leach-Bliley, PCI, FISMA, and SSAE 16. CGEIT recognizes a range of professionals for their knowledge and application of enterprise IT governance principles and practices. CGEIT provides you the credibility to discuss critical issues around governance and strategic alignment based on your recognized skills, knowledge and business experience. The recent quarterly IT Skills and Certifications Pay Index (ITSCPI) from Foote Partners ranked CGEIT among the most sought-after and highest-paying IT certifications.

**MIT 547 Information Security Management (Certified Information Security Manager (CISM))** (3 Credit Hours)

Information Security is at the center stage of the world. This course provides an exciting opportunity to study the psychology and technical tools/techniques that hackers utilize to infiltrate networks. The goal of this course is to know how to identify and document real world legal and ethical penetration test for an organization. We will look at the full life cycle of a corporate sponsored penetration test. You will work with peer reviewed case studies and hands on tools such as Nmap, Nessus, Wireshark, Cain & Abel, Hydra, Pineapple, etc. This course ends with a final student report that a corporation can use as a guiding factor to immediately mitigate known vulnerabilities.

**MIT 548 Information Security and Penetration Testing** (3 Credit Hours)

Information Security is at the center stage of the world. This course provides an exciting opportunity to study the psychology and technical tools/techniques that hackers utilize to infiltrate networks. The goal of this course is to know how to identify and document real world legal and ethical penetration test for an organization. We will look at the full life cycle of a corporate sponsored penetration test. You will work with peer reviewed case studies and hands on tools such as Nmap, Nessus, Wireshark, Cain & Abel, Hydra, Pineapple, etc. This course ends with a final student report that a corporation can use as a guiding factor to immediately mitigate known vulnerabilities.

The management-focused CISM is the globally accepted standard for individuals who design, build and manage enterprise information security programs. CISM is the leading credential for information security managers. The recent quarterly IT Skills and Certifications Pay Index (ITSCPI) from Foote Partners ranked CISM among the most sought-after and highest-paying IT certifications.

**MIT 562 Programming and Applications Development** (3 Credit Hours)

This course challenges the student to think outside the box by building applications in C# with Microsoft Visual Studios 2015. C# is a powerful, general purpose programming language that allows one to build desktop, Windows store, windows phone, and web applications. C# provides all the tools needed to build a variety of applications such as databases, point of sale systems, 2/3D games, hardware control systems, and much more. This course is hands on project base. You will be learning and programming subjects like controls, events, standards and customized dialogs, debugging, enumeration and structures, arrays and collections, fine tuning classes, overloading operators. You will also be familiar with algorithms and how critical they are in the development lifecycle.

**MIT 570 Network Technology Management** (3 Credit Hours)

This course is designed to provide you an applied and practical knowledge required to design, configure,

install and troubleshoot hardware, peripherals and protocols used in local area networking. The course content is patterned after the material required to pass the vendor neutral Network + (N10-006) examination.

**MIT 588 Software Development and Management** (3 Credit Hours)

Software development has tremendously evolved over the years thanks to modern IDEs. A key area of software development is the testing and validation stages that many developers still struggle with. This course covers the ins and outs of testing and validating development projects as its done by efficient running organizations. Students will work on building a product and answer questions such as "Does this project complies with the stated requirements and performs functions for which it was intended". Students will utilize several tools for analysis of code and project.

**MIT 602 ITIL Service Oriented Architecture** (3 Credit Hours)  
**(ITIL Foundation Certification-IT Service Management)**

This course provides an in depth study and hands on practice of an industry best practice designed to standardize the selection, planning, delivery and support of IT services to enterprises. In a global competitive market, it is critical to comprehend how I.T. can be the value and business driver towards efficiency and predictable service levels. ITIL is a collection of five core (SS, SD, ST, SO, CSI) publications that have been designed and implemented in the United Kingdom's technology infrastructure. Ever since, it has been adopted and diligently practiced in global fortune corporations. The Foundation exam is the entry level certification and offers you a general awareness of the key elements, concepts and terminology used in the ITIL® service lifecycle, including the links between lifecycle stages, the processes used and their contribution to service management practices.

**MIT 622 High Performance Databases** (3 Credit hours)  
**(Oracle Database SQL Certified Expert)**

This course is the foundation for all SQL Server-related disciplines; namely, Database Administration, Database Development and Business Intelligence. In this class, you will explore options that range from personal desktop databases to large-scale geographically distributed database servers and classic relational databases to modern document-oriented systems and data warehouses. You will cover key terminology and concepts, such as normalization, "deadly embraces" and "dirty reads," ACID and CRUD, referential integrity, deadlocks, and rollbacks. The course also explores data modeling step by step through hands-on examples to design the best system for your data.

Add Cloud Skills to Your Tool Belt. Learn to use Cloud to enhance your Oracle Database knowledge. Oracle Database SQL Certified Experts demonstrate the complete set of skills required for working with the powerful SQL programming language and have mastered the key concepts of a relational database. SQL Experts understand how to use the advanced features of SQL in order to query and manipulate data within the database, control privileges at the object and system level, and use advanced querying and reporting techniques. hey are able to manipulate large data sets and understand storing and retrieving dates according to different time zones. They are also knowledgeable about the concepts of controlling access and privileges for schema objects. Exam Number: 1Z0-047.

**MIT 700 Final Research Project** (3 Credit Hours)

As a graduate student, a certain level of expertise is expected. In the course, you will learn how to conduct graduate level research on a faculty approved subject of interest. Different research methodology. After the completion of this research course, students will be ready to transition into the Capstone Final Project.

**MIT 710 Capstone Field Project** (3 Credit Hours)

The Capstone Field Project provides students with the opportunity to complete their academic curriculum through the real life application of best practices learned through courses taken in the program. The main objective of the Capstone Field Project is to strengthen the students' capacities to explore, conceptualize, analyze, explicate, interpret, and provide suggested solutions to companies and organizations facing critical computer engineering challenges.

| Number | Name | Credits |
|--------|------|---------|
|--------|------|---------|

**MRKT 101 Principles of Marketing**

This course offers the study of Marketing at a glance. Through fundamental concepts and the application of such concepts in practical exercises, students will be equipped to understand what Marketing is for and what factors intervene in the decision-making process of this functional area. It is designed to acquaint with the principles and problems of the marketing of goods and the methods of distribution from producer or manufacturer to the consumer. The course includes a study of the types, functions, and practices of wholesalers and retailers in the American marketing system and of efficient marketing techniques in the development and expansion of American and foreign markets.

**MRKT 101 Principles of Marketing** (3 Credit Hours)

This course offers the study of Marketing at a glance. Through fundamental concepts and the application of such concepts in practical exercises, students will be equipped to understand what Marketing is for and what factors intervene in the decision-making process of this functional area. It is designed to acquaint with the principles and problems of the marketing of goods and the methods of distribution from producer or manufacturer to the consumer. The course includes a study of the types, functions, and practices of wholesalers and retailers in the American marketing system and of efficient marketing techniques in the development and expansion of American and foreign markets.

**MRKT 200 Marketing II** (3 Credit Hours)

Marketing II expands upon how marketing impacts the American economic system as well as the international economy. Exploration of market-oriented problems, market opportunities, competitive strategies, marketing policies and programs. Marketing II students will also study special markets, marketing research, credit as a customer service, packaging and labeling, marketing of services, product promotion, and marketing management. Pre-Requisite: MRKT 101

**MRKT 202 Marketing Strategies** (3 Credit Hours)

Merchandising and marketing as a strategy for motivating consumers to purchase products and services. This course discusses the place of the Marketing Plan in the Overall Business Plan. It focuses on identifying opportunities, product/service positioning and segmentation in the ever-changing external environment and competitive markets. Pre-requisite: MRKT 200

**MRKT 205 Consumer Behavior** (3 Credit Hours)

This course provides students with an understanding of consumer purchasing behavior. Theories of buyer behavior and research findings as they apply to sales. This course uses the marketing segmentation approach to explain that consumer behavior is a professional endeavor and to link psychological, socio-cultural and decision-making aspects. Pre-Requisite: MRKT 101

**MRKT 207 Market Research** (3 Credit Hours)

This course provides the students with the necessary knowledge and insight into the key marketing research concepts. The objective of the course is that the students will be able to understand how market research is performed, how different questionnaires are elaborated and how to communicate the findings to managers. Exploration of research for marketing decisions. Concepts and applications for gathering, processing, and interpreting primary and secondary data in identifying the needs and wants of prospective consumers. Pre-Requisite: MRKT 101

**MRKT 210 Principles of Advertising and Public Relations** (3 Credit Hours)

Exploration of advertising management. Discussion of marketing, creative elements, media, effectiveness, integration within the marketing plan, quantitative approaches, agency organization and management. This course is designed to give the student a comprehensive view of the fundamentals of advertising. It considers advertising from a client agency point of view. Material covered includes areas such as agencies, budget and media introduction and advertising's role with regard to laws, society and economics. Pre-Requisite: MRKT 101

**MRKT 302 Marketing Management** (3 Credit Hours)

A Descriptive Study Emphasizing the Functions and Institutions Common to Marketing Systems.

Pre-Requisite: Marketing Business Major – Business Administration Bachelor's Degree Program

\* Upper Level Division Business Admin.

| Number   | Name   | Credits          |
|--|--|------------------|
| <b>MRKT 310</b>  | <b>Data Analytics for Digital Marketing</b>      | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course builds on a base of marketing theory to journey in real time through the 2018 world of digital marketing opportunities. If you want to be successful in today's world, you need to understand how to use various digital marketing principles and resources to your advantage. You will learn what digital marketing is, and how to develop a targeted online marketing strategy that engages potential customers throughout the digital landscape. You will gain experience in building an integrated online marketing plan. You will learn how to promote your business effectively online using different current major social media platforms: Twitter, Facebook, YouTube, LinkedIn and Instagram. |  |                  |
| <b>MRKT 320</b>  | <b>(SEO) and Web Design</b>                      | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course builds on a base of apply marketing strategies for the web development and E-Commerce.   |  |                  |
| <b>MRKT 330</b>  | <b>Marketing and the Virtual Marketplace</b>     | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course is designed as apply the development of system of critical review and appraisal to improve future Digital Marketing Strategies   |  |                  |
| <b>MRKT 340</b>  | <b>Digital Advertising</b>                       | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course is designed as an introduction to the world of digital and online advertising. In it we'll cover all the different types of digital ad unit, advertising partners, process, buying and more. It is perfect for anyone who is interested in advertising their business online, looking for a job in digital media planning, wondering how major brands decide to place an ad online, a student focusing on marketing and advertising, or those who are generally interested in how the ads you see online are created and served to you. Evaluate the delivery of marketing communications campaigns using both physical and digital age.   |  |                  |
| <b>MRKT 350</b>  | <b>Social Media and Marketing Communications</b> | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin. This course is designed analyze social Media Marketing and listening tools to identify improvements to organizational processes that will enhance social reputation.  |  |                  |
| <b>MRKT 360</b>  | <b>Strategic Marketing and Planning Projects</b> | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course will instruct and recognizes information and ideas to the organizational strategy process in terms of Marketing.   |  |                  |
| <b>MRKT 405</b>  | <b>International Marketing</b>                   | (3 Credit Hours) |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |
| This course is designed to apply knowledge and skills for successful administration of the international marketing function, the international dimension of ethics and related issues.   |  |                  |
| <b>MRKT 420</b>  | <b>Marketing Channels</b>                        | (3 Credit Hours) |
| Course Focuses Upon Institutions, Functions, And Flows Within Channels of Distribution; and Their Integration into Channels Systems. Wholesaling and Physical Activity Are Emphasized.   |  |                  |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.   |  |                  |

| Number  | Name   | Credits          |
|---|--|------------------|
| <b>MRKT 440</b>   | <b>Personal Selling</b>  | (3 Credit Hours) |
| The Development of Effective Salesmen/Customer Relationships Is Emphasized. Selection, Training, And Motivation of the Sales Force, And The Relationship Between Personal Selling and The Other Elements of Marketing Strategy Are Analyzed.  |  |                  |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program   |  |                  |
| * Upper Level Division Business Admin.  |  |                  |
| <b>MRKT 461</b>   | <b>Managing Marketing Information</b>                          | (3 Credit Hours) |
| An Examination of the Marketing Research Process and Its Role in Aiding Decision-Making. Emphasis Is Placed On Evaluation and Utilization of Research Information in Making Marketing Decisions.  |  |                  |
| Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program   |  |                  |
| * Upper Level Division Business Admin.  |  |                  |
| <b>MRKT 472</b>   | <b>E-Marketing</b>   | (3 Credit Hours) |
| This Introductory Course in Electronic Marketing Explores How the Internet Has Revolutionized the Buying and Selling of Goods and Services in the Marketplace. Topics Covered Include B2b and B2c Electronic Commerce, Internet User Characteristics, Net Pro-Duct, Pricing, and Distribution, Relation-Ship Marketing Through Online Strategies, and The Legal and Ethical Challenges of E-Marketing. This Course Emphasizes Hands-On Learning. Pre-Requisite: Marketing Business Major – Business Administration Bachelor’s Degree Program  |  |                  |
| * Upper Level Division Business Admin.  |  |                  |
| <b>MSN 503</b>  | <b>Professional Nursing Practice</b>                           | (3 Credit Hours) |
| In this course, the student will analyze multiple theories from nursing and application relevant fields. The student will learn to critique the components of the theories, as well as explore the value of the theories to nursing and advanced nursing. This critique and evaluation will consider the contribution of theory to the conduct of research and evidence-based practice. Essential to this process is to identify situations that can be better understood or improved by the use of relevant theory and strategies for applying a theory to advanced nursing in healthcare organization.  |  |                  |
| <b>MSN 504</b>  | <b>Organizational Leadership and Informatics</b>               | (3 Credit Hours) |
| This course analyzes the role of leadership, organizational science, policy, and informatics in supporting safe, high quality, cost-effective patient care within inter-professional, dynamic health care environments. Students explore various organizational relationships within health care systems and prepare to participate in the design of cost-effective, innovative models of care delivery and practice change proposals. Professional leadership theories and how they shape the nurse leader in such things as collaboration, conflict resolution, decision making, and negotiation are introduced. Students discuss change management theories and evaluate the ethical, social, legal, economic, and political implications of practice change and health care informatics along with strategies for managing human, fiscal, and health care resources in a variety of organizational systems. |  |                  |
| <b>MSN 505</b>  | <b>Legal &amp; Ethical Considerations in Care Coordination</b> | (3 Credit Hours) |
| This course covers legal relationships of nursing and patients, contractual agreements, professional liability, malpractice acts, informed consent and bio-ethical issues. Emphasis is placed on legal terms, professional attitudes and the principles of ethics and laws involved in providing nursing services. Upon completion, students should be able to meet the legal and ethical responsibilities of multi-skilled healthcare professionals.   |  |                  |
| <b>MSN 590</b>  | <b>Evidence-based Practice Project</b>                         | (3 Credit Hours) |
| This course is designed to teach evidence-based practice (EBP) skills that will enable students to conduct extensive evaluations of existing literature to improve patient care. The course provides a comprehensive overview of EBP, and the components essential for implementation of EBP in a clinical setting. It is designed to focus on skills needed to critically evaluate information available from research findings and professional consensus statements. Essential topics for clinical inquiry are addressed, including developing PICO (Patient, Intervention, Comparison, Outcome) questions, evaluating existing clinical guidelines, critically analyzing and synthesizing research articles using the GRADE criteria, and integrating evidence into practice.   |  |                  |

| Number  | Name  | Credits          |
|---|---|------------------|
| <b>MSN 621</b>  | <b>Principles of Healthcare Financial Management</b>                                  | (3 Credit Hours) |
| <p>This course will provide students with specialized financial management information. The course focuses on the related topics of fiscal problems in healthcare organizations. Emphasis is placed on health care reimbursement, working capital, financial statements, and accounting/monetary control of the health care industry. Students will learn and practice these skills through lectures, problem solving, and case studies. The course is structured to integrate both academic and practical approaches and perspectives on current health care financial issues.</p> |   |                  |
| <b>MSN 630</b>  | <b>Healthcare Data Management and Analytics</b>                                       | (3 Credit Hours) |
| <p>In this course students analyze and validate data and demonstrate the ability to act as key drivers in nursing informatics. Students develop databases to enhance decision-making capabilities that improve clinical outcomes in multiple health care environments and examine the implications of data use related to responsibility, accountability, and dissemination.</p>  |   |                  |
| <b>MSN 645</b>  | <b>Acquiring Developing, &amp; Leveraging Human Capital</b>                           | (3 Credit Hours) |
| <p>This course is focused on strategically managing human capital in the health environment, students will focus on evaluating human resource from the perspective of the nursing role in creating and maintaining a health workforce. Students will explore human resource management theory and practice of managing the employment relationship through conducting in-depth analyses of current issues (i.e., recruitment, compensation, motivation, performance, and talent management) related to the strategic management of human capital within the healthcare setting.</p> |   |                  |
| <b>MSN 683</b>  | <b>International Perspectives in Community Health</b>                                 | (3 Credit Hours) |
| <p>In this course students will review the history of international public health efforts and theories underpinning current global health initiatives, the role of faith and ministry-based organizations in global health advocacy and initiatives. Students synthesize the impact of globalization on community health.</p>   |   |                  |
| <b>MSN 710</b>  | <b>Final Project</b>  | (3 Credit Hours) |
| <p>The Graduate Nursing Capstone Experience is a culminating experience designed to provide learners with an opportunity to apply knowledge and skills acquired throughout the program of study focusing on the competencies of the graduate level nurse. This three credit course consists of several integrated components: project experience, discussion, reflective journal, scholarly paper, and project presentation. Assessment of the learner's attainment of program competencies is built into these components.</p>   |   |                  |
| <b>N</b>  |   |                  |
| <b>NUE 605</b>  | <b>The role of the Nurse Educator</b>   | (3 Credit Hours) |
| <p>The course analyzes the relationship between teaching, service, and scholarship and the responsibilities associated with functioning as a nurse educator in an academic or health care environment.</p>  |   |                  |
| <b>NUE 610</b>  | <b>Nursing Education Capstone</b>   | (3 Credit Hours) |
| <p>Students develop their critical thinking skills and gain advanced nursing knowledge in preparation for master's-level nursing practice in a designated specialization.</p>   |   |                  |
| <b>NUE 618</b>  | <b>Curriculum Design, Development, Assessment and Evaluation in Nursing Education</b> | (3 Credit Hours) |
| <p>The course exposes students to curriculum frameworks and models used in nursing education. Learners will have the opportunity to develop curricula designed to reflect professional nursing standards and contemporary health care trends structured to achieve expected student outcomes. Evaluation processes to assess curricula are analyzed including accreditation and regulatory requirements that impact nursing curricula, as well as evaluation processes to assess students in the classroom.</p>   |   |                  |
| <b>NUR 320</b>  | <b>Pathophysiology</b>  | (3 Credit Hours) |
| <p>This course examines a basic understanding of pathophysiology related to human illness and disease. Emphasis is placed on biological theories and principles to analyze client illnesses and symptoms</p>  |   |                  |
| <b>NUR 330</b>  | <b>Health Assessment</b>  | (3 Credit Hours) |
| <p>This course examines a more detailed understanding of pathophysiology related to human illness and</p>   |   |                  |



| Number         | Name  | Credits          |
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|                | pharmacotherapy. Emphasis is placed on the application of disease prevention and treatment and how an alteration in the normal physiology functioning cause biologic responses within the body. The course uses critical thinking to analyze health care implications in various situations   |                  |
| <b>NUR 340</b> | <b>Pharmacology</b>   | (3 Credit Hours) |
|                | This course covers the concepts, constructs and theories that support nursing practice and form a foundation for nursing. In addition, this course will discuss ethical issues as they relate to the patient and the nursing profession.  |                  |
| <b>NUR 360</b> | <b>Public Health</b>  | (3 Credit Hours) |
|                | This course covers the research process and research methods used in nursing practice. The course emphasizes cultural, economic and political issues associated with nursing and health care.   |                  |
| <b>NUR 370</b> | <b>Ethical and Legal Practices in Nursing</b>   | (3 Credit Hours) |
|                | This course focuses on the ethical and legal aspects of nursing including decision making and legal accountability for actions taken.   |                  |
| <b>NUR 380</b> | <b>Nursing Leadership and Management</b>  |                  |
|                | This course examines the principles of effectively leading and managing nurses as a manager today's diverse healthcare environment. Emphasis is placed on the development of interpersonal skills, group interaction and leadership, setting goals, and budgeting and resource allocation.  |                  |
| <b>NUR 390</b> | <b>Nursing Informatics</b>  | (3 Credit Hours) |
|                | This course examines the principles of effectively leading and managing nurses as a manager today's diverse healthcare environment. Emphasis is placed on the development of interpersonal skills, group interaction and leadership, setting goals, and budgeting and resource allocation.  |                  |
| <b>NUR 390</b> | <b>Nursing Informatics</b>  | (3 Credit Hours) |
|                | This course examines the principles of effectively leading and managing nurses as a manager today's diverse healthcare environment. Emphasis is placed on the development of interpersonal skills, group interaction and leadership, setting goals, and budgeting and resource allocation.  |                  |
| <b>NUR 401</b> | <b>Healthcare Assessment Practices</b>  | (3 Credit Hours) |
|                | This course covers patient-centered care that identifies, respects, and addresses clients' differences, values, preferences and needs. Emphasis is placed on assessment that covers various aspects of the client including the spiritual needs, the client's perceptions of their health and illness and how care is communicated to the client. Pathophysiological processes, critical thinking and clinical professional judgment used in providing quality care are also discussed. |                  |
| <b>NUR 410</b> | <b>Nursing in Diverse Communities</b>   | (3 Credit Hours) |
|                | The course provides students with a basis to care for clients from many diverse cultures and backgrounds within a variety of healthcare settings and specialties. Emphasis is placed on nursing in communities with diverse populations.  |                  |
| <b>NUR 420</b> | <b>Crisis Intervention in Healthcare</b>  | (3 Credit Hours) |
|                | This course focuses on crisis intervention in nursing. Emphasis is placed crisis theory, characteristics of crises, situational crises, responses to crises, crisis intervention techniques, and resources used to address crises situations.   |                  |
| <b>NUR 430</b> | <b>Global Aspects of Healthcare</b>   | (3 Credit Hours) |
|                | This course examines the impact of increased globalization on nursing and healthcare delivery. Emphasis is placed cultural sensitivity, a changing socio-political and economical health care environment and the need to meet the demand of a multicultural world.   |                  |
| <b>IDS 460</b> | <b>Advanced Nursing and Health Assessment</b>   | (3 Credit Hours) |
|                | Advanced Nursing Health Assessment addresses the totality of the client including the spiritual aspects of health, disease/disability, and the individual client's perceptions of the health/illness continuum. The determination of the health/illness status of the client within the context of the client's socio-cultural values is essential in providing the framework for planning, implementing, communicating, and evaluating the   |                  |

outcomes of care. This course provides the knowledge, skills, interviewing and interactive techniques

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needed to obtain and communicate a systematic, culturally-appropriate, comprehensive health history and physical examination

**NUR 470 Nursing Practicum I** (3 Credit Hours)

This course presents clinical concepts of nursing focusing on the client and the healthcare settings. The student will participate in clinical activities at various community agencies as an opportunity to manage and promote healthcare to a diverse population

**NUR 480 Nursing Practicum 2** (3 Credit Hours)

This course provides professional practice to promote the care of clients, families, groups, and populations within the health care environment. The student will have the opportunity to display his/her knowledge and expertise in selected areas of nursing practice.

**NUR 499 Nursing Capstone** (3 Credit Hours)

The capstone course requires the student to demonstrate the competencies consistent with program outcomes by provided in a written and approved professional portfolio. Emphasis is placed on the opportunity for the student to enhance his/her knowledge and expertise in selected areas of nursing practice.

## O P

**PHIL 102 Legal and Ethical Issues** (3 Credit Hours)

Introduction to ethics. Exploration of ethics as it relates to virtue, duty, autonomy, and life quality applied to moral problems. This course studies the ethical, legal, and social responsibilities of business, particularly in the product, resource, and labor markets. Principles of moral philosophy are applied to the analysis of corporate conduct and decision making in the United States and elsewhere. Case studies are used in the discussion of social responsibility and the respect for human dignity in organizations driven by the profit motive and competition.

\* General Education Requirements

**PHIL 200 Introduction to Philosophy** (3 Credit Hours)

This course is an introduction to some of the important texts, problems, and methods in Western philosophy and Asian Philosophy. Philosophy has been a major part of Western and Asian culture for the last 2,500 years and our readings will be drawn from several historical eras, as well as look at some contemporary philosophical writings. We will see how this works by examining how philosophers make questionable our thinking about knowledge, religion, freedom, values, and ethics. We will along the way see how philosophy makes these things clearer to us precisely by making them questionable.

\* General Education Requirements

**PHN 606 Foundation of Public Health** (3 Credit Hours)

The graduate course provides the student knowledge of the evaluation of epidemiologic aspects of infectious disease (variations in severity of illness, components of the infectious disease process, mechanism of disease transmission, and common source versus propagated), considers the meaning, scope, and applications of epidemiology to the practice of public health and the uses of statistics for the scientific appraisal and dissemination of public health data.

**PHN 610 Public Health Nursing Capstone** (3 Credit Hours)

Students develop their critical thinking skills and gain advanced nursing knowledge in preparation for master's-level nursing practice in a designated specialization.

**PHN 619 Application and Interpretation of Public Health Data** (3 Credit Hours)

This course provides the participant knowledge of how to produce, use and interpret data analyses, use data to evaluate how different factors (predictors) may be associated with health outcomes of interest, to determine the extent to which different interventions may be effective. Thus, the student must be able to use data to make convincing arguments for which factors are important determinants in a public health

outcome and to understand public health issues.

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| <b>PHY 101 Introduction to Physics</b> | (3 Credit Hours) |
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This course explores the basic principles of Classical Mechanics, Thermodynamics, Mechanical Waves, Sound, Electricity, Magnetism, Optics, and Modern Physics.

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| <b>PHY 440 Solid State Physics</b> | (3 Credit Hours) |
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The Course examine concepts and methods employed in condensed matter physics with applications in materials science, surface physics, and electronic devices. Topics include atomic and electronic structure of crystalline solids and their role in determining the elastic, transport, and magnetic properties of metals, semiconductors, and insulators.

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| <b>PSY 201 Psychology</b> | (3 Credit Hours) |
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Introduction to general psychology; principles of human behavior and their applications. Introduces the history of psychology, human development, personality, abnormal behavior, social psychology, feelings and emotions, research methodologies, experimental psychology, psychophysiology, learning and memory, altered states of awareness, sleep and dreams, and industrial and organizational psychology.

\* General Education Requirements

## R

## Q

## S

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| <b>SCM 204 Supply Chain Fundamentals</b> | (3 Credit Hours) |
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This course will instruct and apply various key concepts of Supply Chain (SC) and the related decision-making tools to solve practical supply/demand problems in the context of global supply chains. Students will learn core SC-related concepts including time-based inventory management, warehousing, transportation and distribution systems design, facility location decision process, and information handling in SC operations as competitive advantages in service-based emerging economies. SCs are concerned with the efficient integration of suppliers, factories, warehouses and stores so that products are distributed to customers in the right quantity and at the right time. One of the primary objectives is to minimize the total supply chain cost subject to various service requirements. SCs are responsible for, now on a global scale, the delivery of value-added goods/services in any organization – public or private, and profit or non-profit.

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| <b>SOC 210 Sociology</b> | (3 Credit Hours) |
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This course introduces a range of basic sociological principles so you can develop your own sociological imagination. You will study about the origins of sociology as a discipline, and some major sociological theories and research methods. We also explore the topics of sex and gender, deviance, and racism. As you move through the course, try to develop your sociological imagination by relating the topics and theories you read about to your own life experiences.

\* General Education Requirements

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| <b>SPC 200 Speech and Public Speaking</b> | (3 Credit Hours) |
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Courses that prepare students to present effective public speeches to persuade debate or argue in a clear, concise and logical manner. Emphasis on organization and delivery of public speeches. By the end of the course you will understand how to choose topics according to the type of speech you are giving, how to construct a speech, and, of course, how to present an effective speech.

This course will also meet the current state guidelines for Gordon Rule written assignments.

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| <b>SPN 310 Conversational Spanish</b> | (3 Credit Hours) |
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Explores conversation skills in Spanish with emphasis on developing vocabulary, cultural immersion, and proper pronunciation. The course focuses on language literacy for daily conversation.

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| <b>STAT 200 Statistics</b> | (3 Credit Hours) |
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A first statistical course for students who require knowledge of the fundamental procedures for the organization and analysis of data. Topics include frequency distributions, graphs, location and variation

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measures, probability distributions, sampling distributions, binomial and normal distributions, z-scores, estimation using confidence intervals, t-test, chi-square test, F-test, of hypothesis, Analysis of Variance (ANOVA), regression and correlation

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